

MACALESTER COLLEGE PRECEPTORSHIP LEARNING CONTRACT

A LEARNING CONTRACT MUST BE COMPLETED AND SIGNED ACCORDINGLY TO REGISTER FOR PRECEPTORSHIP CREDIT

(Please type or print clearly. Use ink.)

Student Name: _____ ID# _____ Current Class: Jr _____ Sr _____
(Last) (First) (MI)

Major/Core: _____ Course to be precepted: _____

Term/year in which course was taken: Fa _____ Sp _____ Grade received in course: _____

Term in which preceptorship will be undertaken: Fa _____ Sp _____ Preceptorship credits (1-4): _____

Faculty Sponsor: _____ Department: _____

The faculty sponsor and the student preceptor design the learning contract together.

Learning Objectives

(What I intend to learn—these goals should be related to pedagogical issues)

Learning Tasks & Strategies

(How I will learn and achieve my objectives)

Evaluation & Closing Activities

(How my learning achievements will be represented as component of my final grade)

Faculty Sponsor: I concur with all components of this learning contract. In my judgment, the student is adequately prepared to meet the terms of the contract, and I agree to work with the student to ensure that objectives, strategies, and methods of the preceptorship are carried out.

Faculty Sponsor Signature: _____

Date: _____

Student: I concur with all components of this learning contract, and agree to carry out the objectives, strategies, and methods of the contract promptly and to the best of my ability.

Student Signature: _____

Date: _____

Approval/Authorization from Macalester College: _____

Date: _____

Director of Academic Programs
Weyerhauser 215 (651) 696-6036

Preceptorship Course Credit

I. Procedures for Registering for Preceptorship Course Credit

1. A student wishing to register for preceptorship course credit should meet with his/her faculty sponsor to discuss and complete a Preceptorship Learning Contract. The Learning Objectives detailed on the Preceptorship Learning Contract must relate to pedagogical issues.
2. Prior to completing registration for this preceptorship, the student should bring the completed Learning Contract to the Academic Programs Office (Weyerhaeuser 215) for final approval by the Director of Academic Programs. It is best to schedule an appointment (x6036) to meet with the Director in case they have suggestions for revisions of the contract. After the Learning Contract has been completed and approved, the Director will sign the student's registration or drop/add form, and the student should submit the registration form to the Registrar's Office.

II. Policies Pertaining to Preceptorship Course Credit

1. Students must have a declared major in the department or program of the course that they are precepting and must be in their junior or senior year during the term they are precepting. Credit may not be earned for precepting the same course more than once. Students may earn no more than four credits for precepting a single course.
2. To precept a course, a student must previously:
 - have earned credit in that course with a grade of A- or higher, or
 - have earned credit with a grade of A- or higher in a course having the course to be precepted as a prerequisite or in a course covering similar material at a more advanced level.

Certain departments may have additional prerequisites for registering for preceptorship credit. Students should consult the departmental sections of the current catalog for this information.

3. Students on academic probation may not serve as a preceptor.