



**HENNEPIN COUNTY**  
Department of Human Resources  
Hennepin County Government Center  
300 South Sixth Street  
Minneapolis, MN 55487

<http://hennepin.jobs>

**INVITES APPLICATIONS FOR THE POSITION OF:  
Environmental Health Internship**

*An Equal Opportunity Employer*

**SALARY**

\$15.50 /Hour

**OPENING DATE:** 01/26/16

**CLOSING DATE:** 02/29/16 5:00 PM Central Time

**JOB TYPE:** Internship

**LOCATION:** Hopkins, Minnesota

**DEPARTMENT:** Human Services and Public Health

**THE POSITION**

**The Public Health Protection Area of the Human Services and Public Health Department (HSPHD) is seeking a Community Health Worker for the Environmental Health unit to perform licensed pool and take beach water samples as well as other duties within the program areas.**

**The mission of the HSPHD is to strengthen individuals, families and communities by increasing safety and stability, promoting self-reliance and livable income and improving the health of our communities. HSPHD requires its employees to be focused on results for clients and customers; with opportunities for flexibility and an emphasis on work/life balance.**

**Interns receive formal and on-the-job training in techniques and procedures essential to conducting various environment health and safety inspections, investigations and enforcement activities.**

**The primary duties and responsibilities of this internship include:**

- Inspect public swimming pools for compliance with state and county ordinances
- Educate, train and advise pool operators on code requirements
- Collect water samples of public beaches on a weekly basis
- Inspect licensed special event stands and lodging facilities for compliance with state and county ordinances
- Participate in septic and well sampling programs
- Participate in other program areas as assigned

**Best Qualified Candidates will have:**

- Current enrollment as a junior or higher by credit in a bachelor's degree in environmental

health, environmental science, food science, biology, chemistry, and/or a field closely related to the assignment. (Recent graduate may be considered.)

- A valid driver's license and the ability to obtain a [Hennepin County driver's permit](#).
- Experience in the following:
  - Performing environmental health assessments or research
  - Using Microsoft Excel
  - Researching, analyzing and reporting data
- Excellent organizational, time management and analytical skills
- Ability to conduct oneself professionally and effectively communicate, both verbally and in writing
- Ability to be objective and effectively handle difficult situations

**Invitations to interview will be based upon an assessment of education and experience. A background check will be completed post interview.**

***Hennepin County envisions an organization where our commitment to diversity is fundamental in providing excellent service to our community.***

If you need assistance to actively participate in the employment process, please email us at [HR.ServiceCenter@hennepin.us](mailto:HR.ServiceCenter@hennepin.us) or call us at 612.348.7855.

Hennepin County provides equal access to employment, programs and services without regard to race, color, creed, religion, age, sex (except when sex is a Bona Fide Occupational Qualification), disability, marital status, sexual orientation, public assistance or national origin. If you believe you have been discriminated against, contact the Human Resources Department, A-400 Government Center, Minneapolis, MN 55487, 612.348.7855

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://hennepin.jobs>

OR

Hennepin County Government Center  
300 South Sixth Street  
Minneapolis, MN 55487

EXAM #16HSPHDInternAST032  
ENVIRONMENTAL HEALTH INTERNSHIP  
AT

## Environmental Health Internship Supplemental Questionnaire

1. If you would like to include a cover letter, you may copy or type it here.
- \* 2. This internship requires a valid driver's license. Do you meet this requirement?  
☐ Yes   ☐ No
- \* 3. This internship requires the ability to obtain a Hennepin County Driver's Permit. Click [here](#) to read about the County Permit Program. Are you able and willing to meet this requirement?  
☐ Yes   ☐ No
- \* 4. Do you have access to reliable transportation that allows you to travel to sites throughout Hennepin County (some of which of limited access to public transportation)?  
☐ Yes   ☐ No
- \* 5. In which of the following areas is your current major or completed degree? Check all that apply.  
☐ Biology

- ☐ Biology, society & environment
- ☐ Chemistry
- ☐ Environmental public health
- ☐ Environmental science
- ☐ Geology
- ☐ Microbiology
- ☐ Another related field
- ☐ None of the above

\* 6. Select the year within the bachelor's degree that you are currently enrolled in.

- ☐ Freshmen
- ☐ Sophomore
- ☐ Junior
- ☐ Senior
- ☐ Recent Graduate
- ☐ None of the Above

\* 7. For each of your in progress or completed degrees, state the level (in progress, bachelor's, master's, etc.) and the academic major. If you do not have a degree to report, type "None" in the space provided.

\* 8. Your response to this question will help us evaluate the effectiveness of our recruiting sources and methods. Please choose the **one** source that best describes how you **first** learned about this job opening. **Please review all possible choices before making your selection.**

- ☐ GovernmentJobs website
- ☐ Minnesota Jobs Network website
- ☐ Minnesota Association of Counties website
- ☐ Minnesota Council of Nonprofits website
- ☐ Minnesota Works website
- ☐ DICE.com website
- ☐ Monster.com website
- ☐ Indeed website
- ☐ Pioneer Press website
- ☐ StarTribune website
- ☐ LinkedIn
- ☐ Social Media (Twitter, Facebook or other)
- ☐ College website, college instructor or college career services
- ☐ Professional association (online, email, or newsletter)
- ☐ Newspaper ad or other print media
- ☐ Radio announcement
- ☐ Hennepin County employee
- ☐ Friend, family member or colleague
- ☐ Hennepin County recruiter
- ☐ I am a current or former Hennepin County employee
- ☐ Hennepin County's participation at a job fair, presentation, or other event
- ☐ Hennepin County jobs website and/or internet search to locate Hennepin County website
- ☐ Registered on Hennepin County's website to receive new posted job openings by email
- ☐ Other

\* 9. For the recruitment source selected above, please provide the specific name of the person, website or media source.

\* Required Question