



# **Gallery Guide**

# **Position Information**

**Employer:** 

Somali Museum of Minnesota

Division:

N/A

Title:

Gallery Guide

#### **Description:**

The Somali Museum seeks an enthusiastic Gallery Guide to host visitors at its public gallery. The Somali Museum of Minnesota is the only museum in North American devoted to preserving Somali traditional art and culture. The Museum targets Somali-American youth who have grown up without connection to their culture, and non-Somali Minnesotans encountering Somali culture for the first time. Gallery Guides greet visitors, offer tours of the Museum's collection, and engage in special project in collection care, education, and curation.

#### Duties:

- Greet visitors to the gallery and present information about artifacts on display
- Answer questions and guide visitors through the space
- Present stories and history about Somali culture, the history of the Somali Museum, and efforts to preserve Somali culture
- Supervise children to not damage artifacts
- Clean and maintain physical appearance of the gallery
- Handle cash donations responsibly
- Assist Outreach Director with marketing efforts
- Engage in specific long-term projects based on interest area (Possibilities include: Collection care/conservation, Gallery Development/Curation, Education/Curriculum Development, Multimedia/Technology)

## Location:

## Location #1

Nationwide

no City

Minneapolis

State/Province

Minnesota

Country

United States

#### **Position Type:**

Entry Level Job (< 3 yrs), Part Time, Unpaid, Internship

#### Desired Class Level(s):

Freshman, Sophomore, Junior, Senior

#### Salary Level:

# Requested Documents: Resume Cover Letter

Important Dates

Posted On:
Nov 07, 2016

Applications Accepted Until:
Jan 30, 2017

#### **Contact Information**

Employer: Somali Museum of Minnesota

Name: Sarah B Larsson

**Title:** Outreach & Development Director **E-mail:** sarah.larsson@somalimuseum.org

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Phone: 952-818-0021

Address: 1516 East Lake Street #11

Minneapolis, MN 55407 United States



## **Job Function:**

Arts Administration, Museum, Library

# **Desired Start Date:**

December 1, 2016

## Qualifications:

## Requirements:

- Computer literacy
- Pleasant and engaged attitude towards visitors and class participants
- Self-direction and confidence
- Eagerness to learn, share, and celebrate Somali traditional culture
- Available on weekend afternoons and at least one weeknight per week
- Somali and English language fluency recommended but not required
- Familiarity with Somali traditional culture recommended but not required