



**TRANSFER APPLICATION** *Everything you need to apply for admission to Macalester is in this packet. The enclosed forms are intended to make our process more fair, complete and personal than lists and statistics alone would be. We look forward to hearing from you so*  
**START FILLING US IN.**

**MACALESTER**

## APPLICATION OPTIONS

If you have been enrolled in a college or university as a full-time or degree-seeking student after graduating from high school, you should apply for **TRANSFER** admission. Transfer students are admitted for the fall term only; there are no spring-semester admissions.

Financial aid and on-campus housing for transfer students are subject to availability. In most years on-campus housing has been available for transfer students, however moderately priced local rental housing is also available within a few blocks of campus.

The following options are available as methods for applying. *All methods and forms are equally acceptable and will be considered without bias.* However, if you feel that a particular form does not fully represent your interests, abilities and talents, please feel free to submit additional documentation.

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### Macalester Paper Application

These forms are included in this application packet. The entire application (or individual forms) can also be downloaded and printed from the Macalester College Web site at **macalester.edu**. If you need any forms mailed to you, call us at (800) 231-7974.

### Common Application Online/Paper

The Common Application is available at the Common Application Web site: **commonapp.org**. Students using the Common Application must also submit a Macalester Common Application Supplement. This supplemental form is included in this packet or may be downloaded from the Macalester Web site at **macalester.edu/admissions/apply**.

### Mail all forms to:

Office of Admissions  
Macalester College  
1600 Grand Avenue  
St. Paul, Minnesota 55105-1899  
Phone: (651) 696-6357  
Toll free: (800) 231-7974  
FAX: (651) 696-6724  
Web: macalester.edu  
E-mail: admissions@macalester.edu

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### Transfer Applicants: Materials should be postmarked by the deadline indicated.

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Application Deadline	Notification Date	Candidate's Reply Date
April 15	May 15	2 weeks after notification

### Nondiscriminatory Policy:

Macalester College does not discriminate on the basis of race, religious preference, creed, gender, national or ethnic origin, age, marital status, sexual orientation or disability.

# TRANSFER APPLICATION CHECKLIST

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- 1. Application Forms**
- Part 1** **Part 1** of the Application and the application fee should be mailed as soon as you have decided to apply to Macalester. Upon receipt of this form, we will establish a file for you and the rest of your application credentials.
- Part 2** **Part 2** must be completed and postmarked by the appropriate deadline (see table on inside front cover). Be certain to make a copy for your records.
- 
- 2. Common Application** If you are using the Common Application, you must complete the Macalester Common Application Supplement.
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- 3. Application Fee** **Online:** If you apply online, do not pay until you are prompted as part of the online process.
- Paper:** If you complete one of the paper options, you must submit your fee by check. Each applicant must pay a \$40 non-refundable application fee or receive a fee waiver. Checks or money orders should be made payable to Macalester College. In cases of financial hardship, the fee may be waived. Requests for fee waivers **must be signed by the Dean of Students** and must explain why a fee waiver would be appropriate.
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- 4. Essays** Submit your essays with the application form; print your name on each page.
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- 5. Athletic and Fine Arts Supplements** Complete and return the Athletic Supplement and/or the Fine Arts Supplement if these areas are important to you. Return the athletic supplement **only** if you plan to participate in inter-collegiate sports in college.
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- 6. College Report (Dean of Students Evaluation)** Fill in the top portion of this form and give it to the Dean of Students at your current or most recent college to complete and mail to Macalester. Be sure to give her/him ample time to complete the form prior to the application deadline.
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- 7. College/University Transcript** You must have an **official** transcript of all college-level coursework sent to Macalester. A transcript issued to the student is **not** considered official. You must have transcripts sent from **all** colleges you have attended.
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- 8. Secondary School Transcript** Request that your secondary school send Macalester an official final transcript of your classes and grades beginning with 9th grade. If you attended more than one high school, check to make sure **all** years are included on the most recent transcript.
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- 9. Faculty Recommendations** Complete the top portion of both Faculty Recommendation forms and ask two faculty members to complete them and send them to Macalester. If you have been out of college for more than one academic year and have difficulty obtaining an academic recommendation, contact the Director of Transfer Admissions at Macalester to explain your situation.
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- 10. Admission Tests** You must request that scores from either the Scholastic Assessment Test (SAT I) or the American College Test (ACT) be sent to Macalester College. Results from SAT II subject tests are not required, but will be considered if submitted. Macalester's identification codes are: SAT (6390) and ACT (2122). Students whose native language is not English must also submit the results of the Test of English as a Foreign Language (TOEFL).
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- 11. Financial Aid Forms** See Financial Aid Instructions.

**Need-Based Financial Aid**

Macalester is committed to meeting the full demonstrated financial need of every admitted student, provided that materials are submitted by the priority dates below. To apply for need-based financial aid as a Transfer candidate, complete the steps below. Be sure to keep copies for your records.

**Note:** If you are a transfer student applying for financial aid, your application for admission cannot be reviewed until we have received your Free Application for Federal Student Aid (FAFSA) and the College Scholarship Service Financial Aid PROFILE (CSS PROFILE).

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**Financial Aid PROFILE**

Priority filing date: April 15

- Visit **profileonline.collegeboard.com** to complete the College Scholarship Service Financial Aid PROFILE. Include Macalester's code (6390) in the school release section. Please note that the PROFILE may be filed before tax returns are completed.
- If your biological/adoptive parents are separated or divorced, your noncustodial parent must complete the CSS Noncustodial PROFILE. If applicable, you will receive details about the Noncustodial PROFILE service as part of the PROFILE process.

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**Free Application for Federal Student Aid (FAFSA)**

Priority filing date: April 15

- File the FAFSA and include Macalester's code (002358) in the school section.  
You may file the FAFSA at **fafsa.ed.gov**.  
Call (800) 433-3243 to request a paper FAFSA.

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**Tax Returns**

Priority filing date: April 15

The following tax return documents should be submitted to the College Board Institutional Documentation Service (IDOC). You will receive IDOC instructions when you complete your Financial Aid PROFILE.

- Parents' signed federal tax return (with all schedules and W2 forms).
- Student's signed federal tax return and W2 form(s). If you will not file a federal tax return, complete the IDOC non-filer statement.

**Note:** Tax returns must be for the year just prior to your planned enrollment.

## APPLICATION FOR ADMISSION Transfer

## Part

**Part 1** of the Application should be mailed to begin the application process.

Do **not** wait until you have completed all other forms.

The \$40 application fee or fee-waiver request should also be enclosed.

**Part 2** must be sent by April 15.

When do you plan to enroll? Fall 20\_\_ \_\_

Have you previously applied for admission to Macalester?

Yes  No If yes, when? \_\_\_\_\_

Do you plan to apply for need-based financial aid?  Yes  No

If you are applying for need-based financial aid, you must file the CSS Financial Aid PROFILE and the Free Application for Federal Student Aid (FAFSA) by **April 15**. See Financial Aid Instructions for complete application procedures.

Female  Male Name 

<i>last</i>	<i>first</i>	<i>middle</i>
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Prefer to be called \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_  
*nickname*

Permanent Address \_\_\_\_\_  
*number/street/apartment*  
\_\_\_\_\_ *city* \_\_\_\_\_ *state/zip code* \_\_\_\_\_ *country*

Permanent home phone (\_\_\_\_\_) \_\_\_\_\_ Cell phone (\_\_\_\_\_) \_\_\_\_\_  
*area code* *number* *area code* *number*

Mailing Address \_\_\_\_\_  
*number/street/apartment*  
\_\_\_\_\_ *city* \_\_\_\_\_ *state/zip code* \_\_\_\_\_ *country* Telephone (\_\_\_\_\_) \_\_\_\_\_  
*area code* *number*

Use Mailing Address from \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Fax (if available) (\_\_\_\_\_) \_\_\_\_\_  
*month* *day* *year* *month* *day* *year* *area code* *number*

Birthdate \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Birthplace \_\_\_\_\_  
*month* *day* *year* *city/state/country*

Citizenship:

U.S. only

U.S. Dual Specify additional country of citizenship \_\_\_\_\_

U.S. Permanent Resident Country of citizenship \_\_\_\_\_ Alien Registration Number \_\_\_\_\_  
A copy of your Alien Registration Card ("green card") must be submitted with your application.

Countries other than U.S. Specify countries \_\_\_\_\_

If living in U.S., type of visa \_\_\_\_\_

## Education

High school graduation date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
month / year

School Code Number \_\_\_\_\_

List all secondary schools you have attended since 9th grade (list current or most recent school first):

School	City/State/Country	Dates of Attendance (month/year)
_____	_____	____/____ to ____/____
_____	_____	____/____ to ____/____
_____	_____	____/____ to ____/____

List all colleges or universities you have attended (excluding college courses taken at your high school):

_____	_____	____/____ to ____/____
_____	_____	____/____ to ____/____

## Optional Information

How would you describe yourself? Please check all that apply and indicate if you would report a single primary ethnicity by circling it:

- |  |  |
|--|--|
| <input type="checkbox"/> African American, Black   | <input type="checkbox"/> Mexican American, Chicano                                 |
| <input type="checkbox"/> American Indian, Alaskan Native, Native American<br>(tribal affiliation: _____ <input type="checkbox"/> enrolled) | <input type="checkbox"/> Puerto Rican, Cuban                                       |
| <input type="checkbox"/> Asian American (family's origin: _____)   | <input type="checkbox"/> Latino, Hispanic or other Latin American (specify: _____) |
| <input type="checkbox"/> Native Hawaiian, Pacific Islander   | <input type="checkbox"/> White, Caucasian  |
|  | <input type="checkbox"/> Other (specify: _____)                                    |

Has either of your parents ever attended college?  Yes  No

## Academic and Co-Curricular Interest

Please indicate which of the following areas of study interest you:

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> African Studies                  | <input type="checkbox"/> Computer Science                 | <input type="checkbox"/> Humanities, Media & Cultural Studies          | <input type="checkbox"/> Pre-Law                             |
| <input type="checkbox"/> American Studies                 | <input type="checkbox"/> Dance                            | <input type="checkbox"/> International Studies                         | <input type="checkbox"/> Pre-Medicine                        |
| <input type="checkbox"/> Anthropology                     | <input type="checkbox"/> Economics                        | <input type="checkbox"/> Japanese Language & Culture                   | <input type="checkbox"/> Psychology                          |
| <input type="checkbox"/> Arabic                           | <input type="checkbox"/> Educational Studies              | <input type="checkbox"/> Latin American Studies                        | <input type="checkbox"/> Religious Studies                   |
| <input type="checkbox"/> Architecture                     | <input type="checkbox"/> Engineering                      | <input type="checkbox"/> Legal Studies                                 | <input type="checkbox"/> Russian                             |
| <input type="checkbox"/> Art                              | <input type="checkbox"/> English                          | <input type="checkbox"/> Linguistics                                   | <input type="checkbox"/> Russian Studies                     |
| <input type="checkbox"/> Asian Studies                    | <input type="checkbox"/> Environmental Studies            | <input type="checkbox"/> Mathematics                                   | <input type="checkbox"/> Sociology                           |
| <input type="checkbox"/> Biochemistry                     | <input type="checkbox"/> French & Francophone Studies     | <input type="checkbox"/> Middle Eastern Studies & Islamic Civilization | <input type="checkbox"/> Spanish                             |
| <input type="checkbox"/> Biology                          | <input type="checkbox"/> Geography                        | <input type="checkbox"/> Music   | <input type="checkbox"/> Statistics                          |
| <input type="checkbox"/> Chemistry                        | <input type="checkbox"/> Geology                          | <input type="checkbox"/> Philosophy                                    | <input type="checkbox"/> Theater                             |
| <input type="checkbox"/> Chinese                          | <input type="checkbox"/> German Studies                   | <input type="checkbox"/> Physics & Astronomy                           | <input type="checkbox"/> Urban Studies                       |
| <input type="checkbox"/> Classics                         | <input type="checkbox"/> Hispanic Studies                 | <input type="checkbox"/> Political Science                             | <input type="checkbox"/> Women's, Gender & Sexuality Studies |
| <input type="checkbox"/> Cognitive & Neuroscience Studies | <input type="checkbox"/> History                          |  |  |
| <input type="checkbox"/> Community and Global Health      | <input type="checkbox"/> Human Rights and Humanitarianism |  |  |

Please tell us what activities and co-curricular interests you may wish to pursue in college:

\_\_\_\_\_  
\_\_\_\_\_

My signature below indicates that I have answered all questions truthfully, completely and to the best of my ability.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Enclose a check for the \$40 application fee payable to Macalester College (or a fee-waiver request signed by your counselor) and mail to:

Office of Admissions, Macalester College, 1600 Grand Avenue, St. Paul, Minnesota 55105-1899, U.S.A.

## APPLICATION FOR ADMISSION Transfer

## Part

**Part 2** of the Application must be postmarked by April 15.

If you have not previously submitted **Part 1** with the \$40 application fee, please do so at this time.

Have you previously submitted Application **Part 1**?  Yes  No (completed & attached)

When do you plan to enroll? Fall 20\_\_ \_\_

Have you previously applied for admission to Macalester?

Yes  No If yes, when? \_\_\_\_\_

Do you plan to apply for need-based financial aid?  Yes  No

If you are applying for need-based financial aid, you must file the CSS Financial Aid PROFILE and the Free Application for Federal Student Aid (FAFSA) by **April 15**. See Financial Aid Instructions for complete application procedures.

Female  
 Male Name 

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*last* *first* *middle*

Prefer to be called \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_  
*nickname*

Permanent Address \_\_\_\_\_  
*number/street/apartment*

\_\_\_\_\_ *city* *state/zip code* *country*

Permanent home phone (\_\_\_\_\_) \_\_\_\_\_ Cell phone (\_\_\_\_\_) \_\_\_\_\_  
*area code* *number* *area code* *number*

Current school attended \_\_\_\_\_  
*school* *city/state* *country*

How did you first learn about Macalester? \_\_\_\_\_

Have you visited the Macalester campus?  Yes  No If so, please describe and give approximate date(s). \_\_\_\_\_

### Academic Interests

Possible area(s) of academic concentration or major \_\_\_\_\_ or  Undecided

Possible career or professional plans \_\_\_\_\_ or  Undecided

### Honors/Awards

List any academic honors, prizes or awards you have earned. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Family**

**Parent 1**

**Parent 2**

Name: \_\_\_\_\_  
last first middle last first middle

Gender  Male  Female

Gender  Male  Female

Mailing Address (if different from yours) \_\_\_\_\_  
street address street address

\_\_\_\_\_ city/state/zip code/country city/state/zip code/country

Colleges Attended (if any) \_\_\_\_\_  
degree year degree year

\_\_\_\_\_ degree year degree year

Occupation/Title \_\_\_\_\_

Employer/Location \_\_\_\_\_  
name city/state name city/state

Phone Numbers (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
area code home area code work area code home area code work

\_\_\_\_\_ birthplace living? birthplace living?

Please check if parents are:  Married  Separated  Divorced (date: \_\_\_\_\_)  Never Married  Other: \_\_\_\_\_

If not with **both** parents, with whom do you make your permanent home? \_\_\_\_\_  
name relationship

Are you married?  Yes  No

Siblings (attach additional sheets if necessary):

Name	Age	College(s) Attended (if any)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Relatives who have attended Macalester (attach additional sheets if necessary):

Name	Relationship	Years of Attendance
_____	_____	_____ to _____
_____	_____	_____ to _____
_____	_____	_____ to _____

**Living Experience**

List the cities and countries where you have lived for **six months or more** (with approximate dates):

City/State/Country	Years	City/State/Country	Years
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

## Testing

Please indicate the **date(s)** tests were taken or will be taken and **scores** (official score reports must be submitted):

<b>SAT I</b>	month/year ____ / ____ Reading ____ Math ____ Writing ____	month/year ____ / ____ Reading ____ Math ____ Writing ____
<b>ACT</b>	month/year ____ / ____ English ____ Math ____ Reading ____ Science ____ <b>Composite</b> ____ Writing ____	month/year ____ / ____ English ____ Math ____ Reading ____ Science ____ <b>Composite</b> ____ Writing ____
<b>SAT II</b> <i>(optional)</i>	month/year ____ / ____ Subject ____ Score ____	month/year ____ / ____ Subject ____ Score ____
	month/year ____ / ____ Subject ____ Score ____	month/year ____ / ____ Subject ____ Score ____
<b>A.P.</b> <i>(optional)</i>	month/year ____ / ____ Subject ____ Score ____	month/year ____ / ____ Subject ____ Score ____
	month/year ____ / ____ Subject ____ Score ____	month/year ____ / ____ Subject ____ Score ____
<b>TOEFL</b>	month/year ____ / ____ Score ____	month/year ____ / ____ Score ____
		month/year ____ / ____ Score ____

## Co-Curricular Activities

Indicate activities in which you have been involved from 9th grade to the present. Mark years of participation (PH = Post High School).

Include activities both within and outside of school (excluding work). Include clubs, organizations, performance groups, athletics, community, religious involvement, etc. Attach an additional sheet if necessary.

Activity	Grade Level (check boxes)					Approx. Time Spent		Positions held or honors won	Plan to participate in college?
	9	10	11	12	PH	hrs./wk.	wks./yr.		

## Work Experience

List jobs (including summer employment) you have held during the past three years:

Position Held or Description of Work	Employer	Approximate Dates	Hours/Week

## Optional Information

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First/primary language, if other than English \_\_\_\_\_ Language(s) spoken at home \_\_\_\_\_

*How would you describe yourself?* Please check all that apply and indicate if you would report a single primary ethnicity by circling it:

- |  |   |
|--|---|
| <input type="checkbox"/> African American, Black   | <input type="checkbox"/> Mexican American, Chicano                                    |
| <input type="checkbox"/> American Indian, Alaskan Native, Native American<br>(tribal affiliation: _____ <input type="checkbox"/> enrolled) | <input type="checkbox"/> Puerto Rican, Cuban  |
| <input type="checkbox"/> Asian American (family's origin: _____)   | <input type="checkbox"/> Latino, Hispanic or other Latin American<br>(specify: _____) |
| <input type="checkbox"/> Native Hawaiian, Pacific Islander   | <input type="checkbox"/> White, Caucasian   |
|  | <input type="checkbox"/> Other (specify: _____)                                       |

*To what other colleges are you applying?* (Please note that your response to this question is used for research purposes only and will not affect the decision on your application for admission.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Personal Essays

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Responses to two essays are required of all applicants. Please respond on a separate sheet of paper. These essays must be submitted with the application form. Additional writing samples (e.g., class papers or creative writing) are welcomed as supplements but are not substitutes for either essay. NOTE: Although we'll spend our time *reading* instead of *counting* your words, 250 words would generally be considered a minimum length to constitute an "essay."

### Essay #1

What factors have led you to consider transferring to Macalester College? Why do you believe it may be a good match, and what do you believe you can add to the Mac community, academically and personally? Feel free to draw on past experiences, and use concrete examples to support your perspective.

### Essay #2

Because transcripts, test scores and awards lists provide only a partial picture of an applicant, we want to know more! Please write an original essay to give us more than facts and figures about yourself. Feel free to focus on an experience, a philosophy or a significant event (or invent a topic of your own). Our hope is to get to know you better. How you help us do that is up to you!

## Final Questions/Signature

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*Have you ever been dismissed, suspended or subject to any school-related or legal disciplinary action?*  Yes  No

If yes, describe and explain the situation on a separate sheet; ask your dean of students or appropriate college official to address the situation in the college report.

*Did you:* (a) *graduate early from high school?*  Yes  No

(b) *enter college without a high school diploma?*  Yes  No

If you answered "yes" to either of these questions, please describe your situation on a separate sheet of paper.

My signature below indicates that I have answered all questions truthfully and to the best of my ability. All information contained in my application is factually correct and honestly presented. Essays submitted are entirely my work. I further understand that any offer of admission, based on the information presented in my application, is subject to revocation if my application is untruthful in any way. Furthermore, I understand that offers of admission are conditional, pending successful completion and verification of current academic work at a level comparable to that upon which the offer was based.

Date \_\_\_\_\_ Signature \_\_\_\_\_

### Mail completed application to:

Office of Admissions, Macalester College, 1600 Grand Avenue, St. Paul, Minnesota 55105-1899, U.S.A.

*If you have not yet submitted your application fee, be sure to enclose a \$40 check (or a fee-waiver request signed by your counselor).*

## ATHLETIC SUPPLEMENT

If you plan to participate in intercollegiate athletics at Macalester, complete this form and submit it with your application. This information will be shared with the appropriate coaches.

Female  
 Male

Name 

<i>last</i>	<i>first</i>	<i>middle</i>
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Prefer to be called \_\_\_\_\_ E-mail \_\_\_\_\_  
*nickname*

Mailing Address \_\_\_\_\_  
*number/street/apartment*

\_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
*city* *state/zip code* *country* *area code* *number*

School Now Attending \_\_\_\_\_  
*school* *city/state/country*

List athletic activity in descending order of importance to you (list only those sports in which you want to compete in college). Mark years of participation (PH=Post High School).

Varsity Sports	Grade Level					Event/Position	Coach's Name/Phone Number
	9	10	11	12	PH		

List any times, records, awards, best performances, etc. (specify events): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Indicate any other forms of competition other than high school or college (e.g., U.S. Swim, American Legion, Junior Olympics, ODP, USVBA, AAU):  
 \_\_\_\_\_  
 \_\_\_\_\_

Optional: Height \_\_\_\_\_ Weight \_\_\_\_\_

Any additional information or comments you would like to add? \_\_\_\_\_  
 \_\_\_\_\_

## FINE ARTS SUPPLEMENT

If you have significant interest or talent in the fine arts and wish to submit samples of your work, please complete this form and send it *with* your supplementary materials. Materials must be received by the application deadline.

**If you would like your materials returned, include a properly sized, stamped, self-addressed return envelope.**

Female  
 Male

Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<i>last</i>	<i>first</i>	<i>middle</i>

Prefer to be called  *nickname* E-mail

Mailing Address  *number/street/apartment*

*city*  *state/zip code*  *country* Telephone (  *area code* )  *number*

School Now Attending  *school*  *city/state/country*

Please indicate appropriate departments:

- Art (Visual)       Music       Theater

*Please indicate materials you are submitting:*

- Art (Visual)** You may submit a maximum of TEN good quality slides, photos, copies or digital prints of your best artwork. Maximum dimension of photos or digital prints is 8.5 x 11 inches. Do not send CDs, DVDs or links to Web sites. Write your name on each slide or photo, along with the medium and completion date. No binders, folders or albums. If your work was a performance or installation, send still images and a description documenting the project. If you have received any awards or honors, you may wish to list them on a separate sheet.
- Music** You may submit a tape or CD (audio format), up to 10 minutes in length, representing your abilities. Do not send VHS tapes. CDs must be designed for standard players. You should choose a solo performance or a piece in which your performance is prominent. Two or more contrasting pieces that show a range of ability are encouraged. Indicate your name, instrument/voice part and work performed on the tape itself. Also, you may attach a résumé summarizing your vocal, instrumental or compositional background (list years studied, instructors, awards, etc.).
- Theater** You may submit a DVD, up to 10 minutes in length, representing your abilities. Also, you may attach a resume summarizing your theater background (including awards, roles in productions, instructors and other pertinent information). Technical Theater students may submit a portfolio of work in place of the DVD.

If you are submitting supplementary material for consideration, please describe briefly the contents of your submission and, if appropriate, identify your role (e.g., musical instrument, voice or composer). Materials submitted without this supplement cannot be evaluated.

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## COLLEGE REPORT (Dean of Students Evaluation)

### Student

Complete the section below *before* giving this form to the Dean of Students at your present college or last college attended. It is your responsibility to check with that office to be sure it has been sent to us. **The College Report is not necessarily a personal recommendation, and we realize that the person completing this form may not know you well.** However, it supplements your transcript, and your application cannot be processed until this information is received. Your signature below authorizes the college or university to provide the requested information to Macalester.

Student's Name \_\_\_\_\_  
last first middle

Permanent Address \_\_\_\_\_  
number/street/apartment

\_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
city state/zip code country area code number

College or University \_\_\_\_\_ Location \_\_\_\_\_

I hereby authorize the college or university named above to release the requested information to Macalester College.

Date \_\_\_\_\_ Signature \_\_\_\_\_

### Dean of Students

The student named above has applied for admission to Macalester College. We would appreciate your providing us with the information below. The student's application is not complete and will not be processed until we have received this form. Thank you.

**Please submit no later than: April 15**

**CONFIDENTIALITY:** Federal law mandates that only *enrolled* students have access to their educational records. Prior to actual matriculation (e.g., during the admission process), applicants do *not* have this right of access. Macalester College guarantees the strict confidentiality of your recommendation because it will be destroyed prior to the student's enrollment and will not become part of his/her educational record.

This student attended your institution from \_\_\_\_\_ to \_\_\_\_\_

Is this student eligible to continue at your institution?  Yes  No

Is this student on probation of any kind?  Yes  No If yes, please indicate the nature of the probation.

Has the student been dismissed, suspended or subject to any school-related or legal disciplinary action while attending your college?  Yes  No

If yes, please indicate the nature of the offense and the action taken.

Do you have any concerns about this student's integrity?  Yes  No

If you are aware of the reason(s) this student is seeking to transfer, please comment:

Have any special circumstances interfered with the applicant's academic achievement  
(e.g., health, family, employment or other commitments)?  Yes  No If yes, please elaborate.

Please tell us what you can about the student's notable achievements, awards or leadership positions.  
Comments on the student's character and personal traits are especially helpful.

Please note any other information you think we should know before we make an admission decision on this candidate.

The preceding information is based on:  Information in files  Personal knowledge

How do you recommend this student for admission to Macalester College?

I do not recommend  I recommend with reservations  I recommend

Name \_\_\_\_\_ Title \_\_\_\_\_  
*print or type*

School \_\_\_\_\_ E-mail \_\_\_\_\_

School Address \_\_\_\_\_ School Phone (\_\_\_\_\_) \_\_\_\_\_  
*number/street* *area code* *number*

\_\_\_\_\_ School Fax (\_\_\_\_\_) \_\_\_\_\_  
*city* *state/zip code* *country* *area code* *number*

Date \_\_\_\_\_ Signature \_\_\_\_\_

**Please mail to:**

Office of Admissions, Macalester College, 1600 Grand Avenue, St. Paul, Minnesota 55105-1899, U.S.A. Toll free: (800) 231-7974 FAX: (651) 696-6724

## FACULTY RECOMMENDATION

Student's Name \_\_\_\_\_  
*last*
*first*
*middle*

Address \_\_\_\_\_  
*number/street/apartment*
*city*
*state/zip code*
*country*

### Student

**One of the two required faculty recommendations must come from college.** Fill in your name and address above *before* giving this form to a faculty member. **IMPORTANT:** This form should be given to a faculty member who has been your instructor in a CORE ACADEMIC SUBJECT (English, social studies, mathematics, science or foreign language) in grades 10, 11, 12, or college. In requesting that a faculty member submit this form, you are authorizing her/him to provide all information requested.

**Please submit by  
April 15**

### Faculty

The student listed above is applying for admission to Macalester College. A candid report is essential to ensure complete and fair consideration of this candidate. Your report is an integral and important component of our evaluation, and we thank you for the significant time and effort it takes to provide a thoughtful reference. It will be read with great care and attention.

**CONFIDENTIALITY:** Federal law mandates that only *enrolled* students have access to their educational records. Prior to actual matriculation (e.g., during the admission process), applicants do *not* have this right of access. Macalester College guarantees the strict confidentiality of your recommendation because it will be destroyed prior to the student's enrollment and will not become part of his/her educational record.

How long have you known this student and in what context? \_\_\_\_\_

Which course(s) did this student take from you? \_\_\_\_\_ When? \_\_\_\_\_

How would you describe this student's academic ability and motivation? How do the applicant's intellectual characteristics compare with others in his/her class? Specific illustrations are especially helpful.

If you are familiar with this student's co-curricular activities, please assess her/his dedication, talent, organizational skills, leadership potential and/or other personal qualities.

Is there anything that particularly distinguishes this student in some way? Anything special or unusual?

Are there factors that might interfere with the candidate's performance? What do you consider her/his chief weakness as a person or student?

How would you compare this student to other members of her/his class?

	<b>Below Average</b>	<b>Average</b>	<b>Good</b> <i>(above average)</i>	<b>Excellent</b> <i>(top 10% this year)</i>	<b>Outstanding</b> <i>(top few this year)</i>	<b>One of the Top Few</b> <i>(in ___ years' experience)</i>
<b>Academic Achievement</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Co-curricular Contributions</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Personal Qualities</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I recommend this student for admission to Macalester College:

Not Recommended       With Reservations       Fairly Strongly       Strongly       Enthusiastically

Faculty Name \_\_\_\_\_ Department \_\_\_\_\_  
*print or type*

College/University \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
*number/street* *area code* *number*

\_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_  
*city* *state/zip code* *country* *area code* *number*

Date \_\_\_\_\_ Signature \_\_\_\_\_

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## FACULTY RECOMMENDATION

Student's Name \_\_\_\_\_  
*last* *first* *middle*

Address \_\_\_\_\_  
*number/street/apartment* *city* *state/zip code* *country*

### Student

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<b>Academic Achievement</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Co-curricular Contributions</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Personal Qualities</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I recommend this student for admission to Macalester College:

Not Recommended       With Reservations       Fairly Strongly       Strongly       Enthusiastically

Faculty Name \_\_\_\_\_ Department \_\_\_\_\_  
*print or type*

College/University \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
*number/street* *area code* *number*  
\_\_\_\_\_  
*city* *state/zip code* *country* Fax (\_\_\_\_\_) \_\_\_\_\_  
*area code* *number*

Date \_\_\_\_\_ Signature \_\_\_\_\_

**Please mail to:**

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## COMMON APPLICATION SUPPLEMENT

All students using the Common Application to apply for admission to Macalester must complete this form.

Please check the appropriate box below:

**First-Year Applicants**

- Early Decision I\*
- Early Decision II\*
- Regular Decision

**Deadline**

November 15  
 January 2  
 January 15

**Transfer Applicants**

- International
- U.S. Applicants

January 15  
 April 15

\*To apply for Early Decision, Macalester must be your first choice, and the Early Decision Agreement form must be signed and submitted with your application.

Have you previously applied for admission to Macalester?

Yes  No If yes, when? \_\_\_\_\_

Enter your full legal name as it appears on your Social Security card or, if you are an international student, on your passport.

Female

Male Name

<i>last (family)</i>	<i>first</i>	<i>middle</i>

Prefer to be called \_\_\_\_\_ U.S. Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*nickname if applicable*

Permanent Address \_\_\_\_\_  
*number/street/apartment*

*city*

*state (province)*

*zip (postal code)*

*country*

E-mail \_\_\_\_\_ Birthdate \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*month day year*

Relatives who have attended Macalester:

Name	Relationship	Years of Attendance
_____	_____	_____ to _____
_____	_____	_____ to _____
_____	_____	_____ to _____
_____	_____	_____ to _____

Please list the places where you have lived for **six months or more** (with approximate dates):

City/State (Province)/Country	Years	City/State (Province)/Country	Years
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

**U.S. Applicants:** Indicate if you have received recognition from any of the following programs:

- National Merit Semifinalist
- National Merit Letter of Commendation
- National Achievement Semifinalist
- National Achievement Referred/Commended
- National Hispanic Finalist
- National Hispanic Honorable Mention

Language of instruction in Secondary School \_\_\_\_\_

## Optional Information

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How did you first learn about Macalester? \_\_\_\_\_

Have you visited the Macalester campus?     Yes     No

If yes, please describe and give approximate date(s). \_\_\_\_\_

To what other colleges are you applying? *(Please note that your response is for research purposes only and will not affect the decision on your application for admission.)*

## Additional Essay(s)

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**All Applicants** *(Please use essay page provided.)*

■ All applicants must submit the Common Application essay.

■ In addition, all applicants must respond to the following:

What factors have led you to consider Macalester College? Why do you believe it may be a good match, and what do you believe you can add to the Mac community, academically and personally?

Feel free to draw on past experiences, and use concrete examples to support your perspective. Additional writing samples (e.g., class papers or creative writing) are welcomed as supplements, but are not substitutes for either essay.

### International Applicants

■ International applicants must submit a third essay.

Describe a situation where you had to work or closely associate with someone from a culture very different from your own. What challenges did you face and how did you resolve them?

## Final Questions/Signature

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Have there been significant fluctuations in your grades at any point during grades 9–12 (up or down)?     Yes     No

If so, please tell us the reason(s) for the changes.

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Date \_\_\_\_\_ Signature \_\_\_\_\_

Macalester College, 1600 Grand Avenue, St. Paul, Minnesota 55105-1899, U.S.A. Toll free: (800) 231-7974 FAX: (651) 696-6724

***If you have not yet submitted your application fee, be sure to submit a \$40 check (or a fee-waiver request signed by your counselor).***

# MACALESTER

Office of Admissions  
Macalester College  
1600 Grand Avenue  
St. Paul, Minnesota 55105-1899

Phone: (651) 696-6357  
Toll free: (800) 231-7974  
FAX: (651) 696-6724  
E-mail: [admissions@macalester.edu](mailto:admissions@macalester.edu)  
[www.macalester.edu](http://www.macalester.edu)

