

## TIPS & TOOLS FOR COMMON STAINS:

**Lipstick:** Rub detergent into stain until outline disappears, then wash in warm water

**Ink:** Apply hairspray and rub with dry cloth, then add rubbing alcohol on the area before washing

**Wax:** Put area between brown paper bag and press with a warm iron

**Grease:** Soak in club soda

**Coffee:** Pour boiling water through the stain

**Mustard:** Work glycerine into stain or sponge with rubbing alcohol

**Grass:** Rub detergent into stain with bleach that is safe for fabric

**Ketchup:** Soak in cold water and rub detergent into stain then wash

### GENERAL LAUNDRY TIPS

- Do not slam washer and dryer doors. Slamming will damage the door sensors, which allow the machines to operate.
- Leave washer doors open when laundry is finished to allow air to circulate.
- Empty your pockets. Your items will be lost, and damage may occur to your clothing or the laundry equipment.
- Sort clothes by fabric type, color and degree of soiling.
- Always check tags and labels for special instruction and warnings before washing.

For more laundry tips visit  
[www.macalester.edu / cardservices / laundrytips](http://www.macalester.edu/cardservices/laundrytips)



# Macalester College Laundry Guide

Compliments of  
ASI & Macalester College

*We are your laundry room partner!*

## Steps for Washing

- 1. Load the Washtub.** Without OVER FILLING, loosely load dry clothes into the washtub to the top of the door opening. Clothes will not be able to spin or be cleaned thoroughly if the washtub is overfilled.
- 2. Add Detergent.** Use only ¼ cup or less!
- 3. Select Fabric Type.** Whites, colors, delicate or permanent press.
- 4. Press the Start Button** to begin washing.

*The door will lock and cannot be opened until the wash cycle finishes.*



Loosely load clothing up to the red line. Do not overload the machine.

## Steps for Drying

- 1. Clean the lint filter** of the dryer to improve drying. Place clothes into the dryer.
- 2. Add dryer sheets** to help reduce static cling and add softness to fabrics.
- 3. Select Fabric Type.** Whites, colors, delicate or permanent press.
- 4. Press the Start Button** to begin drying.

*You can open the door to check your laundry at any time during the dry cycle. Be sure to press the start button after closing the door to continue the cycle.*



## Tips to Make Your Laundry "Green"

- **ONLY WASH FULL LOADS TO MAXIMIZE THE WATER'S EFFECTIVENESS AND MINIMIZE WASTE OF WATER AND ENERGY.**
- Use high efficiency (HE) detergents to reduce oversudsing and maximize cleaning results. For non-HE detergents, use half of the manufacturer's recommended amount.
- Clean the lint filter before starting each dryer load.
- Separate heavy items such as towels and jeans to provide a better, more efficient dryer operation.
- To save energy, remove clothes from dryer when they are dry, even if the cycle is not complete.
- Turn off lights when exiting the laundry room if there are no other students using the facility.

## LAUNDRY EQUIPMENT PROBLEMS?:

Please contact Maintenance at 800-762-3452 to report the license plate # and problem.