

CERF Board Meeting Minutes

December 12, 2007

We voted unanimously to approve up to \$35 k for the lighting project assuming under 2.5 year payback and at minimum 110% payback on the funds we provide. We expect to be met half way by David W. and the Finance Committee. Tom Welna (and various others as the opportunity arises) will work to encourage the Finance Committee to see their contribution as a donation to CERF, allowing us to get payback on the full project cost, or even better as an endowment, getting full payback over the 8 year life of the bulbs (initial investment of \$35,000 yielding ~\$30,000 per year to build CERF). If neither of these happen, we may consider contributing a larger share to get more of the payback. David Wheaton will secure the college's portion of the funding on Jan 15th.

Justin and Matt will verify the scale of the project after they research light levels and report on the final scale within the next week. Once this scale is verified, we will go ahead with buying light-bulbs for roughly half the project, so that student workers can proceed over break. We will leave Olin Rice, the Library, and dorms for February, when we will mobilize student volunteers to do them.

Andrew Mirzayi will get the photos of the board from Chris Wells, and will solicit short bios from all of us to develop the "board" page on the CERF Board website: www.macalester.edu/cerf by working with Ann Esson (copied), who helped develop the page, and ITS folks. Preferably this will be done by early-January, where it can help provide more evidence for our legitimacy. Andrew will also link our manual to the page: <http://www.aashe.org/highlights/cerf.php>

By early January (before January 15th meeting for David W?) Matt and Justin will create a draft project summary including environmental, economic, and social impacts of the project in a systems-based way. Sample formats (which are a starting point, not something to replicate) can be found at <http://www.greencampus.harvard.edu/gclf/casestudies.php>

Chris Wells will set up a Moodle Forum and invite all of us so we can share files and start discussions regarding contract establishment, accounting, web presentation, a possible work study position for all three, and other issues as they arise. We need to figure out how this fits in with the senior seminar, and how staff/ the sustainability manager fit with this group as well - possibly a board of directors/ staff relationship? We will need to work on the contract and accounting system rapidly for this project. We still have fund location issues as well...

If there's anything I missed, please reply all.

Great work everyone!

Thank you,

Timothy Den Herder-Thomas