

## Library Media Advisory Group

Minutes Meeting: 10/8/2009

Campus Center 215

*Attending: Alana Hedlund, Angi Faiks, Brian Longley, Dave Collins, Clay Steinman, David Tomporowski, Jerry Sanders, Keith Kuwata, Paul Fischer, Terri Fishel, Theresa Krier, Jacki Betsworth*

1. **Introduction of members.** Terri Fishel introduced new group members Paul Fischer, Chemistry department, and Jacki Betsworth, Library office manager. Jacki will take responsibility for meeting minutes during 2009-2010.

2. **Minutes** of last meeting were approved by email. A copy has been posted on the web.

3. **Change in Web Services.** Web Services is now part of Communications and Public Relations and is no longer under the LMW umbrella.

### 4. **Review of summer changes**

- **Library**

- The library's home page has a new look and new organization.
- The lower level computer lab has been repurposed into a teaching space to alleviate scheduling conflicts in the Library Instruction Room (206). The lower level space is open to the public when classes are not in session.
- Twenty-two computer work stations were added to the main level's existing equipment.
- The reference collection space on first floor was reduced by two thirds, and the weeded materials were moved to stacks on other levels of the building or removed entirely from the collection. Group members commented that faculty were pleased with the weeding process and their level of participation.
- Print periodicals were consolidated into southeast corner of the main area. Because of the weed and move of collections, sightlines are much better and the space has a more open feel.
- The Harmon collection moved to the first floor's north reading room and has been renamed the "Reading Room Collection". Soft furnishings were moved to the reading room from elsewhere in the building and on campus.
- Library has added a new tech service desk on first floor.
- Gate counts are up – daily LY = 1430, TY = 1754, a 22% increase. The campus has experienced a 5% increase in students.
- Phase 2 of space renovation, when funds permit, might include :24/7 access to a library area that includes a computer lab and restroom; coffee shop; evaluate moving media collection into the library; more compact shelving; more archives space.

- **Extending Library Digital Collections expertise and systems beyond the library.** The Library worked with College Relations to move its image assets from another management system to the Library's CONTENTdm system. The move will save the college money, increase the collection's ability to be searched, and allow other campus departments to access and use the collection. ITS now also stores backups of the images on its servers, so the collection is more securely archived. Media Services

- Humanities 401, Carnegie 105, and an Olin-Rice classroom were upgraded. Media Services has been doing standard upgrades at the rate of 4 classrooms per year. The remaining three seminar rooms needing upgrade should be completed next year. If budget allows, Media Services hopes to then move on to lab upgrades.
- An anonymous annual fund donor has made possible the transfer of films from the 1930's – 1960's to DVDs. The films will be cataloged and available through the Library.
- Additional projects included setup of three media rooms (court, 2 meeting rooms) in Markim Hall, a staff webinar room in the Library, and the addition of sound equipment to the fitness area in Leonard Center.

## 5. Update on start of new semester

- **Printing.** The library has not been able to keep up with user demand since school started. Library-Media and ITS are searching for a solution that addresses most or all of the issues involved. The group hopes to have a draft procedure/policy document for the committee's review later in the year and will report as discussion progresses. Many groups on campus, including the sustainability office, are recognizing this as a campus-wide issue.
- **Scientific American.** Terri Fishel reported a letter from the Oberlin group directors is being drafted to be sent to the publisher concerning this year's extreme price increase. The Library has canceled Macalester's subscription. It is standard library procedure to red flag any journal that increases its cost more than 10% in a single year. Articles in Scientific America are available in Ebsco's Academic Search Premiere.
- **Science Direct - Angi gave an update on** Elsevier's pay-per-view service. Faculty are already aware of and using the service, and we will continue to encourage all via faculty announce to take advantage of this resource.
- **Departmental allocations.** Angi Faiks reported that about ½ of departmental book budget funds have been spent. This is good news since the goal is to reach this point by December..
- **First year library sessions.** For the first time, we were able to get all 1<sup>st</sup> years through their sessions within the first 5 weeks of school. The second classroom (L03) has been vital to making this possible. In general, all levels of the library building appear to be more heavily used this fall than they have been in previous years. Library-Media staff will solicit feedback from students after they have spent a semester using the new space.
- **Textbook Project.** MCSG pulled together funds to purchase a limited numbers of selected textbooks and worked with Library staff to make them available for checkout from the reserves desk. Books may be checked out for 2 hours or 24 hours. So far, checkouts average 7-10 uses per course per day. Books belong to MCSG and will be removed and physically stored in MCSG offices at the end of the term. An additional amount of money has been approved to purchase more textbooks for the pilot. There is concern that some students may be copying the textbooks. The book store has also begun selling electronic books that are printable. Students may be purchasing them and printing multiple copies using free library printing.

6. **Open Access Week - Oct. 19-23.** Library-Media Services will have a series of lunchtime events that feature topics such as the Google Books settlement, publication issues, faculty as authors and scholars. A suggestion was made that the topic of textbooks be included in OA week discussions again this year.

**7. Classroom Technology Committee.** Brian Longley is interested in creation of a group that discusses the broader scope of current and future learning facilities, including labs, JBD, new spaces. The task force might include Brian, faculty, AIAs, registrar (scheduling duties), a facilities rep, a staffing coordinator, and student(s). The group's purpose would be to take a long-term look at the big picture of how we should teach and how best to transition from old methods and equipment to newer ones. To begin the process, Brian and student aides visited every campus classroom and documented the condition of the lighting, floor, walls, other space details. Feedback from the group: The space survey info should be shared with Kathy Murray and David Wheaton. Brian should continue to work closely with Mark Dickinson. Ruthanne Kurth-Schai may also be a good resource. Group members are invited to send additional feedback to Brian.

**9. Selection of new Chair.** Terri Fishel acknowledged and thanked Keith on behalf of the entire group for his support of the library and leadership of this committee. Paul Fischer agreed to chair the committee through the end of the fall semester. Faculty on the committee will revisit the Chair issue in January.

10. Agenda for November meeting (Nov. 11 (Wed.) 2:00 - 3:30)

- Selection committee for Jean K. Archibald award

Meeting adjourned at 1:00 p.m.

Respectfully submitted,

Jacki Betsworth