

CAMPUS COMMITTEES 2011-2012

Advancement Committee (Trustee Committee)

Mission: Responsible for institutional fund raising, including policy guidelines, goals, major prospects solicitation, and helping to evaluate the Development staff and budget. Meets three times a year in October, March and May for two hours.

Appointed Members: 11 trustees, 1 faculty, **1 staff** and 2 students

Current Contact: Tommy Bonner

Length of term: 2 years

Permanent Members: College President, Board of Trustees Chair, 3 Representatives from Development, VP for College Advancement

<u>2011-2012 Staff Member</u>	<u>Term End</u>
Alana Hedlund	May 2012

Benefits Advisory Committee

Mission: Reviews, discusses, and provides recommendations about the College's staff/faculty employee benefits policies and programs.

Appointed Members: 2 faculty (1 member who also sits on RPC), **2 staff** (1 exempt and 1 non-exempt) and 1 union rep.

Current Contact: Eric Wiertelak

Length of Term: 3 years

Permanent Members: Human Resource Representative (benefits), ex-officio
Health & Wellness Center Associate Director, ex-officio

<u>2011-2012 Staff Members</u>	<u>Term End</u>
Betsy Salvatore	May 2012
Brian Lindeman	May 2014

Conduct Hearing Board

Mission: Adjudicates student violations of college policy. Members listen to cases brought before them and take action according to the student conduct guidelines. Meets as needed when a case arises.

Appointed Members: 5 faculty, **5 staff (not appointed by SAC)**, and 5 students

Current Contact: Robin Hart Ruthenbeck (Chair)

Length of Term: 3 years

Permanent Members: None

2011-2012 Staff Members (not appointed by SAC)

Kim Chandler
Jill Gebhardt
Christina Gholson
KP Hong
Sedric McClure
Kate Walker

Entertainment Committee

Mission: Plans and implements a program of entertainment recognizing the important contributions to the life of the college by faculty and staff. Recommend to the President one major event and other occasions each academic year.

Appointed members: Registrar, Ex Officio, **Staff** and faculty, numbers varies.

Current Contact: Andi Wulff

Length of Term: 3 years

Permanent Members: Special Events Coordinator, ex-officio

<u>2011-2012 Staff Members</u>	<u>Term End</u>
Roxy Fisher	May 2012
Colleen Nelson	May 2012
Joanne Rhoades	May 2013
Sherry Lueck	May 2014
Rachel Hest	May 2014

Honorary Degree Committee

Mission: Makes recommendations to the faculty and the Board of Trustees for the awarding of honorary degrees.

Appointed Members: 2 faculty, 2 students, **1 staff**

Current Contact: Jan Peterson

Length of Term: 3 years

Permanent Members: Provost (Chair), Director of College Relations, and Director of Alumni Relations

<u>2011-2012 Staff Member</u>	<u>Term End</u>
Margaret Beegle	May 2012

Infrastructure Committee (formerly Buildings & Grounds Committee) (Trustee Committee)

Mission: Reports to the Board of Trustees on buildings, grounds, and information technology issues.

Appointed Members: 15 trustees, 1 faculty, **1 staff**, and 2 students

Current Contact: David Wheaton

Length of term: 2 years

Permanent Members: Director of Facilities Management, Vice President for Administration and Finance, College President (ex officio), Associate Vice President for Information Technology Services, Board of Trustees Chair.

<u>2011-2012 Staff Member</u>	<u>Term End</u>
Chris Baxter	May 2012

Library and Media Services Advisory Committee

Mission: Provide guidance on policies and issues related to the library, as well as media and web services, while avoiding detailed and/or administrative functions. The committee will devote attention to special projects as needed.

Appointed Members: **1 staff**; 3 faculty; 2 students

Current Contact: Terri Fishel

Length of term: 2 years

Permanent Members: Associate VP for ITS, a representative from the Center for Scholarship and Teaching. *Ex officio:* Library Director, Director of Media Services, Director of Web Services, and Associate Library Directors.

<u>2011-2012 Staff Member</u>	<u>Term End</u>
Ann Warren	May 2013

MacReads Common Reading Selection Committee

Mission: To select a common reading for the incoming first-year students at Macalester.

Appointed Members: **8 staff (1 appointed by SAC);** 1 student

Current Contact: Terri Fishel

Length of term: 2 years

<u>2011-2012 Staff Member</u>	<u>Term End</u>
Addy Free	May 2013

Media Board

Mission: Discusses campus media issues and selects the editors and managers of the *The Mac Weekly*, WMCN, Thistle and Chanter. Assist media groups with budgeting issues, transitions between semesters and academic years, training/workshops.

Appointed Members: 1 faculty, **1 staff (not appointed by SAC),** and 4 students.

Current Contact: Jim Hoppe

Length of Term: 1 year

Permanent Members: Dean of Students, Associate Director of Campus Programs, Assistant Director for Campus Programs

Resource and Planning Committee (RPC)

Mission: Elected body that acts as an advisory committee to the President regarding long-term financial planning. It reviews both annual and long-term financial budgets of the college and it undertakes studies of the college's resource use. The RPC specifically reviews recommendations from the senior staff to the President regarding annual tuition increases, the distribution of resources to faculty and staff size and compensation, program budgets and capital expenditures.

Appointed Members: 6 faculty, **3 staff,** and 2 students.

Current Contact: Dan Hornbach

Length of Term: 3 years; students serve 1 year term

Permanent Members: Vice President for Administration and Finance, Director of Institutional Research, Provost, ex officio.

<u>2011-2012 Staff Members:</u>	<u>Term End</u>
Dave Ehren	May 2012
John Mountain	May 2012
Ruth Janisch Lake	May 2014

Safe Workplace Committee

Mission: To create an injury-free, healthy campus for students, faculty and staff. This committee works in partnership with various campus groups to eliminate the causes of campus or work-related injuries and illnesses.

Appointed Members: 1 faculty, **4 staff,** and 1 student.

Current Contact: Terry Gorman and Patrick Stephan, Co-Chairs

Length of Term: 2 years

Permanent Members: Asst. Director of Facilities Services/Director of Safety & Security, Benefits Manager

<u>2011-2012 Staff Members:</u>	<u>Term End</u>
Patty Pfalz	May 2012
Pam Birch	May 2013
Matt Duffy	May 2013
Ralph Williamson	May 2013

Social Responsibility Committee

Mission: Provides advice to the college’s administration regarding practices and policies on issues with significant implications for responsible institutional behavior.

Appointed Members: **3 staff**, 3 faculty, 2 students, 1 Board of Trustees Liason

Current Contact: Laurie Hamre

Length of Term: 1 year minimum, no maximum.

Permanent Members: Vice President for Administration and Finance, VP of Student Affairs, ex officio

2011-2012 Committee Members

Lloyd Cledwyn
Brian Lindeman
Joanne Rhoades

Staff Advisory Council

Mission: Elected body that recommends/reviews policies affecting staff; provides social and educational opportunities for staff, and appoints/recommends staff representatives to committees.

Elected Members: **5 exempt staff, 4 non-exempt staff**

Current Contact: Jeff Allen

Length of Term: 3 years

<u>2011-2012 Staff Members</u>	<u>Term End</u>
Consuelo Gutierrez Crosby	May 2012
Pattie Lydon	May 2012
Peggy Mereness	May 2012
Kelly Borke	May 2013
Sedric McClure	May 2013
David Sisk	May 2013
Jacki Betsworth	May 2014
Erin Miller	May 2014
Herta Pitman	May 2014

Staff Affirmative Action Committee

Mission: This committee reviews the status of the staff affirmative action program as well as the operating policies and the procedures affecting affirmative action. Meetings are held three to four times per year for one and half hours per meeting.

Appointed Members: **4 staff**

Current Contact: Api Sulisty

Length of Term: 3 years

Permanent Members: Staff Affirmative Action Officer, Director of Human Resources

<u>2011-2012 Staff Members:</u>	<u>Term End</u>
Sedric McClure	May 2012
Sue Abou-Nasr	May 2013
Danielle Nelson	May 2014
Philana Tenhoff	May 2014

Staff Outstanding Service Award Committee (SOSAC)

Mission: Selects the recipient of the annual Staff Outstanding Service Award.

Appointed members: **2 exempt staff, 2 non-exempt staff** (1 must serve on SAC), prior year's SOSA recipient. Meets up to four times a year for an hour, and one meeting is about 1.5 hours in length.

Current Contact: Chuck Standfuss (6268) **Length of Term:** 3 years

Permanent Members: Director of Human Resources, ex officio.

<u>2011-2012 Staff Members</u>	<u>Term End</u>
Jacki Betsworth	May 2012
Lynn Hertz (2011 winner)	May 2012
Tim Whittle	May 2013
Afifa Benwahoud	May 2014
Pattie Lydon	May 2014

Student Employment Advisory Committee (SEAC)

Mission: Serves as a liaison between the Office of Student Employment and the Macalester community. The committee serves as a liaison between sector constituents and Student Employment. Raises concerns of faculty, staff and students with regards to Student Employment. Promotes programs and activities of student employment.

Appointed Members: **9 staff** and 2 students.

Current Contact: Jamie Dresher **Length of Term:** 3 years

Permanent members: Associate Director of Financial Aid, Student Employment Administrator; 2 Advisory Members: Payroll Representative, Human Resources Director. Staff appointments to SEAC must be evenly balanced between offices that manage small (1-10), medium (11-50), and large (51 or more) numbers of student employees. The committee should have three representatives from each of these areas.

<u>2011-2012 Staff Members</u>	<u>Term End</u>
Jamie Dresher	May 2012
Austin Werth	May 2012
Jeanne Arntzen	May 2012
Lucy Bauer	May 2013
Aaron Albertson	May 2013
Rachel Boutilier	May 2013
Mary Kay Briggs (Small)	May 2014
Patti Pfalz (Medium)	May 2014
Patty Jacobson (Large)	May 2014

Sustainability Advisory Committee

Mission: To oversee the implementation of the American College and University Presidents' Climate Commitment and the Talloires Declaration. The committee will also recommend policies and practices which best reflect the College's commitment to an environmentally sustainable world. In addition, the committee will function as a conduit for information exchange about campus sustainability initiatives.

Appointed Members: 2 faculty, **3 staff**, 4 students

Current Contact: Suzanne Hanson **Length of Term:** 2 years

Permanent Members: Sustainability Manager, Director of Campus Programs, Director of Facilities Management, ex-officio

<u>2011-2012 Staff Members</u>	<u>Term End</u>
Kathy Johnson	May 2012

Tom Welna
Austin Werth

May 2012
May 2014

Technology Advisory Group

Mission: Advises on issues of policy and priority pertaining to strategic planning for Information Technology Services (ITS).

Appointed Members: 2 faculty, **2 staff (not appointed by SAC)**, and 2 students.

Current Contact: Jerry Sanders

Length of Term: 2 years staff and faculty, 1 year for students.

Permanent Members: Associate VP ITS, Library Director, and Media Services Director.

Web Advisory Committee

Mission: Provides overall direction, policy formulation, and interpretation for Macalester's Web service. Meets one to two times a month for an hour.

Appointed Members: 1 faculty, **1 unaffiliated staff**, and 1 student

Current Contact: Sara Suelflow

Length of Term: 2 years

Permanent Members: Web Coordinator, Library Director, Associate VP ITS and representatives from CIT, College Relations, and Admissions, representative from Student Affairs

2011-2012 Staff Member

Term End

Betsy Salvatore

May 2012

Wellness and Health Care at Macalester (WHAM)

Mission: Promotes health and wellness by sponsoring a variety of programming and providing related resource information. Consists of faculty, staff and students who are interested in promoting health and wellness at Macalester.

Appointed Members: Anyone interested

Current Contact: Lisa Broek

Length of Term: 1 year minimum, no maximum.

2011-2012 Staff Members

Kelly Borke

Lisa Broek

Susan Fox

Jane Kollasch

Joy Laine

Brian Longley

Steve Murray

Martin Peper

Sue Rothenbacher

Linda Schindler