

## SEAC Minutes – March 23, 2011

**In Attendance: Jamie Drescher, Rachel Boutillier, Austin Werth, Mary Williams, Patty Jacobson, Lucy Bauer, Aaron Albertson, Allison Divine, Jamie Atkins**

*Absent: Ron Osterman, Olivia Nichols, Imogen Pursch, Jenae Schmidt, Jeanne Artzin*

- a. Names, department
- b. Will anyone volunteer to take minutes this meeting? **Austin**
- c. Who will take minutes next meeting? **Aaron**

### **Old Business:**

1. Website – Olivia
2. Outstanding Commitment and Most Enthusiastic
  - a. 40 for Outstanding Commitment – **Evelyn Daugherty!**
  - b. 24 for Most Enthusiastic – **Shasta Webb!**
3. SEOTY Celebration – April 14<sup>th</sup> 11:30am – 1pm
  - a. Catering: Just need the FOAPAL, all set otherwise
  - b. Set up – Same as sampler
  - c. Jeanne created a flier.
    - i. Jamie will email the fliers for us to comment on
  - d. Mary is doing Daily Piper submissions.
    - i. Pictures are being taken on Thursday 24<sup>th</sup>
  - e. Chalking and banner – Allison and Olivia
    - i. Café Mac banner reserved starting 4/8
  - f. Laurie Hamre will speak in place of Brian Rosenberg
  - g. Decorations for actual event (Balloons on some tables)
    - i. Candy on the tables - Starburst
    - ii. Prizes (14 bags total– Jamie will get them) – Campus Center gave movie tickets (2) for each nominee. Admissions (water bottles), lanyards. Bon App gave smoothie tickets. Winner gets a Highlander sweatshirt.
    - iii. Little bag for the commitment and enthusiastic prizes prizes plus 2 additional smoothie coupons
    - iv. Set up a meeting to put together the bags as a group – Mary will schedule
    - v. Do we want to do the goody bags? NO
    - vi. Buy/obtain: candy (Jamie), balloons (in SORC), Highlander sweatshirt (donated)
  - b. \$400 left in the budget – what else would we like to have
  - c. Program
    - i. Laurie Speaks @ noon
    - ii. Special awards – Jamie presents
    - iii. SEOTY award – Mary presents
    - iv. Discussion – want to make sure students have enough food since event is for them, have supervisors eat last (Lucy). Decided not to say anything because we want to encourage all to attend and eat.
4. First year applications
  - a. **Send to Mary by the end of March.**

**New Business:**

1. Next year's committee: Jamie A, and Ron are leaving. Patty J. was officially appointed to serve 3 years starting in June. Mary Kay Briggs (Alumni House, Small) and Patty Pfalz (Biology, Medium) will start in June. I will be inviting them to our May meeting.
2. At our April meeting we will discuss the position of Chair for 2011-2012. Start thinking if you might be interested. Decide by the end of the semester.

Future Meetings: *All meetings in Markim Hall room 201*

- a. April 20 3:30pm – 4:30pm
- b. May 19 3pm – 4pm