

SEAC Agenda/ Minutes – October 28, 2010

1. Welcome!
 - a. Names, department.
In Attendance: Jamie Dresher, Allison Divine, Austin Werth, Jamie Atkins, Lucy Bauer, Mary Williams, Imogin Pursch, Olivia Nichols, Aaron Albertson.
Absent: Deb Novotny, Ron Osterman, Jenae Schmidt, Jeanne Artzin.
 - b. Aaron taking minutes
 - c. Who will take minutes next meeting?
Lucy Bauer will take minutes

Old Business:

2. Taking over website.
 - a. **Jamie sent an email to Christy Heal and Sara Suelflow**
Action: Olivia and Imogen will meet with Sara to work on updating SEAC site.
- Students are working with Sara Sueflow about taking over website.
 - b. **Jamie will update committee description on main committee page**
3. Fall Speaker – Mary
 - a. Fall Speaker – Laurie Hamre, Oct 12 10am-11am and Oct 14 1:30-2:30pm in JBD: Supervising and supporting current students.
 - i. How did it go? **We feel it went well.**
 - b. Spring Speaker – Jim Hoppe: Giving critical feedback.
Mary has dates. Feb 22(10:00 am), Feb 24th (1:30 pm). Wait to promote.
 - c. Did everyone get their constituent list and send an introductory email?
- **Yes.**
 - d. Student session: **Is this something we want to pursue? Do we want to hold a student supervisor training session? How they deal with their peers in their new role?**
- **Should we target student supervisors? RAs could benefit.**
- **How about a session for students for which this is their first job? Job basics.**
- **Session on customer service?**
- **How about bridging from campus job to real world job? Practical things. Could we team up with Career Services? Are there other ways we could team up with Career Services?**
- **Could some of the above ideas be combined?**
Action: Jamie will contact Career Services to discuss ways supervisors could distribute to their students.
4. SEOTY nominations
 - a. **We left off last meeting discussing recommendations to the SEOTY nomination process.**
 - **We had a discussion on the nomination process for the SEOTY process.**
 - **There is concern about keeping the numbers small in order to keep it special.**
 - **Is there a way to limit numbers of nominees that isn't by department?**
 - **Surveying students? Asking them if they would prefer a smaller or larger group of nominees? Do they perceive it as unfair that there is only per department?**

Action: Have supervisors survey their students about their opinions on this issue. Use a Google form. Share next survey results at next meeting. Jamie will write question and share with group.

New Business:

1. Larger Committee?
 - a. We currently have 1 committee chair: Jamie D.
 - b. 2 staff members with 1-10 student employees: (Jeanne, Jamie A.)
 - c. 2 staff members with 11-50 student employees: (Lucy, missing one)
 - d. 3 staff members with 51+ student employees: (Ron, Austin, Deb, Aaron)
 - e. 2 student staff from MCSG (Allison, Imogen, Olivia)
 - f. Since many staff miss meetings frequently, do we want to discuss making the committee larger?
Mary proposed having alternates within constituent areas. We could designate our own alternates.

Action: To be discussed more fully at next meeting.

2. Student Employment Newsletter
 - a. Should SEAC write something for the Spring issue?
Mary thinks it would be a good idea. Article would have to be submitted by 2nd week of January.

Action: Discuss at next meeting.

3. How can we recognize our student employees in the Fall, instead of only at the SEOTY celebration in the Spring?
 - a. Past SEAC committees have done "Sneaky Scot Surprise" and brought treats to student groups randomly dressed up as Mac the Scot.

Action: To be discussed at next meeting.

- b. Feature a group of student employees in the Daily Piper?

4. Future Meetings: *All meetings in Markim Hall room 201, 3pm – 4pm*
 - a. November 18 – Mary won't be here, will others? Should we look for another date?
 - b. December 16
 - c. January 20
 - d. February 24
 - e. March 24
 - f. April 21
 - g. May 19