

SEAC Minutes – September 30, 2010

1. Welcome back!
 - a. Names, department: Aaron Albertson (Library), Ron Osterman (Athletics), Austin Werth (Facilities), Mary Williams (Student Employment), Jenae Schmidt (Financial Aid), Lucy Bauer (Admissions), Jeanne Arntzen (Theater/Dance), Jamie Drescher (Campus Center), Olivia Nichols (Student), Imogen Pursch (Student), Allison Divine (Student).
 - i. Not in attendance: Deb Novotny (Café Mac), Jamie Atkins (Psychology)
 - b. We will rotate taking minutes. Next meeting is **Aaron**.
2. Taking over website from Christy
 - a. Imogen and Olivia have volunteered to work on our website. Jamie will connect them with Christy so we can get started on this.
3. TFOB Student Employment Sub-committee – Ron
 - a. The Student Employment Task Force, a subcommittee of the Task Force on Budget (TFOB), met over the summer to discuss how student employment budget allocations will be handled starting this year. SEAC members on the Task Force include Mary, Jenae, Ron, Lucy and Austin. The Task Force is recommending to TFOB that future departmental allocations be based on the number of student work hours each department needs, rather than on a monetary allocation. If this is approved, supervisors will be asked how many hours per week (on average) they require of student employment. They will then be asked to manage the number of hours students work, rather than the dollar amounts that are spent and remain in their budgets. Supervisors will be able to fill student employee hours with students from any grade because they will not need to focus on the students' awards against their student employment budget line.
 - b. Mary plans to meet with Doug Rosenberg and Brian Lindeman to draw up the form which will be sent to supervisors to complete, assuming TFOB approves the proposed change. Usually supervisors are asking in October to let Mary know their student employment budget requests for the following year, but this will be delayed this year due to the delay in TFOB meetings. Mary will let supervisors know of this delay sometime in October. General consensus is that hours will be easier to manage for supervisors and will help supervisors give students the hours they want and are granted when given their financial aid award.
 - c. TFOB is expected to meet sometime in November or December. Once they meet and a the recommendation of the Task Force is accepted or rejected, the group will meet again for further discussions.
 - d. This shouldn't affect the student employees too much as long as they are consistent with hours throughout the year. We may still have issues towards the end of the semester when a student realizes they need extra hours to complete their award, but the department doesn't have extras to give. Students would need to continue to split their award.
4. Doug Rosenberg, David Wheaton, and Brian Lindeman meeting
 - a. Ron feels confident that SEAC as a larger committee does not need to meet. We will wait until TFOB has a chance to meet and then Ron, Mary, and Jenae will report back to

the group on their discussion.

5. Fall Speaker & Spring Speaker – Mary
 - a. Date, time, who?
 - i. Fall Speaker – Laurie Hamre, Oct 12 10am-11am and Oct 14 1:30-2:30pm in JBD: Supervising and supporting current students.
 - ii. Spring Speaker – Jim Hoppe: Giving critical feedback.
 - b. SEAC members will send out a reminder (and personalized) email to their constituents introducing themselves and reminding them about the upcoming supervisor training. Jamie will send out updated constituent list from Abraham along with the example letter from last year.
 - i. Start thinking about ideas for next year.
 - c. Student session: Is this something we want to pursue? Do we want to hold a student supervisor training session? How they deal with their peers in their new role?
 - i. We will brainstorm ideas and bring them to the next meeting.
6. Constituent list
 - a. Jamie received the list from Abraham and will send out to you all ASAP.
7. Clarifying rules for hiring no-need student employees
 - a. The student employment office will approve no-need students for Tier 2 and 3 positions on an as needed basis. October 1 is the technical deadline, but some jobs require that no-need students (preceptors, TA, graders) start at the beginning of the school year.
 - b. Tier 2 and 3 jobs need to be posted on the student employment website for at least 1 week before a no-need student can be hired. Supervisors are not allowed to hold positions for no-need students.
 - c. Financial aid students get priority.
 - d. If a student is a financial aid student their first year and their families financial status changes and they lose their award, the financial aid office will continue to treat them as a financial aid student and support their award until they graduate.
8. SEOTY nominations
 - a. Discussion about how the committee feels in recommending each department gets the opportunity to nominate more than one student. Perhaps larger departments (over 50 employees) have the opportunity to nominate more than one student.
 - i. Some felt having more students recognized may diminish the importance of the award. Others thought that the more students nominated the better to give recognition.
 - ii. Aaron stated to remember that it is not a competition between departments so it shouldn't matter where they are working, it is about the job they do.
 - iii. Lucy would prefer the filter takes place at the departmental level.
 - iv. Mary reminded us that the criteria for the SEOTY is set by the national committee, so we are not able to change it around.
 - v. Imogen likes the idea of having the selecting done in the department and only sending one to the selection committee.
 - vi. Allison agrees, but opening up the opportunity for more students gives more students the chance to be recognized. She wanted to know if we could do some

math and see how many departments would be able to nominate 2 students if over 50.

- vii. Jamie stated that she would have liked as many letters as possible to make it to the selection committee and allow them to whittle it down. Perhaps that committee chooses the top 5 and those students have their letters read at the celebration, but all that were submitted to the committee receive a letter congratulating them on being nominated.
- viii. Austin stated that it is a competition, because it engages, but the focus should be on recognition of excellence. We probably won't be flooded with extra applications if more are added. If the supervisor has taken the time to write a letter, maybe it should be read on the campus wide level instead of just through the department.

b. Discussion is tabled until next meeting.

9. SEAC – Student Endowment Advisory Committee – Jack Wickham, student

- a. Jack spoke with MCSG and will no longer advertise using the acronym SEAC. They will work on a new name when they have their first meeting.

Business moved to next meeting:

10. Larger Committee?

- a. We currently have 1 committee chair: Jamie D.
- b. 2 staff members with 1-10 student employees: (Jeanne, Jamie A.)
- c. 2 staff members with 11-50 student employees: (Lucy, missing one)
- d. 3 staff members with 51+ student employees: (Ron, Austin, Deb, Aaron)
- e. 2 student staff from MCSG (Allison, Imogen, Olivia)
- f. Since many staff miss meetings frequently, do we want to discuss making the committee larger?

11. Student Employment Newsletter

- a. Should SEAC write something for the Spring issue?

12. How can we recognize our student employees in the Fall, instead of only at the SEOTY celebration in the Spring?

- a. Past SEAC committees have done “Sneaky Scot Surprise” and brought treats to student groups randomly dressed up as Mac the Scot.
- b. Feature a group of student employees in the Daily Piper?

13. Future Meetings:

- a. October 21
- b. November 18
- c. December 16
- d. January 20
- e. February 24
- f. March 24
- g. April 21
- h. May 19

- i. All meetings in Markim Hall room 201, 3pm – 4pm