

Student Employment Advisory Committee

Meeting Minutes Revision 1

December 11, 2008

In Attendance: Christy Heal, Julie Lucking, Jim Davidson, Betsy Salvatore, Jenae Schmidt, Mary Williams, Will Young, Deb Novotny and Zach Teicher

1. Minutes from the last meeting were read, updated and approved.
2. Everyone welcomed Deb Novotny as our newest member to the committee. Deb will take over the constituents in the food service and Café Mac area.
3. The group photo shoot was cancelled due to not having a camera available. It has been rescheduled for the next meeting.
4. Mary reported that the Temp pool is now being used by some of the departments on campus. There is money available for departments that don't have money to pay for a student from the temp pool, but normally, the student is paid from their award dollars.
5. Zach got two thank you emails for sending info to his constituents on the temp pool.
6. Zach brought in info from the UofM class he took on Principles of Supervision through the College of Continuing Education. He explained the class and the price. Jenae remembers some of the ACT schools hosting a training together. This option was discussed. Zach will check to see about funds available for that. We will talk again after Zach talks to Api Sulisty from Employment Services.
 - a. We can take a quick survey to see if supervisors would be interested
 - b. Banner will record any training that staff attends
7. Employee Handbook Feedback
 - a. Mary was happy with the valuable feedback from everyone. She had a 1st year student employee look through the handbook who also offered helpful comments.
 - b. Both Mary Williams and John Mountain are completing the handbook which should be available on-line by the end of summer if not sooner.
8. SEOTY (Student Employee of the Year)
 - a. Mary sent an information email out to supervisors. SEAC members should send reminders of the nomination process to their constituent list.
 - b. Games to play prior to, and lead up to the SEOTY Award day were discussed. Mary passed a list of games that were played at another college. We could have different stations set up in one building. Perhaps the Field house. Julie will check with reservations to find out. It will be decided at the next SEAC meeting if we will do this, and if so on a smaller scale. Pre-registration and organization would be of great importance.
 - c. Nominees should be listed on SEAC website.
 - d. Last year's pictures of SEOTY should be posted on SEAC website.
 - e. Suggestion: Students nominated this year should have pictures posted in Café Mac with blurb asking for their support for a favorite nominee. Table tents with their names could work too.
 - f. Christy will call reservations for the display case, table tents and a banner.

Next meeting will be in January. More information on that to come.

Meeting adjourned

Respectfully submitted by: Julie Lucking