

Student Employment Advisory Committee

Meeting Date: 05/03/2006, 2:15 PM

Present: Jacki Betsworth, Jenae Schmidt, Gloria Ahlers-Uecker, Chelsey Olsen, Cindy Darrow, Peggy Mereness.

April minutes were reviewed and accepted.

May Agenda:

Freshman Job Placement

Financial Aid / HR will proceed with the status quo this summer and will allow departments to review and select employees from among the freshman applications. Jenae has sent an email to all employers to that effect.

Forms Update

An updated version of the application form is ready to be reviewed by HR and then sent to incoming students. SEAC members who reviewed the form are very pleased with its format. Kudos to Financial Aid from all group members! Peggy Mereness reports that her role in attending SEAC is currently to gather information for Director Nels Erickson; on her recommendation, Jenae will forward the amended form to Nels for review.

Student Appreciation / Student of the Year Update

During Student Appreciation Week, students were invited to enter a Macalester trivia contest and qualify for prize drawings. The promotion was created and coordinated by Deanna Cahoon. Though the number of respondees was lower than she had hoped, many students participated and were awarded prizes. In addition, students who were nominated for Student of the Year were also invited to visit Deanna's office and receive a prize. Many thanks to Deanna for her tireless work on behalf of SEAC and of Macalester student employees.

Jacki Betsworth, on behalf of SEAC, presented Outstanding Student Employee awards to Arsalan Azam and Sarah Russ, and the Student Employee of the Year award to Orlando Martinez at the annual campus Community Recognition Awards event in late April. SEAC member Chelsey Olsen was also recognized at the event as one of this year's recipients of the Dean of Students Award. Congratulations, Chelsey.

Security & Safety progress

Cindy Darrow reported that her student employee, Tamara, created more flyers to go with the previously mentioned *Be Safe to be Smart* theme, but the project hasn't made it out of the computer yet. Suggestions and feedback from SEAC members include:

- Chelsey suggests a fall campaign in conjunction with other pushes.
- Gloria suggests widening it to include the entire ACTC circuit.
- Many liked Hamline's bulletin with safety tips at bottom and appreciated Terry Gorman's response of sending out a positive safety message.

- Mac/Groveland publishes safety statistics – could we make that information accessible to students as well, as an awareness tool? It would be something eye-catching each time, NOT email, but maybe in MacWeekly, maybe six times per year. High Winds might have a link to the information.

Cindy will take these recommendations to the greater campus committee.

Student Employment updates

None. All is still in transition, and Banner training is top priority at this time. The move of Student Employment from Financial Aid to Human Resources has not been officially announced, but it is considered public knowledge by both departments.

Nominations for next year's SEAC Chair / Closing Business

All in attendance and several non-attending members who voted by email unanimously elected Cindy Darrow to serve as next year's SEAC chair. Congratulations and thanks to Cindy.

Jenae Schmidt awarded certificates of recognition to Chelsey Olsen, who leaves the group this year, and to Jacki Betsworth, for service as this year's SEAC chair. The committee also says farewell to Toni Schrantz and thanks her for three years of service. Returning next fall: Deanna, Hannah, Cindy, Gloria, Jacki, Karin, Theresa, Jenae (advisory), Peggy or another HR staff member (advisory). The committee will also move next fall to fill Chelsey's vacancy with another student employee.

Because SEAC's status is non-presidential, we have no need to formally amend bylaws to include both HR and Financial Aid representatives on the committee. Details of membership will be clarified and published on the web site next fall, when transition issues are resolved.

Outgoing chair Jacki Betsworth thanked all for a successful and enjoyable year of service.

Next meeting: to be determined, September, 2006

Meeting adjourned at 2:50pm.

Respectfully submitted,
Jacki Betsworth