

SEAC Meeting 2/14/2007

Attending: Cindy Darrow, Jenae Schmidt, Hannah Adams, Betsy Salvatore, Tom Browne, Julie Lucking, Mary Williams, Karin Zeller, Jacki Betsworth

Approval of 1/11/07 minutes

- Julie Lucking motioned for approval.
- Karin Zeller 2nd. Motion passed.

Corrections to Sector List:

- Add “e” to Tom Browne
- Margaret Beegle – 1 student (Inst. For Global Citizenship)
- Betsy Salvatore x 6318 – 2 students (Int’l Studies) – split of previous dept.

Action Items from last meeting:

1. Mission/Structure is approved and linked
2. Sector nominee updates
 - welcome to Betsy Salvatore. Ann Esson has declined membership.
 - Cindy contacted Afifa BenWahoud – she will get back to us when she has had a chance to discuss the nomination with her supervisor.
 - MCSG has not been able to forward another student nominee, so Cindy has contacted Kathy McEathron (Res Life) to discuss inviting student employee Nick Christensen to join us.
3. Sector list distribution – This is the last call for requests! Cindy will email constituent divisions to all after the meeting.
4. Payroll reporting process – Mary talked with Joan Cleereman about reporting possibilities. When 1600grand portal is activated this spring, all student employee info will be accessible to supervisors. BUT there may not be a way to connect 1600grand to Banner and offer supervisors information in report format this spring.
 - Student Employment/SEAC will consider offering an internal tracking template for supervisors who do not already have their own method of tracking.
 - Mary will do her best to answer urgent inquiries about remaining balances and asks everyone’s cooperation & patience.

ACTION: SEAC members will share their internal tracking methods within the group next meeting, in an attempt to find a template to offer supervisors across campus.

SEOTY Progress & Celebration Planning - April 9-13, 2007

Activities will include:

- Open House 11am – 1pm Tuesday, April 10th, in the upper level of the Campus Center. Cake will be served. A short program will be held @ noon to announce the Student Employee of the Year. We feel it is important that the award presentation be separate from the Dean's Convocation – the campus needs to see and recognize the important role student employment plays in our community and in students' future careers. SE/SEAC will invite supervisors by email and will ask them to extend the invitation to employees. A student invitation template will be furnished to supervisors.
- Notice of Student of the Year winner(s) in the Mac Weekly
- Sector reminders of S.E. Appreciation Week and the celebration, with suggestions for supervisor appreciation within each department
- Put the Student Employee of the Year on Mac web site during month of April
- Host a random drawing for gift certificates, funded through individual and/or departmental donations

ACTION: Betsy will draft an invitation & send to all for review, then to Mary for distribution.

ACTION: Jacki will follow up with Sara Suelflow re: website homepage coverage.

ACTION: Cindy will talk with Bon Appetit to see whether they will donate cakes or make a special arrangement to take back unused cakes. She will reserve sandwich boards.

ACTION: Jenae will draft a note requesting donated funds from individuals and/or depts.

ACTION: (Who?) will contact President Rosenberg to see if he is able to make an appearance at the reception.

ACTION: Jenae will follow up to see whether Dean's Convocation organizers are aware that we plan to award SETY separately this year.

TFOB update:

- SEAC's recommendation to increase awards and hourly wages was rejected.
- TFOB's current recommendation is a 2% increase for both summer and academic year across the board to departments, but no wage or award increase.
- Pending minimum wage legislation may force a change in the campus wage structure in the near future.

Next meeting

- Follow-up on Nels' request for input from constituents.
- Share tracking documents.

Respectfully submitted,
Jacki Betsworth