

SEAC Meeting
May 8, 2008

The meeting was called to order by chair Betsy Salvatore at 1:40 p.m. in the Campus Center.
Attending: Christy Heal, Mary Williams, Julie Lucking, Betsy Salvatore, Jacki Betsworth

Minutes.

Julie Lucking motioned to accept all previously unreviewed minutes. Christy Heal seconded. Motion passed.

Student Employment Week Event Review.

Attendance at the event to honor Macalester's Student Employee of the Year was more than twice the expected number. Committee members made an emergency call to Bon Appetit to purchase more refreshments, and gift bags were gone within 15 minutes of the event's start. Because of the overwhelming response by students and supervisors, SEAC will consider the following changes in 2009:

- Space – reserve a larger space, possibly in the new Leonard Center or I.G.C.
- Food
 - Order a minimum of 3 full sheet cakes, with the option to order more. (Mary has made an initial contact with Bon Appetit to discuss this arrangement.)
 - Provide water in addition to lemonade.
- Gift bags
 - expand the plan so that most or all get a gift bag,
 - draw for bags every 15 minutes, or
 - set out just a portion of the bags and replenish at staggered times during the event.
 - Feedback: Students said the bags made them feel appreciated.
- Publicity – next year, include pictures and names of nominees in publicity for the event.

SEAC leadership/membership changes for 2008-2009.

Julie Lucking and Christy Heal will co-chair SEAC.

Jacki Betsworth will retire from the committee after 4 years. Elvi Brynolfson will join the group as Library representative.

Betsy Salvatore will assume web duties for SEAC.

ACTION: Betsy and Jacki will meet to discuss web duties and make the change.

ACTION: Betsy or Jacki will resend the current list of SEAC constituents to all returning members.

Meeting adjourned at 2:12 p.m.

Respectfully submitted,
Jacki Betsworth