

## **SEAC Meeting Minutes for 11/4/09**

Present: Julie Lucking Jeanne Arntzen, Jamie Atkins, Jamie Dresher, Christy Heal, Ron Osterman, Austin Werth, Jenae Schmidt, Mary Williams

Unable to attend: Elvi Brynolfson, Deb Novotny

### **Introductions:**

We enjoyed the introductions of our newest members, and reintroductions of our present members. Welcome to our new members! We are glad you are here!

### **Meeting time:**

The time and day of SEAC meetings was revisited and agreed upon: The first Wednesday of each month, at 1:15pm until 2:15pm.

### **Spring Supervisor Training Session:**

1. Guest speaker Adrienne Christiansen led an informative and enjoyable coaching and motivation session in Fall 2009. A survey went out last spring to supervisors asking what topics they would like to have discussed for future training sessions. Two of the topic suggestions receiving a lot of requests were Accountability and Dealing with Diversity.
2. It was decided by the committee that we would consider *Diversity* for our Spring 2010 session. Between now and November 18, each of us will think about what part/s of diversity we can focus on for training, who we can ask to speak, and if this would be better approached as a panel discussion with the audience rather than one speaker.

### **Constituent List:**

Christy will get the list from Abraham and bring to our next meeting. We will distribute /divide the list into groups for each of us. Together, we will revise our previous representative introduction letter to supervisors, and give it an update. Each of us will email letters to our designated supervisor group.

**SEAC** is still looking for **two student representatives**. If you know of anyone, please contact one of us.

**Suggestion Box for SEAC:** Jamie Atkins offered an idea for a suggestion box on the SEAC Website. Everyone agreed to try one out. Christy will incorporate it onto the SEAC's home page.

**SEOTY:** Student Employee of the Year celebration week is the second full week of April. We will begin discussing this event during our next meeting.

Minutes respectively submitted by Julie Lucking

Meeting adjourned