

Sample Letter to Document
Estate Provision for the
Step Forward Campaign

Date:

Ms. Christine Solso
Macalester College
1600 Grand Avenue
St. Paul, MN 55105

Dear Ms. Solso:

We are pleased to confirm that we have made a provision in our will for Macalester College. We have designated (either: a percentage and approximate value of that percentage or dollar amount) _____ for Macalester. Our estate gift is (either: unrestricted *or* designated for the following purpose: _____).
It is our wish that our estate gift be counted toward the *Step Forward* campaign in accordance with the counting guidelines adopted by the college's Board of Trustees.

You may include our names as donors to Macalester in lists or reports. *Or* We request that our estate gift be designated as "anonymous."

Sincerely,

