Directions for New Hire Packet

Welcome to Macalester College!

Please complete the following forms to the best of your ability prior to your start at the college.

Print out your new hire packet and present it to the office manager in the main reception area of the Athletics Department.

For your I-9 form, you will need to present original identification -- acceptable documents are listed on the form.

If you have any questions or need assistance completing the enclosed documents, please contact the Mac's Employment Services at hr@macalester.edu or 651-696-6280.