



## Financial Aid Application Instructions 2008-2009 Transfer Students (U.S. Citizens & Permanent Residents)

To apply for financial aid as a transfer student, complete the steps below.

### College Scholarship Service Financial Aid PROFILE

- Visit [profileonline.collegeboard.com](http://profileonline.collegeboard.com) to complete the College Scholarship Service Financial Aid PROFILE. Include Macalester's code (6390) in the school release section.
- If you do not yet have complete 2007 tax returns, file the PROFILE with estimated figures.
- If your biological/adoptive parents are separated or divorced, your noncustodial parent must complete the **CSS Noncustodial PROFILE**. If applicable, you will receive details about the Noncustodial PROFILE as part of the PROFILE process. College Scholarship Service will send you an electronic mail message which contains information about the Noncustodial PROFILE service and a temporary password for your noncustodial parent. You should forward this message to your noncustodial parent upon receipt.

### Free Application for Federal Student Aid (FAFSA)

- File the FAFSA and include Macalester's code (002358) in the school section.
- You may file the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- Paper FAFSAs are available in high school guidance offices, at public libraries, and in college/university financial aid offices.

### Institutional Documentation Service (IDOC):

In response to your Financial Aid PROFILE, you will information from the College Board IDOC service on behalf of Macalester College. Macalester will use the IDOC service to collect tax documents and applicable supplements required to apply for financial aid. Do not mail your tax information directly to Macalester.

Your IDOC letter will specify which tax documents are required as part of your financial aid application. In general, they will include:

- **Your parents' 2007 federal income tax return.** If your parent did not and will not file a 2007 federal income tax return, this should be certified on the IDOC cover sheet.
- **Your own 2007 federal tax return.** If you did not and will not file a 2007 federal income tax return, this should be certified on the IDOC cover sheet.

All required documents should be submitted to the IDOC service as one complete packet and *must* have an IDOC cover sheet. Tax returns and cover sheet must also be signed. Duplicate IDOC cover sheets are available at [idoc.collegeboard.com](http://idoc.collegeboard.com).

Financial Aid Form	Priority Filing Date
Financial Aid PROFILE	April 15, 2008
Noncustodial PROFILE (if applicable)	April 22, 2008
FAFSA	April 15, 2008
IDOC Submission	April 15, 2008

Visit our web site at [www.macalester.edu/financialaid/apply.html](http://www.macalester.edu/financialaid/apply.html) for more information, including the answers to frequently asked questions.