

NOMINATION OUTLINE FOR STAFF OUTSTANDING SERVICE AWARD

Submit all nominations confidentially to Human Resources.

Criteria: The Staff Outstanding Service Award is given annually to a staff member who has demonstrated (1) outstanding work performance; (2) outstanding service and contributions to their job, colleagues and/or department; and (3) outstanding service to the college.

Name of nominee:

Name of nominator:

Please address each of the 3 criteria below in your nomination and give specific examples of what the nominee has demonstrated in each category.

1. Outstanding work performance:

2. Outstanding service and contributions to their job, colleagues and/or department:

3. Outstanding service to the College

Any additional information about this nominee that you wish to provide: