

# Course E-mail Lists

*for Macintosh and Windows*



The membership of the mailing lists is updated regularly from the Registrar class lists to reflect course adds and drops, so it is not necessary to request that students be added or removed. E-mail lists will also be removed at the end of each semester.

An e-mail mailing list is created for each class. The instructor and all the members of the class can be reached with a message sent to the course mailing list, and only they can send messages to the list. Anyone who is not on the course mailing list will have their message returned as undeliverable if sent to the list. A message sent to the course mailing list would be delivered to each member of the class as well as the instructor, so this should be considered public discussion.

The mailing list name is the course name and number, followed by a hyphen and the section number. For example, the mailing list name for Philosophy 231, section 01, would be PHIL231-01. To send a message to the members of that class, the To: address on the message would be PHIL231-01@lists.macalester.edu. You can view these lists at <http://lists.macalester.edu>.

