

Minnesota Innovative Users Group
Steering Committee Meeting
Thursday, November 10, 2005
University of St. Thomas, Schoenecker Law Library

Present:

Paddy Satzer (University of St. Thomas Law Library), Chair
Eric Hinsdale (Gould Library, Carleton College), Chair-Elect
Sharon Kinsmith (Minneapolis Public Library), Treasurer
Jim Vogt (Saint Paul Public Library), Secretary
Peggy Woodling, (Minneapolis Public Library)

Next Steering Committee Meeting

January 2006

Treasurer's Report

September 21, 2005 Balance: \$5,273.62

Expenses: \$9,997.34

Deposits: \$7,085.00

Fees: \$ 5.75

October 21, 2005 Balance \$2,355.53

Additional Expenses:

Jim submitted a request for reimbursement for the Fall Conference luncheon speaker's fee.
Eric submitted invoices for Fall Conference speaker Richard Jackson's housing & transportation expenses that need to be paid.
Paddy will be submitting a request for reimbursement for speakers' gifts and dinner costs associated with the Fall Conference.

Additional Income:

Sharon reported one conference attendee from CLIC had not yet paid a Fall Conference attendance fee.

Advanced Systems & Administration Training

Many training attendees felt that two full days of instruction time was too long for the subject matter covered. Attendee evaluations were submitted to Innovative.

Fall Conference

The majority of attendees who submitted evaluation forms indicated the MN-IUG Fall Conference was well-worth their time and money. Special notes of praises were given to the setting (St. Olaf), the food (catered by Bon Appetit), and special guest speakers (Bill DeJohn, John Koblas, and Richard Jackson). The Steering Committee passes its thanks to Kathy Blough and the folks at St. Olaf for their assistance in planning the Conference.

Steering Committee Membership

Paddy & Sharon will be leaving the Steering Committee at the end of the year. The Steering Committee thanks them for their hard work and leadership.

Chair-Elect Eric Hinsdale will send out an e-mail seeking nominees for Steering Committee membership. Eric will note that any person elected to the Steering Committee should anticipate that he/she will be asked to serve as an officer.

Nominations will be requested by November 30. Per the by-laws, 30 days will pass between the announcement seeking nominees and the election.

In early December, the Steering Committee, acting as the Election Committee, will choose the

slate for the ballot from nominations received. In the event of insufficient nominations, the Election Committee will recruit additional nominees, including those who indicated on the Fall Conference Evaluation Form a willingness to assist with Steering Committee business.

Ballots will be sent to a contact person at each MN-IUG member library after December 12. Jim will check with Ron to see if he has a listing of each library's contact person's e-mail address. Election results will be announced by the end of the month.

Membership Dues

The annual fee for libraries choosing to be members of MN-IUG will remain at \$40 for 2006. An invoice will be sent out to current and potential member libraries in December.

Next Meeting

A date for the next Steering Committee meeting has not been set. Communications will occur via e-mail in December.

Respectfully submitted,
Jim Vogt
Secretary, MN-IUG Steering Committee