

**MN IUG meeting, CLIC office, 12/20/07, 3:00 p.m.**

Present: Sarah Johnston (via telephone), John Larson, Deb Bergeron, Amy Radermacher

**1. Adopt/amend agenda**

-The agenda was okay with everyone.

**2. Approve minutes—were there any to approve?**

-The last meeting was just following up on the checklist from the meeting before that, so there were no minutes for that meeting.

**3. Post mortem on MNIUG fall conference**

-Thank you gifts: They have been mailed.

-Feedback: Clint compiled the feedback form into one document. The group discussed conference feedback forms. Overall, it was positive feedback. Negative feedback seemed to be centered on the appropriateness of open source discussion at an IUG meeting.

-Reactions/Insights: 23 people (of the 138 registered total) were from non-IUG libraries.

-Suggestions for improvement: more practical advice regarding III.

-Treasurer's report: Sarah will print out spreadsheet and send to committee members soon.

**4. New Steering Committee Members**

-Process: Sarah, Deb, Amy have completed their terms. The committee is looking for three new members. The secretary usually sends membership renewal information to all MN IUG contacts. The committee decided to send the recruiting email (for new members) to the whole list of past attendees. We should send these through Eric Hinsdale as he has both lists. After the committee receives nominations, we should send out a formal ballot. Sarah may have copies of older versions of these emails. She will let Amy know. Timeline for new member recruitment process: have this completed by spring.

**5. Other**

-Deb thought about having a Facebook page for MNIUG

**6. Next meeting**

-01/25/08 Friday 3:00 p.m.

**Tasks:**

-Check with Clint re: new member nominations from feedback forms (Deb)

-Brainstorm names of other people who might be good (Deb might send something out in CLICnews) (All)

-Write a marketing piece for recruiting email (John)

-Send treasurer's report to committee members (Sarah)

-Send Amy past emails re: recruitment/renewal (Sarah)

-Coordinate with Eric Hinsdale re: sending emails to past attendee list and contact list (Amy)

-Create a Facebook page for MN IUG (Deb)

Respectfully submitted,  
Amy Radermacher