

Macalester College

Consent to Release Academic Information

Macalester College, like all other academic institutions, is subject to the provisions of the Family Educational Rights and Privacy Act, commonly known as the Buckley Amendment. This law gives students certain rights of access to their educational records and imposes obligations on the College concerning the release and disclosure of those records to third parties. The Buckley Amendment does allow, however, academic information to parents at any time *if the student is declared as a dependent on the parent's federal income tax form.*

Each student must complete this form indicating whether or not Macalester may release academic information to parents. This information will be released to parents upon their request, however, if the student is a dependent or if consent to the release is given as outlined below. Such requests are normally made to the Office of the Registrar in writing. The permission to release academic information remains in force for a student's entire enrollment at Macalester unless the Registrar is notified of a change. Any student who fails to return this completed form will be considered a dependent student.

CONSENT TO RELEASE OF ACADEMIC INFORMATION

I consent to the release of academic information to my parents.

I am not classified as a dependent of my parents, and I do not consent to the release of academic information to my parents. (Please attach a copy of IRS form 1040 to validate your status.)

Student's Name (please print)

Student's Signature

Date

Under the same general guidelines listed above, Macalester is allowed to release directory information at any time. Directory Information includes the following: a student's name, local address, local telephone number, date and place of birth, major field(s) of study, participation in officially recognized activities and sports, dates of attendance, degree and awards received, most recent previous educational institution attended. A student may prohibit the release of directory information. Such prohibition must be made by the 10th day of classes in the fall semester, and must be renewed annually.

PROHIBITION OF RELEASE OF DIRECTORY INFORMATION

Although uncommon, there may be a legitimate reason for a student to prohibit the release of information about him- or her- self. If you would like your directory information restricted, please contact the Registrar's Office (registrar@macalester.edu, or call 651-696-6200) to make this arrangement, as your signature is required for this request. *Remember that this prohibition means that we will not release **any** information about you to anyone (parents sending birthday greetings, grandparents sending care-packages, friends looking for a phone number, etc.), and must be renewed annually.*