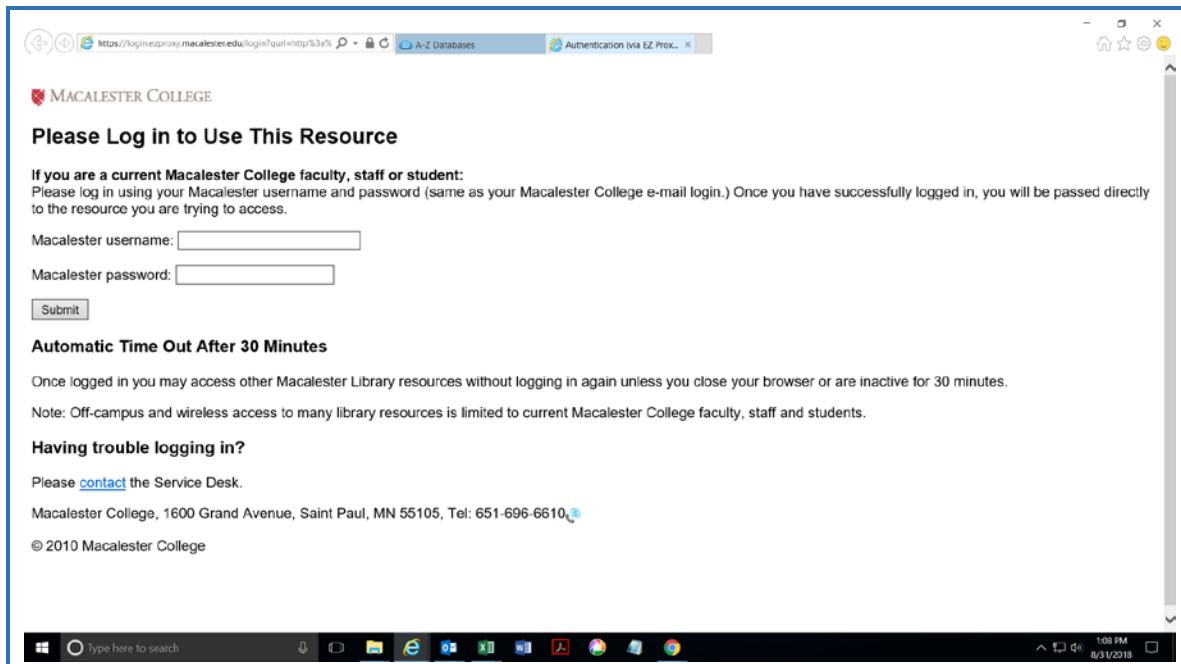


Accessing Macalester College Databases from Off-Campus

Macalester faculty, staff and students can access all licensed databases from off-campus computers. To do this, simply follow the instructions below.

1. Go to the Macalester College home page- <https://www.macalester.edu/>
2. From the [A-Z Index](#) under the 3-lined menu icon at the top left, click on “[L](#)” and then choose “[Library](#)”.
3. Click on the [Databases](#) tab and select the database you’d like to access (ex, Artstor). You’ll see the following page:

A screenshot of a web browser window showing the Macalester College login page. The browser's address bar shows a URL starting with 'https://login.ezproxy.macalester.edu/'. The page header includes the Macalester College logo and the text 'MACALESTER COLLEGE'. Below the header, the main heading is 'Please Log in to Use This Resource'. The instructions state: 'If you are a current Macalester College faculty, staff or student: Please log in using your Macalester username and password (same as your Macalester College e-mail login.) Once you have successfully logged in, you will be passed directly to the resource you are trying to access.' There are two input fields: 'Macalester username:' and 'Macalester password:'. Below these fields is a 'Submit' button. Further down, there is a section titled 'Automatic Time Out After 30 Minutes' with a note: 'Once logged in you may access other Macalester Library resources without logging in again unless you close your browser or are inactive for 30 minutes.' Below that is a note: 'Note: Off-campus and wireless access to many library resources is limited to current Macalester College faculty, staff and students.' There is also a section 'Having trouble logging in?' with a link to 'contact the Service Desk.' At the bottom, the contact information for Macalester College is provided: 'Macalester College, 1600 Grand Avenue, Saint Paul, MN 55105, Tel: 651-696-6610.' The footer shows '© 2010 Macalester College'. The Windows taskbar is visible at the bottom of the screenshot, showing the time as 1:08 PM on 8/31/2018.

4. Simply enter your Macalester username and password, click **Submit**.... and enjoy your research!

It’s important to navigate to the databases from the Library’s list rather than from a Google search so that the links will work properly. If you have any questions, please contact the Macalester College Library staff by email at: library@macalester.edu or phone at (651) 696-6346.