

Community Food Leader Intern - Summer/Fall 2017

POSITION INFORMATION

Employer The Food Group

Division N/A

Title Community Food Leader Intern - Summer/Fall 2017

Description The Community Food Leader Program (CFL) is supported by a 3-year USDA Grant through the Community Foods Program (CFP) which supports and strengthens new community food leaders in low-income communities. The goal of the program is for participants to gain knowledge about the food system and continue to act as leaders on long-term food issues in their own communities once the course is completed. Participants will engage in a diverse variety of activities such as visiting sustainable local farms and food hubs, learning about nutrition and policy, and preventing food waste by rescuing produce.

The Community Food Leader Program Intern has experience with sustainable agricultural food systems and a knowledge of food justice. You will use your strong attention to detail and your people skills to assist with the development, recruitment, organization, launch, and administration of the Community Food Leader Program.

A. Assist with Program Management:

- Help develop promotional and informational materials for the course and recruit participants
- Organize course events by planning details of class schedule, instructor availability, location, and times then coordinating with participants
- Lead cooking classes with the community at Open Arms
- Assist with all aspects of coordination of the program as needed

B. Program Coordination:

- Manage communication with the participants and instructors, answer any questions or comments (including coordination of transportation)
- Ensure accurate record keeping for any appropriate grants
- Regularly meet with the Produce Programs Coordinator to develop and evaluate your work plan for the CFL Program

This is a 20-30 hour per week internship position. The stipend is \$500/month for up to 6 months.

Location

LOCATION

Nationwide
no

City
New Hope

State/Province

∨ **HOW TO APPLY**

To apply, send your cover letter & resume to: produce@thefoodgroupmn.org

Applications accepted via:
Other

∨ **IMPORTANT DATES**

Posted On:
Mar 21, 2017

Applications Accepted Until:
Apr 21, 2017

∨ **CONTACT INFORMATION**

Employer The Food Group
Name Human Resources
E-mail info@thefoodgroupmn.org
Address 8501 54th Ave. N
 New Hope, MN
 55428 United States

Minnesota
 Country
 United States

Position Type	Paid, Internship
Salary Level	\$500/month 📊
Job Function	Environmental, Sustainability, Earth Science, Healthcare, Science, Research, Hospitality, Travel, Food, Non-Profit, International Development, Social Services
Qualifications	<p>A. Skills, Knowledge and Abilities:</p> <ul style="list-style-type: none"> - Must be able to work effectively with partners who are significantly diverse with respect to age, race, ethnicity, gender orientation, socio-economic status, nationality, and religion - Must be able to work effectively in an organization that has recognized its own issues related to equity, and is seeking to be more representative of the community - Demonstrated commitment to hunger relief focused on health, nutrition, and equity - Excellent project coordination skills - Excellent relationship building skills - Ability to be creative and flexible in responding to changing priorities and emerging needs - Ability to manage time effectively, prioritize, and meet deadlines <p>B. Minimum Education and Experience:</p> <ul style="list-style-type: none"> - High School diploma; pursuing a 2-4 year college degree (or would benefit from an internship experience as a way to gain professional work experience in our field) - 1-2 years of experience in farming or food justice organizing appreciated but not required

Help Desk: 703-373-7040 (Hours: Mon-Fri. 9am-8pm EST)

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