Hennepin County Library (HCL) is seeking a Digitization Intern to work in the James K. Hosmer Special Collections Department at the Minneapolis Central Library at 300 Nicollet Mall, Minneapolis. This intern will process and scan archival materials in a variety of formats, including photo prints, slide transparencies, film negatives, and printed materials.

The primary duties and responsibilities of this internship include:
- Perform digitization using scanners and digital editing software.
- Perform preservation work using enclosures and other treatments.
- Complete archival storage development processes including refolding and labeling.

This is an unpaid internship that requires a commitment from January – April 2017, working 8 - 16 hours per week. This opportunity can be used for college credit or work experience.