

EPAG Minutes
March 3, 2011
11:30 to 1:00
Campus Center 207

Kendrick Brown, Terri Fishel, Janet Folina, Gerbrand Hoogvliet, Taren Kingser, Terry Krier, Ann Minnick, Kathy Murray, Jayne Niemi, Sonita Sarker, Patrick Schmidt, Chad Topaz, Tom Varberg (Chair), Harry Waters Jr.

1. The minutes from February 24th were approved with some minor corrections.
2. Announcements: All of us should have received an invitation from the Serie Center for breakfast and a discussion with Chris Anson, composition and writing expert. We wondered aloud about when the Writing report will become public? Tom will consult with Pete Ferderer about the more public process. Pete is scheduled to talk about the W report at the Serie Center in April.
3. The number of allocations requests is anticipated to be at least 6. At this moment, two have been received and we know of at least four more in the pipeline.
4. Board of Trustee committee representatives: Don't cancel a class to make a BOT meeting, but it is important that we have a representative at the committee meetings. Tom reviewed the schedule and can fill in as necessary. The assignments evolved to the following: Academic Affairs (Tom), Campus Life (Tom), Admissions (Chad), Advancement (Tom).
5. Course Change Memo: approved. Jayne reviews the requests for questions or problems prior to distributing the memo. If any EPAG members have questions or see problems with individual courses, further discussion can take place at EPAG meetings.
6. Discontinuance: We discussed a change that was suggested by a faculty member. Tom suggested a wording change that clarifies our intent and we agreed. We discussed and prepared for the faculty meeting.
7. Program and Concentration Proposal in International Development. We shared our views and asked questions about this proposal. We reviewed the resource issues (money and time) and the intended purpose for which concentrations were created, and what value we are getting from existing and future concentrations. It's a bit about labeling on the transcript, but also about advising about possible paths through the curriculum. So, back to the case at hand – do we have consensus on whether to recommend this to the faculty or not? The answer is yes, once we have the final course agreement that is missing from the file. Tom will follow up on that and we expect that our recommendation will go forward at the April faculty meeting.
8. Program and Concentration Proposal in Cognitive Studies. We first asked and answered the question of whether Janet Folina should recuse herself, since she would be a participant in the concentration – we think not. This is our first discussion of this proposal, so our first acknowledgement is that this is indeed a recognized field, and that there is a long history of faculty interest at the College, from a variety of viewpoints. We shared some preliminary views and asked questions. We need more information about student interest and demand. We also

- have questions about courses that have prerequisites, as well as the mention of the quantitative methods course. We'll take this up again next week.
9. The committee morphed from EPAG into Allocations – the students left and Jane Rhodes joined us. Tom passed out two documents – notes and minutes from April 2010 that address how we could improve the allocations deliberations process. Kendrick will set up a separate Allocations Moodle page. We reviewed and discussed the process. We seem to prefer a case manager model where the case manager will communicate our questions to the department (in writing), and request a written response. We think we should eliminate the 15 minute meeting option. CALENDAR: There are already two meetings scheduled for March 22 and April 5th at 11:30. We plan to assign case managers next Thursday and everyone should read the files before March 22. We agreed to an evening meeting on Wednesday, April 6th from 4 to 8.

Adjourned at 1:03

Respectfully submitted,
Jayne Niemi, Registrar