

## **Educational Policy and Governance (EPAG) Committee Meeting Minutes- Feb. 3, 2011**

Present: Kendrick Brown, Terri Fishel, Janet Folina, Gerbrand Hoogvliet, Taren Kingser, Kathy Murray, Jayne Niemi, Sonita Sarker, Patrick Schmidt, Chad Topaz, Tom Varberg (Chair), Harry Waters Jr

**1. Approval of minutes of 27 January 2011** - distributed before the meeting, approved as circulated.

### **2. Announcements**

a. Town Hall Meeting reminder - Tom shared that Olin Rice 250 which holds 80, was suggested as an alternative location. The meeting is from 11:30 - 1:00, and it was agreed to move from the JBD to the smaller room. Lunches have been ordered for 50. Tom will include the location change in the notice to faculty, and also announce at the faculty meeting next week. Taren and Gerbrand are drafting a letter to *MacWeekly*.

b. We may have both concentration proposals in hand by Friday - Cognitive Science concentration proposal coming this week. These will be topics for conversation at our meeting next week.

### **3. New or continuing business**

a. Discussion/approval of Section 8 Handbook changes related to external reviews. The section was included as an attachment, and one of the key additions was to include the assessment plan as part of the review. The changes were approved.

b. Discontinuance proposal draft 3 – The group reviewed Tom's draft and revised the section about EPAG members who are recused. Edited the section with the rationale, and clarified the fact that if a recommendation is brought to the faculty to drop a department and no one opposes the motion at the faculty meeting, then it is understood to be accepted. In other words, in the absence of any motion to reject the recommendation, the recommendation becomes effective. This document also provides clarification on the elimination of minors as well as majors or departments. Tom will circulate a new version with the changes and additions on Friday morning (tomorrow) and request responses back in order to distribute to the faculty at large by Friday afternoon.

c. Discussion of upcoming EPAG election – the committee includes 7 faculty members of which 4 are divisional representatives and 3 are members-at-large. We need to let FPC know that 3 members are leaving the committee – Terry K., Harry, and Tom. We are currently not in compliance with the cycle that calls for members to be elected in a 3-2-2 cycle of terms. Tom's proposal is that we recommend that FPC designate one of the at-large positions to be for a term of one year. We have elections in the spring for the 2011-12 members, and in the fall of 2011 for 2012-13 members (transition to new election schedule.) Chad will

be gone in the spring of 2012 and will need to be replaced, but we don't need to address that until fall 2012.

e. Discussion of the Sustainable Operations Task Force report [attachment sent earlier] – time was running out, but Sonita mentioned that she considered pages 13, 25, 29, 31, and 32 as relevant to the discussion about discontinuance. The question was also raised as to the relationship between the Sustainability report and the World Class Document.

Other

Discussion/reconfirmation of final exam policy regarding moving exam date [to be described] postponed to next meeting.

Adjourned at 1 p.m.

Respectfully submitted by Terri Fishel, Library Director