

EPAG Minutes

November 15, 2012

3-4:30 p.m. Campus Center 215

Present: Zach Avre, Holly Barcus, Terri Fishel, Janet Folina, Ezequiel Jimenez, Ann Minnick, Kathy Murray, Sonita Sarker (Chair), Jaine Strauss, Chad Topaz, Joelle Vitiello, Harry Waters Jr.

1. Approval of Minutes - one corrected typo in #4. Minutes approved.
2. EPAG representatives to THDA external review, Dec. 11-12, 2012 - Holly Barcus volunteered to be the EPAG representative.
3. Educational Studies request and EPAG calendar - Educational Studies has requested more time to complete their report. It was agreed to extend their deadline to Dec. 2nd. Dec. 6th is our last meeting for the semester. No meeting on Dec. 13th.
4. Political Science review letter - Students excused for this discussion. Reviewed the draft letter response to External Review in Spring 2012 and made selected revisions. Sonita was commended on drafting a good response.
5. Memo to FPC - Reviewed a draft memo to FPC on the issue of term faculty applying for tenure positions as per the issue brought up in the Political Science department review documents.
6. Initial planning for Writing Requirement activities next semester - We had a discussion about how to proceed in the spring. The report is coming to EPAG in February and we discussed how to share with faculty and students. After EPAG reviews, we would share with faculty, have a Town Hall that includes the members of the Faculty Learning Community, and provide opportunities for students to respond as well.
7. Changes to Faculty Handbook - reviewed Section 4 - Curricular Policies and Procedures and Section 5 Academic Department and Program Policies and Procedures. Discussion identified the following needs:
 - Define allocations committee composition
 - Should EPAG should review changes in the number of courses required for the major. (Section 4, II, Procedures for Requesting Catalog Changes, A. General Procedures.) This is a change that would need to be passed by faculty and would not be put up now. We will take up this for discussion in February.
 - Spacing issues in Section 5 will be given to Kendrick.
 - Edited III D.3 - wording related to external review to include meeting with a library liaison.

The changes as outlined will be shared with faculty at the December faculty meeting.

Other – items arriving this week that will need attention.

1. Curricular Visioning Document - tied to Allocations or not. (1 already submitted.)
2. Adding Curricular Visioning Document to Allocations announcement.
3. 5-credit courses - Mark Davis has raised the question about 5 credit courses creating obstacles for students. Jayne is collecting history on 5 credit courses.

4. QT report also coming.

Meeting adjourned at 4:30

Respectfully submitted by Terri Fishel, Library Director

