

EPAG Minutes

Thursday, February 21, 2013

3-4:30 pm, Campus Center 215

Present: Holly Barcus, Kendrick Brown, Terri Fishel, Janet Folina, Ann Minnick, Sonita Sarker (Chair), Jaine Strauss, Chad Topaz, Harry Waters, Jr.

AGENDA

1. Approval of Minutes - One correction to last sentence. "A CV spreadsheet shall be shared." Approved with no other changes.

2. MESIC review draft letter - Brief discussion of edits for letter. It was suggested that the point be more explicit about strong enrollment not leading to a strong conversion to concentrators. Also suggested to include mention that the capstone experience offers an opportunity to build more community for the concentrators. Sonita will adjust the letter as per suggestions.

3. Faculty Handbook - Reviewed Section 3 - Faculty Personnel Policies and Procedures and Section 4 - Curricular Policies and Procedures. Reviewed changes and rationale for each change in the document. The Allocations Committee composition has not been changed, it just had not been included in the handbook. Brief discussion on "Ex Officio" which is not hyphenated, and does not mean membership without voting privileges. Kendrick will revise one more time and then back to Sonita to get it out to faculty.

4. New Chair for EPAG 2013-14 - Holly Barcus will be off campus next year and thus cannot be the EPAG chair next year. Joelle will be chair for 2013-14. Elections will take place for Holly's replacement in the spring.

5. CV documents and allocations - 24 CV documents, all put on Moodle. Of the 24 submitted, 3 are concentrations or programs. 12 people reading. Sonita will send a reminder to the student members of EPAG about confidentiality. These will not go up on a public site. The question was raised as to what are we looking for in these documents? Which of the proposals are asking for resources? Some are looking to evolve in their curriculum and they aren't requiring resources. Which ones are resource intensive. 80% are asking for resources. Some are staff, are some are labs. We agreed that we read all 24. Focus on:

- strengths - is there an existing pool of resources
- vision
- request
- connections

Sonita will assign 3-4 to fill in the Google spreadsheet for each of the CVs. The spreadsheet will be shared and discussed next week. Sonita will seed the spreadsheet with a few entries. Student members will be asked to contribute verbally.

6. Allocations - we had a brief discussion of the number of requests and the number of open lines.

Adjourned at 4:15

Respectfully submitted by Terri Fishel, Library Director.