

EPAG Minutes

October 3, 2013

3:00-4:30 Campus Center 214

June Ban, Terry Boychuk, Kendrick Brown, Darcy Burgund, Merita Bushi, Terri Fishel, Geoff Gorham, Ann Minnick, Jayne Niemi, Jaine Strauss, Joelle Vitiello (Chair), Harry Waters, Jr.

1. Approval of minutes - minutes approved as distributed.
2. Discussion of what the minutes should include. It was decided that less is better and that the purpose of the minutes is to share decisions. Minutes for this week will be compared with last week's minutes and a final decision on format for minutes will be made next week.
3. Course Change Memo - The Registrar distributed the memo with the list of course changes. Approved.
3. International Studies request - a request to change their catalog entry for their major was presented by Jayne Niemi. The change requested was to delete a sentence about international students from the major, the effect of which was to require Study Abroad for all majors. After discussion and review of the rationale, the change was approved effective with the publication of the Fall 2014 catalog. We also agreed that we should suggest to International Studies and all departments requiring Study Abroad that the phrase "or its equivalent" should be added to the stated requirement.
4. Quick review of report for faculty meeting: Second Language Proficiency Requirement (SLPR), Curricular Development Plan (CDP), and Calendar issues. The Chair shared documents with the committee. SLPR: it was decided that the sentence stating that students admitted to Macalester must demonstrate a proficiency in English would be put back into the revision for the SLPR requirement.
5. Continuation of discussion of calendar issues - days of instruction, contact hours, days of study, contact through technology. Discussion involved the possible addition of 8 days, 4 in the fall and 4 in the spring and the costs related to that change. It was decided that Kendrick and Jayne will prepare a model that will include a week for fall break, retaining our current start date in January, a later end in May and project what the calendar would look like for the next three to five years and we will discuss at the next meeting.
6. Announcement - Faculty governance discussion next Wednesday. Conversation will begin at the next Faculty Meeting.
7. Syllabi in 1600grand at time of registration - students have requested this and we need to discuss before registration opens on November 18th.
8. CDP - the CDP has been posted in Moodle. Please take a look at it.

Adjourned at 4:30.

Respectfully submitted by Terri Fishel