

EPAG Minutes  
January 30, 2014

3:00-4:30 Campus Center 214

Present: June Ban, Kendrick Brown, Merita Bushi, Ernesto Capello, Terri Fishel, Susan Fox, Geoff Gorham, Ann Minnick, Kathy Murray, Jayne Niemi, Jaine Strauss, Joelle Vitiello (Chair), Harry Waters, Jr.

1. Welcome back - Kathy Murray was welcomed back, and Ernesto was welcomed to the group.
2. Approval of minutes - minutes of December 5th were approved as distributed.
3. Course Change Approvals - memo distributed by Jayne Niemi was approved.
4. Review of work to be done in the spring - reviewed the list of items to be completed in the spring including review of departments, the calendar issue, and the CDP. We also will have allocations meetings in mid March. Kathy reported that she had received her report late last spring on the writing requirement and that report has been distributed to the entire faculty. The writing group has been developing motions to bring to Kathy before next Thursday. When we have all the motions, EPAG will hold town halls and then move the motions forward. The Internationalism requirement is almost done. Student representatives raised questions regarding mid-semester evaluations. An MCSG survey at the end of the semester revealed that of the students surveyed, 80% favored a mid-semester evaluation.
5. Update on WGSS Review - dates for the external reviewers are March 10 and 11. Reviewers should receive the self-study by mid-February and EPAG should prepare questions for the reviewers as well.
6. Minor in Latin American Studies proposal - After discussion, it was decided that while EPAG is favorable to the idea of a minor this should be taken up after the external review. Latin American Studies will be reviewed in April. Joelle will respond to the department.
7. Other - the group was advised to look at Kendrick's document from last month about credit hours. Kendrick will share what he learned at the Higher Learning Commission meeting at our next meeting. The issue is that our policy and our calendar must match. Policy needs to say what the minimum number of hours are for a four credit course, whether it is a MWF or TTH course. The calendar will be the main discussion item next week and we will discuss the policy as part of the conversation. Changes need to be in place by next fall.

Meeting adjourned at 3:55 p.m

Respectfully submitted by Terri Fishel, Library Director

