

EPAG Minutes
Monday, March 23, 2009
3:30-5:00
Campus Center 214

Kendrick Brown, Pete Ferderer (chair), Terri Fishel, Terry Krier, Carleton Macy, David Martyn, Andrew Meeker, Ann Minnick, Terence Steinberg, Eric Wiertelak

Guests: Professor Jane Rhodes

- I. Approval of Minutes from March 9, 2009 Meeting
Minutes approved. No corrections.
- II. Announcements/Reports/Questions
 - a) Next Week's Allocation Committee Meetings. Start at this time next week. Only Allocation members. Followed by Tuesday, 4:45. Moodle site is ready.
 - b) Gen. Ed. Assessment on the IDEA Form – Nancy Bostrom is pulling together the twelve questions, Pete suggested 8. Group will have a chance to review and signoff before they go out. GenEd applications are due today.
 - c) Honors paper – Ann Minnick reported that the decision has been made to rename them as Honors Project. No objections.
- III. Ongoing Business
 - a) Final Revision of Policy for Incompletes
Discussion over “3/4 of the required work has been completed”. Policy up to the discretion of the faculty member if the conditions have been met. Take out “due” and “grade of at least C-“. This is a policy, not guidelines. Approved dates for standardizing. This change requires going to faculty because it affects grading policy. It will need a rationale and submission before faculty meeting. Will be distributed with agenda for next faculty meeting.
 - b) Course Additions/Deletions/Changes – Biology Neuroanatomy – 4 credits puts them over the limit. Ann will check with Jayne.
 - c) Governance – By-Laws and Handbook Language for the Restructuring of EPAG
 - David Martyn – The Allocations Process – Handbook revisions document . Each year that there are allocations the administration and the allocations committee issue a joint statement. The group reviewed Clay Steinman's document to EPAG. In accordance with the constitution the faculty/admin share responsibility, if there is a disagreement, it was suggested that it be shared as follows: administration has final say on # of positions, committee has final say on where positions end up. Functions of the faculty and administration on how they share responsibilities – in bylaws. Trust is the key factor between Provost and Allocations committee. Suggestion was made that it is best to operate by consensus. Faculty Personnel Committee operates by consensus. Provost may have access to information that

- the committee doesn't have; how does the committee get the information? Provost is member of the committee and thus brings information into the discussion. David is going to rework the text, and will need bylaws change.
- Kendrick asked what can be realistically done starting with the Oct. meeting versus what we can do this semester. Deadlines for faculty meetings require attention to timing. One controversial and lots of simple changes, but the suggestion was to start with discontinued depts. Bylaw changes need to be prepared by April 4th, next meeting April 14th. Allocations for April, Discontinuance for May meeting. Discussion ended when Jane arrived.

IV. New Business

Review and Discussion of Criteria for Allocations Decisions with Jane Rhodes, Affirmative Action Officer. Review and discuss criteria for allocations next week. Respond to recommendations made at last faculty meeting – clarification on process; affirmative action officer – concerned about revising without input from affirmative action officer . In attempting to alleviate some of the stresses and strains from the past few years it was suggested that there could be a realignment of Provost's role for allocations. Rearticulate the process to make it more of a partnership. Concerned about extent of diversity and discussed concerns based on loss of a faculty member in a discipline with diversity connections to curricular connections for Native Americans. Concern was expressed that the Faculty Affirmative Action Officer doesn't have much influence and possible need to strengthen role. Need to have balance in terms of diversity. Requested that the Curriculum Development Plan include a larger role for the faculty AAO and that invited guests can be included. Other issues raised included:

- issue of composition of search committee
- criteria that was developed when no extenuating circumstances
- need information on how many positions will be filled
- clarification in terms of what was sent out in the call for allocations by the Provost

Adjourned at 5:05

Submitted by Terri Fishel