

## EPAG Minutes

November 19, 2015

3:00 – 4:30

Campus Center 214

Present: Kendrick Brown, Darcy Burgund, Ernie Capello (Chair), Caroline Duncombe, Susan Fox, Terri Fishel, Cynthia Kauffeld, Mark Mazullo, Ann Minnick, Karine Moe, Jayne Niemi, Cory Stern.

1. Approval of Minutes for November 12, 2015 - Minutes approved.
  
1. Chair Communications
  - a. External Review team for Neurosciences was on campus this week and met with Geoff and Ernie. They had a good conversation.
  - b. We do not have a meeting next week. December 3rd may be our meeting for looking at our plan for the spring semester, including the CDP.
  - c. December 10th is our last meeting for the semester.
  
1. Course Change Memo - Jayne distributed the course change memo by email prior to the meeting. Course change requests were approved. We reviewed the document from Math regarding proposed changes to the major, but postponed discussion until our meeting on December 3rd.
  
1. Internationalism GE Requirement - We had a discussion about whether there is a need for being explicit on what satisfies the new internationalism requirement versus the USID. While we believe it is possible for a course to have content that could satisfy both requirements, it is also believed that this is not desirable. It is the recommendation of EPAG that a course only satisfy one or the other and that the faculty member make a choice for which requirement the course will satisfy at the time the course is submitted to GERC for approval. Proposed language describing the requirement, once approved, goes into the catalog, not the faculty handbook. We think it is in the best interests of our students to take two courses in this area and for faculty to designate what requirement the course satisfies. The proposed language will go out for faculty review with an open forum for comments to be submitted prior to the December faculty meeting. EPAG will review status of comments at the December 3rd meeting.
  
2. Exams out of Class Time - Ann put together language and we reviewed and clarified a statement to be explicit that all exams, not just final exams, are not to be required outside of designated class time. This is not in reference to accommodations for special needs. We approved a final version which will be sent to faculty, along with the rationale, because it involves changes to the Faculty Handbook.
  
3. American Studies Review - postponed

1. New business - Our chair recused himself and Geoff acted as temporary chair to discuss a matter presented by Provost Moe. Further discussion will take place when full documentation is available.

Meeting adjourned at 4:26

Respectfully submitted by Terri Fishel, Library Director