

EPAG Minutes

November 9, 2017

3:00-4:30 pm Campus Center 214

Present: Present: Darcy Burgund, Erik Davis, Saakshi Dawini, Terri Fishel, James Heyman, Dan Hornbach, Joanna Ingot, Cynthia Kauffeld (Chair), Kaitlyn Lindaman, Ann Minnick, Karine Moe, Jayne Niemi.

1. Approval of meeting minutes for Nov. 2nd, 2017 - minutes approved.

2. Chair communications

- History external review - reviewers on campus this week
- Geography external review - completed; expect to have report in the spring
- Working with Jeff Allen on proposal for faculty liaisons to Admissions with a pilot project that would cover 3 semesters.
- Budget and ITS - plan to meet with David Wheaton in FAC.
- Faculty Meeting - discussed what issues to be presented at next week's meeting

3. Minimum course requirements for minor and concentration - Reviewed and revised word doc identifying language on credits and will send to Jim Dawes tonight for fac mtg next week.

4. Report from task force on course evaluations - discussion on report and recommendations. The recommendation is to establish a working group that will create a bank of valid questions, a certain number required for everyone, but others could be selected by individual faculty. EPAG will have a role in working with the group as well as establishing a new system. This is also tied in to work being done by the FPC. This report was discussed with Department Chairs last spring. Karine will provide an update at the faculty meeting. Discussion on this topic will continue at future EPAG meetings.

5. Concentration review process - It was decided that EPAG needs to update the Faculty Handbook before we conduct reviews. Goal is to avoid a process that creates unnecessary work for directors and EPAG. It was agreed that Cynthia will contact the concentration directors to advise them that we are working on the review process.

Meeting of full EPAG adjourned at 4:10 so that faculty could review FACT grant applications.

Submitted by Terri Fishel, Library Director