

EPAG Minutes

February 22, 2018

3:00-4:30 pm

Campus Center 214

Present: Darcy Burgund, Julia Chadaga, Erik Davis, Terri Fishel, Dan Hornbach, Cynthia Kauffeld (chair), Kaitlyn Lindaman, Ann Minnick, Mark Mazullo, Jayne Niemi, Shelby Witherby

1. Approval of meeting minutes for Feb 8st, 2018 - approved.
2. Chair communications
 - a. Concentration review revision - after announcement at faculty meeting, a few questions from faculty about feedback; no plans for formal feedback, but once the memo is sent, if there is some major point the concentration directors should let us know.
 - b. Russian Studies reviewers - Mark and Cynthia met with them
 - c. Motion regarding eligibility for serving on EPAG - conversation at faculty meeting before bringing motion. Motion regarding SPA chair this month - handbook does not specify that SPA chair needs to be a tenured faculty member, but the chair is a member of FAC which only includes tenured faculty members. Members of SPA include non-tenured faculty. Straightforward clerical change at March meeting and have a conversation about serving on EPAG. Eligibility question would be addressed in April meeting. Suggested that voices of the NTT could be done in small group discussions at Faculty meeting and distribute EPAG members among tables.
 - d. Library meeting about collection management project - advised to continue with current date, follow up with March 22 lunch time.
3. Dean's List (MCSG) - Resolution to stop publishing Dean's List online; rationale - privacy, Dean's List would still exist; con - public list celebrates academic excellence. Original request for a Dean's List came from students; included local newspaper posting. It's only been in existence for less than 10 years. Communication and Public Relations communicates to local papers after contacting students who can opt out. The questions we had included, "why we have something we are trying to undo?" and "Is there a critical mass behind the request? "
4. Proposal for changes to Spanish major requirements - reviewed proposal, had a discussion and approved the changes.
5. Classroom recording policy - discussed accommodation for students, IT support, and the need to review with Legal Counsel. After legal review, this policy is to mitigate against harm if recordings are shared against previous restrictions. The issues involve consent, notification, and what is a recording. The proposal needs to be shared before next faculty meeting and have a discussion with the committee as a whole. Not voting, just need to deal with in a timely manner. Cynthia will announce at March meeting, and distribute policy and request feedback be sent to Cynthia. Cynthia will email Patrick to request distribute to MCSG and then let MCSG..
6. Athletic absence notification policy: student handbook update - based on a pilot about athletes notifying faculty of absences there is agreement with new method. It will be a uniform policy and procedure for all students who have a need to be absent and puts the responsibility for talking with professors on the student. Amend the attendance and absence policy.

Meeting adjourned at 4:30

Submitted by Terri Fishel, Library Director