

EPAG Minutes

September 6, 2018

Campus Center 206

Present: Eric Carter, Julia Chadaga, Erik Davis, Terri Fishel, Dan Hornbach (Chair), Joanna Ingot, Mark Mazullo, Ann Minnick, Karine Moe, Jayne Niemi, Charles Ofasu, Paul Overvoorde

1. Welcome Back and Introductions - Ron Barrett will not be on the committee. There will be an election for a replacement.
2. Approve Minutes - April 26, 2018 approved.
3. Major Agenda Items for 2018-2019 – a quick discussion of topics - review of procedures
 - a. Regular consideration of course changes, adds, drops
 - b. THDA major change – first reading was in the Spring - committee last semester looked at some of the changes associated with new faculty and department review - 2nd reading at faculty meeting, for October meeting and faculty vote.
 - c. Concentration reviews (we need to set deadlines)
 - i. Critical Theory - end of January
 - ii. International Development - end of January
 - iii. Urban Studies - October 8
 - d. Department Reviews
 - i. Biology (fall)
 - ii. Music (spring)
 - iii. MSCS - math - deferred to 2021
 - e. Response to External Reviews
 - i. Religious Studies (fall)
 - ii. Anthropology (fall)
 - iii. Russian Studies (response due Dec. 2 - spring response)
 - iv. MSCS - Computer Science - response due Dec. 2 - spring response
4. Recording Policy
5. STiFSSA (Short-term Faculty and Staff-Led Study Away) - report and response to report. Task force convened to look at processes for short-term faculty and staff-led study away but numbers were increasing to review. Feedback on process for selection and support. A few recommendations involve EPAG and Karine will share a draft of a memo she's composed on recommendations. Report is in our team drive. One approved change already made was to increase amount of financial aid from \$500 to \$1000. This is for short-term trips during the academic year, but not during the semester. Has to be for credit and longer than 10 days and more than 100 miles from campus. January and May trips.
6. Course Evaluation Committee - being developed. Need EPAG representative. (In list below.) Deliverable will be the course questions, evaluation platform, online only.
7. EPAG representatives for various committees - see list below.
8. Review GERC Quantitative Thinking Requirement Report (spring)
9. Discuss GERC and the Distribution Requirements – after discussion it was decided that Dan will locate distribution requirements report and add to team drive and EPAG will review and decide next steps.

10. CDP – discussion of possible next steps. Notes about CDP discussion as a starting point. Dan will collect reports and put online.
11. Issues that EPAG would like FAC to discuss?

[Preliminary Calendar for 2018-2019](#)

Committees that need EPAG representatives

Trustee Committees - meet 3 times a year, this year Oct. 5 and Friday before Commencement.

- Academic Affairs - Dan
- Campus Life - Joanna
- Admissions - Eric C.
- Advancement - Julia

The other committees that need to have reps are:

- Honorary Degree Committee (meets virtually as needed) - Erik D.
- Course Evaluation Committee (ad hoc committee) - weekly - Eric C.
- Academic Standing (meets more than 2 x's) - Mark
- Study Away Review Committee (monthly meetings as needed plus time in Jan) - Joanna
- IDIM (occasional mtgs as needed) - Julia/Dan in spring
- Library (twice/year) - Nov. 15, Thurs. 11:30-1:00 - Erik D.
- GERC - just one EPAG representative (typically weekly or bimonthly). Devavani?

Distribution subgroup - player to be named later

CDP subgroup - player to be named later

Begin Discussion of [Biology Department Self-Study](#)

Develop questions for reviewers - reflect on their document now in preparation of potential allocation request for replacement position. Reviewers here in October. Discussion at next meeting.

Meeting adjourned at 4:27

Respectfully submitted by Terri Fishel, Library Director