

EPAG Minutes

September 5, 2019

CC 206, 3-4:30 p.m.

Present: Louisa Bradtmiller, Eric Carter (Chair), Terri Fishel, Arjun Guneratne, James Heyman, Joanna Inglot, Natalie Luo, Mark Mazullo, Ann Minnick, Ernesto Ortiz-Diaz, Timothy Traffie, Karine Moe (via phone)

1. Welcome Back and Introductions - went around the table and introduced ourselves. Karine joining remotely for first three meetings.
2. Approved Minutes from last Spring 2019 meeting. Agreed on naming convention - EPAGMinutes20190502 (no space, no punctuation)
3. Regular Business for 2019-2020
 - Regular consideration of course changes, adds, drops
 - Department Reviews
 - Biology (finish up)
 - Music (finish up)
 - Physics and Astronomy (on-campus visit Oct. 28/29)
 - Linguistics (spring review)
 - Library Review (spring)
 - MAX Center Review (spring)
 - Concentration Reviews -- we need to set deadlines, perhaps in the Spring
 - African Studies
 - Human Rights and Humanitarianism
 - Legal Studies
- New Business for 2019-2020 (briefly -- to be discussed in more detail at later meetings)
 - End-of-Course Survey Policy (Eric) - content, how it is administered, how faculty can change questions, when faculty get results back
 - Mobilize Mac Initiative (Eric) - curriculum change for 2020; to make it easier for students to engage in 2020 Election by earning course credit
 - Departmental Review Policy -- clearer instructions for department response to external review (Eric)
 - GERC reform? Discuss composition and duties of this committee (Eric)
 - Allocations -- should EPAG have a role in allocations for NTT positions? (Eric)
 - Changes to the class schedule to allow for more flexible scheduling (Eric)
 - Policy on exam scheduling after breaks (Eric, from Jaine Strauss)
 - Faculty handbook language on dismissals and grievances (Eric/Arjun)
 - Other issues we should discuss on EPAG this year?
 - Faculty absence from class - policy related to how many missed classes is acceptable in a semester
 - Issues that EPAG would like FAC to discuss? FAC - chairs of EPAG, SPA, FPC, and Provost and President
 - End of course surveys - communication between EPAG and FPC

- Confidentiality of meetings - what is discussed here stays here. Minutes are approved and shared after approval. Minutes are less specific on certain details to protect confidentiality.
- Committees that need EPAG representatives - EPAG rep attends the Trustee Committees; different committees have different roles for faculty - answer questions; report back to EPAG; sometimes only present for part of the meeting; end of year Trustees meetings include reports by committee chairs.
 - Trustee Committees (October 4, 2019); Friday morning
 - Academic Affairs (9:05-10:35 am/ Weyerhaeuser Board Room) - Mark
 - Campus Life (10:40 am-12:10 pm/ CC214) - Joanna
 - Admissions (7:30-9 am/ CC206) - Louisa
 - Advancement (7:30-9 am/ CC215) - Eric
 - Curricular committees that require EPAG rep
 - IDIM (occasional mtgs as needed) - James
 - Academic Standing (meets for 3-4 hrs twice a year-- January and late May) - Mark
 - Study Away Review Committee (monthly meetings as needed plus time in Jan.) - Joanna
 - GERC - just one EPAG representative (typically weekly or bimonthly; time slot for meetings is Thursday, 8:30-9:30 am) - Arjun
 - Other committees that require EPAG rep
 - Student Learning Committee (SLC) -- (6 meeting times for fall; 6 meeting times in spring) - Louisa (fall), James (spring)
 - Honorary Degree Committee (convened as needed; virtually) - Ernesto
 - Library (twice/year) -- first meeting, Thurs 11/15 at 11:30 am - Arjun
- Biology Department Review
 - Read over Biology response to external reviewers; draft final message from EPAG to Biology
 - Tabled until next week because we can't find external review.
- Discuss proposal for Neuroscience minor. Reviewed proposal and after brief discussion identified some questions for the steering committee and Eric will contact.
- Change to incomplete policy (Ann Minnick) - amend policy to assign responsibility for extending the deadline to Ann Minnick in Academic Programs instead of Dean of Students.
- Email regarding changes in Sustainability Office, moving to academic line and some personnel changes coming from Provost. Director of Sustainability is a new position.

Meeting adjourned at 4:20 p.m.

Submitted by Terri Fishel, Library Director