

EPAG Minutes

November 7, 2019

Campus Center 3:00 - 4:30

Present: Louisa Bradtmiller, Eric Carter (Chair), Terri Fishel, Arjun Guneratne, James Heyman, Joanna Inglot, Samara Kurien, Natalie Luo, Mark Mazullo, Ann Minnick, Ernesto Ortiz-Diaz, Timothy Traffic

1. Approved Minutes of October 31, 2019.
2. Report back from FAC Meeting - Discussion of Neill Hall issues.
3. Pre-Faculty Meeting discussion - Introduce End of Course Survey policy.
4. Old business
 - a. Continue discussion of College calendar and course schedule issues
 - More flexible course schedules. This will require more time to research. Louisa volunteered to work with Timothy to start to gather information.
 - Proposed change to College calendar related to MEA Weekend - discussed and will report back to Patrick Schmidt.
 - Proposed "dead week" or "silent week" for advising before registration - no committee meetings, or department meetings - similar to what St. Olaf and other colleges offer. It was suggested that the proposal be brought to a chairs meeting to start the conversation if EPAG wants to pursue.
 - Change of final exam schedule (Saturday/Sunday finals) - we don't have finals on Sunday. Four days are needed for finals. The question is whether to break in between in order to have no finals on Sat. and Sun. versus going straight through was discussed. The topic will be brought to the Department Chairs meeting.
5. New Business
 - GERC issues - two issues to address -
 - to ratify the composition of the GERC group, more than just faculty - amendment to faculty handbook. Depends on action taken on next item.
 - Reports are prepared, but no further action taken. Want EPAG to acknowledge reports and what action has been/will be taken. Main purpose for GERC is to review gen ed course proposals, so the question was raised as to whether there was a need for staff beyond the Registrar to be present on GERC. Is assessment a part of GERC or not? Eric will talk to Scott about plan for this year and put in writing what GERC should be doing. Also want to streamline the certification/recertification process.
 - [FACT Grant Proposals -- Review and Rank](#) - reviewed proposals to prepare ranked recommendations for the Provost. Eric will send report to the Provost.

Next week

- [Biology Department Proposal to Modify Major Requirements](#) *

Adjourned at 4:30

Submitted by Terri Fishel, Library Director