

EPAG Minutes

November 14, 2019

Campus Center 3:00 - 4:30

Present: Louisa Bradtmiller, Eric Carter (Chair), Terri Fishel, Arjun Guneratne, James Heyman, Joanna Ingot, Samara Kurien, Natalie Luo, Ann Minnick, Karine Moe, Ernesto Ortiz-Diaz, Paul Overvoorde

1. Approval of [Minutes of November 7, 2019](#) - minutes approved.
2. Faculty Meeting recap - End of Course Survey policy presentation was truncated. Discussion focused on strategy to move this forward. Message needs to be articulating that by giving EPAG authority to manage the end of course survey, faculty are in control of the survey. Currently there is no language in the faculty handbook that gives EPAG that authority, thus faculty are not in control of the survey. So changing the handbook language requires the faculty vote. Second message needs to focus on the common form. Students are in favor of a common form and that should be part of the message. The electronic copy has been in use by 10 departments and the general consensus is that the electronic form addresses many of the concerns previously expressed about doing an end-of-course survey. Strategy will be for Eric to provide more information at the December meeting and to postpone the vote until February.
3. Report back from FAC Meeting (Eric) - nothing to report.
4. Old business
 - [Biology Department Proposal to Modify Major Requirements](#) * - reviewed and discussed proposal. Need a map for the changes for students who have declared majors. Changing from 100-200 level is one thing, but the complexity of changing numbers for the courses is a concern. Eric will follow up with Kristie. Otherwise approved.
5. New business
 - a. [Question about Course Change Memo: New Course: COMP 435](#) - a challenge to titles. Discussed and decided these titles stand.
 - b. [Question about Course Change Memo: New Course: ENGL 103](#) - reviewed memo and it was explained that this was an honest, but not intentional, mistake. As English does not want to teach writing, it was decided that the course should reside under INTD with the oversight of the Writing Director. So the course change proposal will be withdrawn, resubmitted as an INTD course and the process to make it a regular course under INTD along with College Writing should be done as soon as possible.
 - c. [Latin American Studies Dept Proposal to Modify Major and Minor](#) - postponed
6. Visit from Nancy Bostrom to discuss HLC meeting on Gen Ed assessment and presentation on assessment and a proposed approach to WA Pilot Assessment.

Meeting adjourned 4:30

Submitted by Terri Fishel, Library Director