



Summer 2016 Internships Bipartisan Policy Center

Position Information

Employer:

Bipartisan Policy Center

Division:

Bipartisan Policy Center

Title:

Summer 2016 Internships Bipartisan Policy Center

Description:

The Bipartisan Policy Center (BPC) offers full-time summer, and part-time fall and spring internships each academic semester. Qualified candidates will be highly motivated and energetic self-starters. Interns will assist individual projects and departments in several capacities and should be enthusiastic about working on a variety of tasks. Candidates must be team players and express an interest in one of the BPC's various policy projects or functional areas.

Interns provide administrative support, assist with events and meetings, conduct research, and assist with the development and writing of reports, white papers and proposals. While interns work closely with their project teams, there are also opportunities to learn from and be exposed to the wide range of issues addressed by the organization. The program includes weekly lunches with project directors, senior fellows and other senior members of the organization to discuss policy, politics, and career paths.

SUMMER INTERNSHIPS

BPC has a robust summer internship program. Summer interns are paid a \$2,500 stipend in two payments, one after two weeks and one at the end of the internship. Interns work full time and are assigned to a specific BPC project or functional area. Summer interns are not required to be enrolled in school at the time of application. Non-U.S. citizens are eligible to apply, but must have a valid work permit or visa verifying eligibility to work in the United States. We do not offer visa sponsorship.

INTERNSHIP AREAS:

Communications
 Democracy Project
 Development
 Economic Policy Project
 Energy Project
 Financial Regulatory Reform Initiative
 National Security Project
 Government Relations
 Health Project
 Health Innovation Initiative
 Housing Commission
 Immigration Task Force

How To Apply



Requested Documents:

- Resume
- Cover Letter
- Unofficial Transcript

Important Dates



Posted On:

December 07, 2015

Applications Accepted Until:

January 31, 2016

Default Email For Resumes



binternships@bipartisanpolicy.org

Contact Information

Employer: Bipartisan Policy Center

Name: Rachel Meltzer

Title: Administrative Assistant

E-mail: binternships@bipartisanpolicy.org

Website: <http://www.bipartisanpolicy.org>

Phone: 2022042400

Address: 1225 Eye Street, NW Suite 1000
 Washington, DC
 20005 United States

Nutrition and Physical Activity Initiative

REQUIRED MATERIALS

1. Cover Letter – please indicate your top two areas of interest from BPC's project and functional areas listed to the right.
2. Resume
3. Writing Sample of approximately 3 pages
4. College or University Transcript (unofficial is acceptable)
5. Please provide phone and email contact information for 1-2 references, including a professor or other individual familiar with your work. Incomplete applications will not be considered.

Please send all required materials to binternships@bipartisanpolicy.org. Please do not send multiple submissions. Due to the number of applicants received, we are unable to contact those who have not been selected for an internship. No phone calls please.

Location:**Location #1**

Nation Wide
no
City
Washington
State/Province
District of Columbia
Country
United States

Position Type:

Internship

Desired Major(s):

All Majors

Desired Class Level(s):

Junior, Senior, Alumnus

Work Authorization:

US Citizen, Permanent Resident, H-1 Visa, Permanent Resident (U.S.), U.S. Citizen, F1 Visa, H1 Visa - Employment, J1 Visa - Student

Salary Level:

\$2,500 stipend 

Job Function:

Public Policy, Government, Law, Non-Profit, International Development, Social Services, Other

Desired Start Date:

May 31, 2016

Duration:

10 Weeks

Approximate Hours Per Week:

40 hours

Qualifications:

Must be an undergraduate junior or above. 3.0 minimum GPA required.