

## INTERNSHIP POSITION DESCRIPTION

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***Internship Title:***

Community Organizing Intern

***Name of Organization and Location:***

Jewish Community Action

2375 University Ave #150

St. Paul, MN 55114

(on Raymond Ave green line stop, off of #16, 63, 67, 83 bus lines)

***Primary work of your organization:***

Jewish Community Action brings together the Jewish community to work toward social, racial, and economic justice. We have two primary organizing campaigns, one focusing on criminal justice reform and ending mass incarceration and the other focusing on economic justice and expanding small business opportunities.

***Possible Intern Projects or Tasks/Duties:***

JCA works with each intern to understand the individuals' goals and skills and craft an individual internship program for that student. In particular, this spring we would imagine an intern working with us on a project that unites both the criminal justice and the small business campaigns.

Difficulty in accessing employment is consistently rated as one of the biggest challenges for individuals with a criminal record. Working in partnership with a number of area non-profits and synagogues, we will be hosting a program in late March to bring employers together with re-entry programs in the goal of increasing the number of businesses who are hiring jobseekers with criminal justice system involvement. The program will also serve to educate businesses about and increase support for relevant legislation at the state level. Thus it will ideally have a tangible short-term effect for individuals as well as work towards longer-term system level change.

The intern's primary task would be to help coordinate the March program for employers as well as to monitor related legislation at the capitol throughout the session.

***Duration of Internship:*** (January only, January/Spring, or Spring only)

January/Spring or Spring Only

***Approximate Hours Per Week:***

8-12

***Expected Qualifications:***

Strong writing skills

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Thank You!

Motivated self-starter  
Demonstrated commitment to social justice  
Ideally, some experience in organizing and/or activism

Individuals do not need to be Jewish (though some familiarity with the Jewish community is helpful). Interns will learn relevant information about hiring practices and the legislative process on the job.

***Paid or Unpaid?***

Unpaid

***Contact Name, Email, Phone:***

Rachel English

Community Organizer

[Rachel@jewishcommunityaction.org](mailto:Rachel@jewishcommunityaction.org)

651-632-2184

***Application Process: (how do students apply?)***

Applicants should send a resume and cover letter up to 1 page in length explaining their interest in the position.

Please send position descriptions to: [internship@macalester.edu](mailto:internship@macalester.edu)  
Thank You!