NoRTH & NRVTAP International Tax Clinic

DIY-Taxes using TaxSlayer

Basic Scenario 3

For NRA NO Tax Treaty

An IRS FSA (Facilitated Self-Assistance) Tax Clinic

This guide is intended to assist in preparing tax year 2022 federal income tax returns for nonresident aliens.

IRS Required Disclosures



In accordance with federal law and the Department of the Treasury - Internal Revenue Service policy, discrimination against texpayers on the basis of race, color, national origin. (including limited English proficiency), disability, sex (in education programs or activities), age or reprisal is prohibited in programs and activities receiving federal financial assistance.

Taxpayers with a disability may request a reasonable accommodation and taxpayers with limited English proficiency may request language assistance to access service.

De squerdo con la ley federal y la politica del Departamento del Tesoro - Servicio del Impuestos Internos, la discriminación contra los contribuyentes basada en raza, color, origennacional (incluso el dominio limitado del ingles), discapacidad, género len los programas. educativos o actividades), edad o represalia, está prohibida en los programas o actividades que reciben asistencia financiera federal.

Los contribuyentes con una discapacidad pueden solicitar acomodo razonable y contribuyentes con un dominio timitado del inglés podrán solicitar asistencia con el iclioma. para tener acceso al servicio.

Operations Director, Civil Rights Division Internal Revenue Service Room 2413 1111 Constitution Avenue, NW Washington, DC 20224

If a farpayer believes he or she has been discriminated against... a written complaint should be sent to the address referenced within. For all other inquiries concerning taxpayer civil rights. contact us at the making address or a mail us at address rights denoted the gov

Do not send tax returns or other tax related information to the Civil Rights Division office or e-mail address.

Si un coninbuyaria ona que di o alla ha sido discremedo, debe emitar una queja por escrito al WG, a la dirección de referencia, Para todas las diente consultas releçonadas a los derechos. civiles del contribuserits, comuniquese a fa dirección que aperece a la jaquanda o acutanca un comico discinórico a estimat robra discinsibles por

No anvie declaramonés de impuempe u otra información que no estálacionada curitiis derechos stylles, a la oficina de la Division de Describes Clarities of all obsteen electronics.

VITA/TCE Free Tax **Programs**

The mission of these programs is to provide free basic tax return preparation for low-tomoderate income and elderly taxpeyers. This also includes taxpayers with disabilities, limited English proficiency and the Military.

Volunteers participating in these programs must sign a Form 13615, Volunteer Standards of Conduct Agreement - VITA/ TCE Programs. These agreements require them to provide high quality service and uphold the highest ethical standards.

While the IRS is responsible for providing oversight requirements to Volunteer Income Tax Assistance (VITA) and Tax Counseling for the Elderly (TCE) programs, these sites are operated by IRS-sponsored partners who manage IRS-required site operations and volunteer ethical standards. In addition, the locations of these sites may not be in or on federal property.

To report unethical behavior to IRS, e-mail us at wi.voltax@irs.gov

Programas de **Impuestos Gratuitos** Ofrecidos por VITA/TCE

El Servicio de Impuestos Internos (IRS, por sus siglas en inglés), patrocina los programas de Asistencia Voluntaria al Contribuyente para la preparación de los impuestos sobre el ingreso (VITA, por sus siglas en inglés), y el de Asesoramiento Tributario para las Personas de Edad Avanzada (TCE, por sus siglas en inglés).

La misión de estos programas es proporcionar la proparación grafufa de las declaraciones de impuestos sencillas a los contribuyentes de ingresos balos a modorados y contribuyentes de edad avanzada. Esto incluye también a los contribuyentes con discapacidades, aquéllos con dominio limitado del Inglés y la milicia.

Aunque el IRS es responsable de proporcionar. los requisitos de supervisión para los programas: de Asistencia Voluntaria al Contribuyente (VITA) y de Asesoramiento Tributario para las Personas de Edad Avazada (TCE), estos sitios son operados por socios patrocinados por el IRS que administran las operaciones requeridas por el sitio y los estándares de ética de los voluntarios. Además, as posible que las ubicaciones de estos sitios no lestén en la propiedad federal.

Los voluntarios que participan en estos programas, tienen que firmar el Formulario 13615, Volunteer Standards of Conduct Agreement - VITA/ TCE Programs (Acuerdo de los estándares de conducta de los voluntarios de los programas de VITA/TCE), en inglés. Estos acuerdos exigen que ellos proporcionen un servicio de alta calidad y mantengan los más: altos estándares éticos.

Para denunciar un comportamiento no ético al IRS, envienos un correo electrónico a wi.voltax@irs.gov



Tax Year 2022 Basic Scenario 3

WARNING!

- The TaxSlayer software is not "smart"!
 - Just because you can create a return that shows a particular amount of tax owed or a refund, or any number in any particular spot, does NOT mean that the return is correct.
- It is your responsibility to correctly prepare your tax return.
 - When you sign to send it in, you are signing under penalties of perjury that the return is true, correct, and complete.
 - We have provided aides to assist you in this process, and opportunities to talk to trained volunteers about how to prepare your return, but ultimately it is up to you to ensure that your return is correct.
 - As an IRS VITA clinic, the volunteers and organizations who assist you are not liable for any incorrect information in your return.
 - If the return you prepare is incorrect, YOU will be responsible for any additional tax, interest, or penalties that you may owe the IRS / MN Department of Revenue.

Tax Process Overview

- Step 1: Get Organized
 - Gather your income documents
 - Confirm your return is in scope
- Step 2: Prepare Your Return
 - Option 1: Personalized Guide
 - Create your Personalized Guide using our free tool
 - Prepare your return using the personalized guide
 - Option 2: Use general guides
 - Confirm your federal tax residency status for 2022. You can use our free Am I A Nonresident Alien? tool.
 - Determine if you need to file a tax return
 - Determine your treaty benefits. You can use our free What Are My Treaty Benefits? tool.
 - Determine which scenario(s) apply to you
 - Prepare your return using the basic scenario
 - Update your return with any special circumstances scenarios

You should be here in the tax process

Step 3: File Your Return

- E-file your return
- Paper file (if you can't e-file)

Create a personalized guide and you'll only get the steps and pages that you need to prepare and file your federal and state tax returns!

Have you confirmed your federal tax

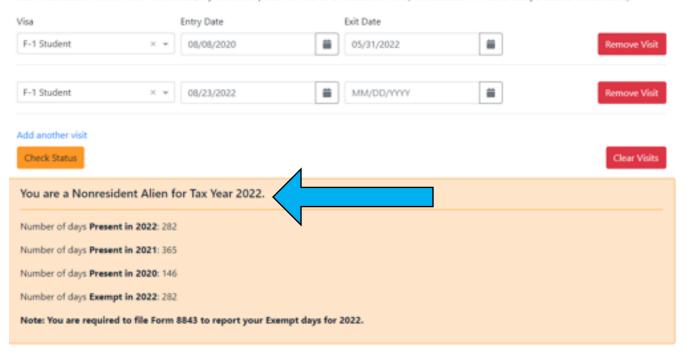
residency?

Macalester tax clients should have used GLACIER and GTP to confirm that you are NRA for tax purposes. You can only use TaxSlayer software if your NRA for tax.

If you want to you can also access same information about tax residency after creating an account at this special NRA tax site, https://www.nrvtap.com/, by using their Am I Nonresident Alien tool, https://tools.nrvtap.com/aminra.

Please enter the entry and exit dates, along with the visa you held for that visit, for **all** of your visits to the United States. If you do not enter all of your lifetime visits and your correct visa information, then the results provided in this tool may not be accurate. You can view your travel history at (https://i94.cbp.dhs.gov/194/#/home).

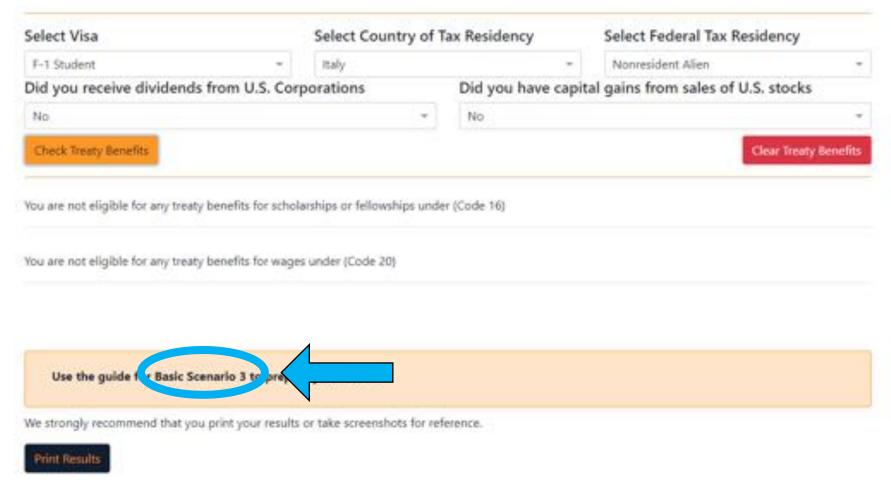
Your most recent visit can have no exit date, if you are still present in the US on that same visit (the calculation will used today's date as the exit date).



We strongly recommend that you print your results or take screenshots for reference.



Have you checked your treaty benefits? Are you in the right basic scenario?



Basic Scenario #3 Details

- This scenario is intended to assist in federal tax return preparation for nonresident aliens who do not have treaty benefits for wages or scholarships:
 - May have wage income
 - This would be reported on a W-2
 - May have scholarship or fellowship income
 - This would be reported on a form 1042-S form with income code 16
 - May have filed a federal and state income tax return last year
 - May have received a state income tax refund
 - May have paid additional state income tax
- If this scenario doesn't represent your basic situation, please go back to the main website and choose a different scenario, or use our personalized guide tool to create your customized guide.

Special Circumstances Scenarios

- We have broken out our state tax return preparation into separate guides. We have guides for the following states:
 - Minnesota, Pennsylvania, North Carolina, California, Maryland
- The following scenarios are intended to expand the federal and state tax return preparation process for nonresident aliens who have the following special circumstances:
 - Minnesota Property Tax Refund
 - Working in multiple states
 - Investment transactions Interest, Dividends, Capital Gains
 - Wage Income with No 1042-S, or Your Treaty Benefits DO NOT MATCH
 - Scholarship or Fellowship Income Not Reported on a 1042-S
 - Charitable Contributions
 - Student Loan Interest
 - Dependents
 - IRA/401(k) Distributions
- If one or more of these special circumstances applies to you, FIRST complete this basic scenario, and THEN complete the guides for any special circumstances that apply.

Out of Scope Income & Situations

- Income over \$73,000 Note: this is a software limit, and you won't be able to prepare a return if your income is over this amount.
 - We have access to another free software package that does not have an income limit but does have other restrictions. Contact us at taxassistance@nrvtap.com and we will determine if it would work for you, and provide access if it does.
- Some state income tax returns. We support MN, CA, PA, NC, and MD returns. The software supports all of the other states, but we can't help you do them
- Treaty benefits for income types other than wages, scholarships, dividends, and capital gains
- Capital gains. We provide a guide for entering transactions for stock and mutual fund sales, but cannot provide assistance with this type of income at our appointments.
- Self-employment Income (1099-NEC or 1099-MISC)
- Income earned outside of the U.S.
- Amended returns
- Prior Year (2021 or earlier) Returns. The software only does 2022 returns.
- Cryptocurrency
- If you have a type of income that is out of scope you can still use TaxSlayer to prepare your return, but we will not be able to provide guidance about the out of scope income.
- You can find reference materials for preparing your federal return / reporting out of scope income here:
 - https://www.irs.gov/

Basic Scenario 3 Steps

- 1. Create TaxSlayer account
- 2. Prepare Federal Return
 - Enter Personal Information
 - Enter wage information
 - Enter scholarship information
 - Enter state tax refund / additional amounts paid
- 3. Prepare State return See Special Circumstances Guide for List of supported states
- 4. Adjust return as needed using special circumstances guide(s)
- 5. Review return
- 6. File return

Access TaxSlayer Software

Go to NRVTAP Member Site, Step 2

To access the special Macalester TaxSlayer program, please us this link only - any other link and you will pay to file your taxes.

https://www.taxslayer.com/v.aspx?rdr=/vitafsa&source=TSUSATY2022&sidn=30011096

5 - Prepare your return using a basic scenario

Basic Scenario 1: Students from India	+
Basic Scenario 2: Treaty Benefits	+
Basic Scenario 3 - No Treaty Benefits	+

Click Here to Access the TaxSlayer Software

Accessing TaxSlayer – Make sure the link takes you here.

Welcome to the TaxSlayer VITA/TCE selfprep kiosk

- · No current year preparation or electronic filing Fees
- · Unlimited current year states
- · Access to prepare and e-file 1040-NR.
- Access to prepare and e-file 1040PR.

For assistance while completing your return, please contact the free tax assistance program where you received the referral link to this software. They have IRS-certified specialists available to assist you.

Click the Continue button to create a new account or login

CONTINUE

Note: The first series of steps you need to do all in one go, so don't stop until we say that you can save and exit.

Do NOT go to the main TaxSlayer website.

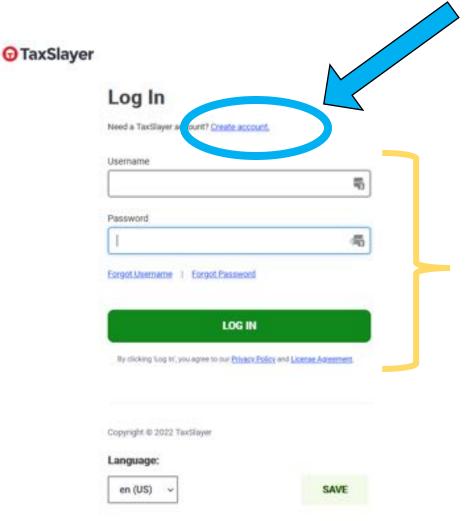
Your only option on that site will be to pay for your return. You MUST you the link in the member section of the NRVTAP

Website. To access the special Macalester TaxSlayer program, please us this link only - any other link and you will pay to file your taxes.

https://www.taxslayer.com/v.aspx?rdr=/vitafsa&source=TSUSATY2022&sidn=30011096

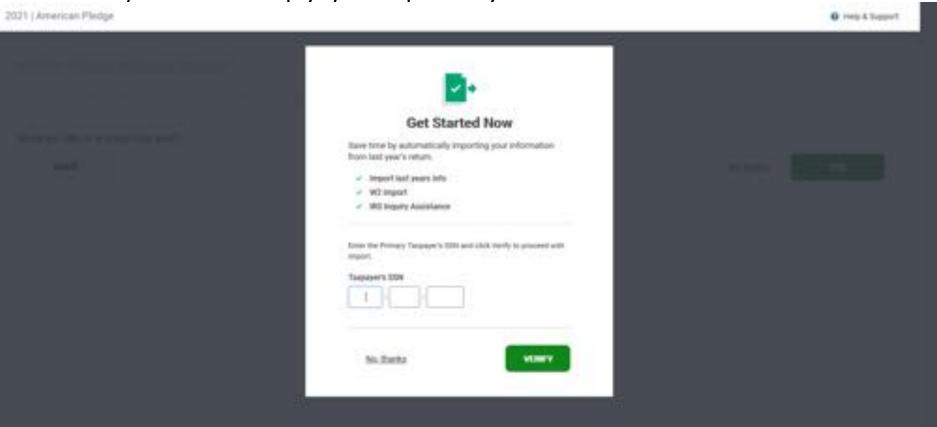
You will not be charged a fee if you are using the proper link.

Creating your TaxSlayer account



If you used
TaxSlayer last
year you can
enter your same
username and
password

If you used TaxSlayer last year, you can enter your SSN/ITIN to copy your prior year information over.

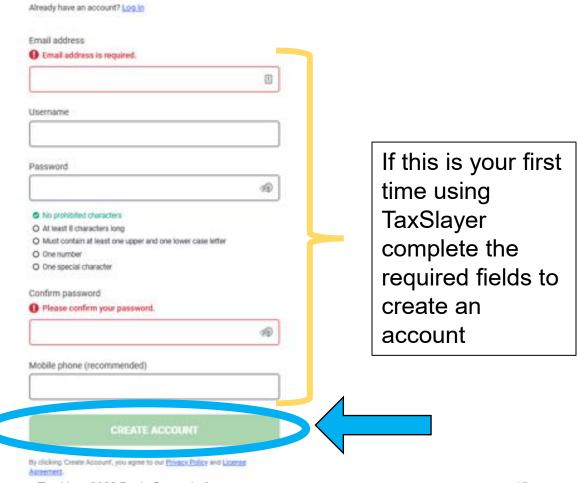


If this is your first time using TaxSlayer you won't get this screen

Creating your TaxSlayer account

Recommend entering your mobile phone number if you have one.

It will be required for e-filing.

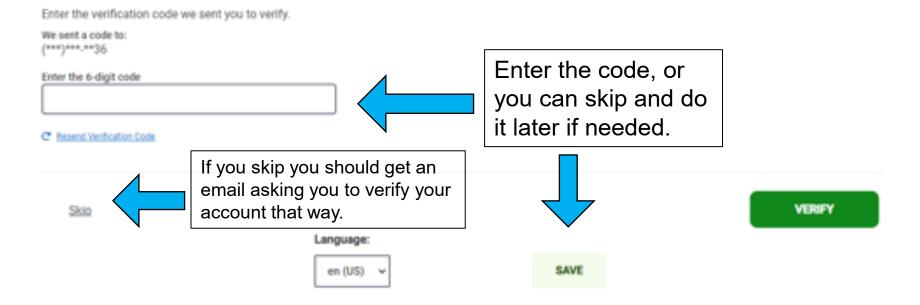


Create your account.

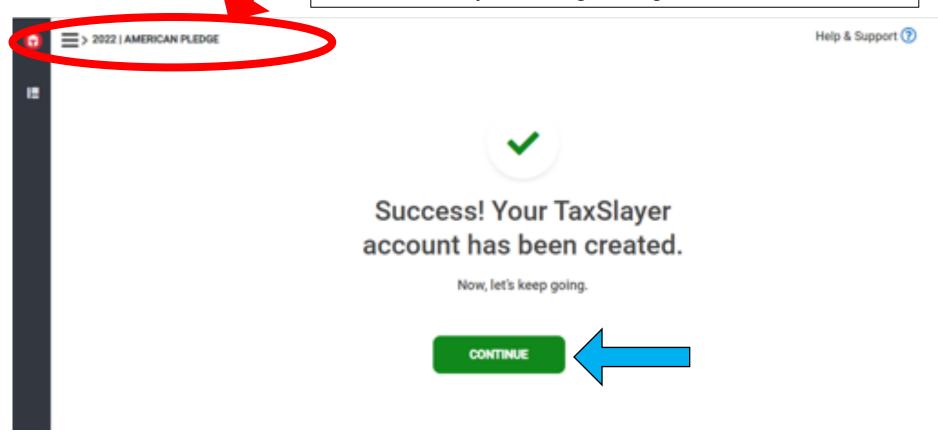
If you entered a phone number you'll get a verification code Note: Codes can

⊕ TaxSlayer

take several minutes to show up on your phone Check your phone



Note: You should see 2022 American Pledge on the top left of your screen. If it has something else this means that you are not in the free version of the software. Contact ISP and we'll walk you through fixing the issue.



Personalize your TaxSlayer experience

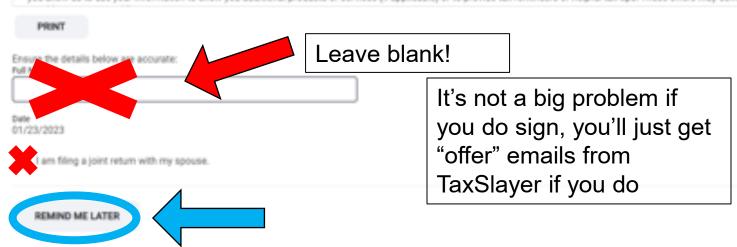
Before you get started, please review the following disclosure. Section 301-7216 of the Internal Revenue Code specifically governs the use and disclosure of tax return information. Some states may also have additional laws and regulations related to use and disclosure of the same information. We use your tax return information only in accordance with those applicable laws and regulations to prepare and assist in preparing your tax return, to provide services associated with preparing your tax return, and to provide you with other products and services you specifically request or consent to.

Please review the information below and sign to agree to the terms and conditions.

Use of Information

As permitted by law, we may use the information you provide to address questions submitted to our customer or technical support systems; to send updates or security allerts; to provide notification of related tax return preparation products or services, or product enhancements; to monitor and investigate fraud, identity theft, and other illegal activity; and to personalize and improve our services.

Note that if you are not eligible for the Free File product, you may switch to a commercial product which may include offers for additional related products and services. By signing below, you allow us to use your information to show you additional products or services (if applicable) or to provide tax reminders or height tax tips. These offers may come from us or a service



You might get this screen.

2021 | American Pledge

We haven't verified it for 2022, but it might save you a little time if you want to try! If you do that you'll need to figure out where to rejoin the guide. If you skip then just go to the next page.

Help & Support

Want to get a head start on your Tax Return?

Easily import your personal information by uploading a pdf of last year's tax return.





If you have multiple first or last names and they can't fit into this field, enter all that you can. If you filed a return last year, you should use whatever you entered for that return.

Personal Information Taxpayer's Information Primary taxpayer first name NRVTAP Last name Suffix (Jr, Sr, etc.) TaxSupport The IRS requires your Social Security Number for e-filing. Date of Birth MM DD YYYY Occupation

First letter of your middle name. If you don't have a middle name just leave blank

CONTINUE

BACK

Personal Information

Double-check to make sure you spelled your name correctly, that your Taxpayer's Information SSN/ITIN is correct, and put in your Primary taxpayer first name birth date (MM-DD-YYYY) accurately. NRVTAP Suffix (Jr, Sr, etc.) Last name These are very common reasons for a TaxSupport return to be rejected during e-filing. SSN * The IRS requires your Social Security Number for e-filing. Date of Birth YYYY Occupation Confirm all boxes, then continue BACK CONTINUE

Personal Information

What's your mailing address?

United States of Amer	ica
Address (street number &	name)
	10
Apartment (provide apartment (pr	nent number only)
State - Please Select - ~	
	1)

Use the address of where you are currently living.

If you want, you can designate a different address that is outside of the U.S. to have your refund check sent to. This is done later in the return process.

You can update your address with the IRS/State Dept. of Revenue if/when you move.

Fill out all boxes, then continue

Enter Full-Year

now – we will ✓

adjust later if

necessary

Resident for

Additional Information

Taxpayer's Information

Generally, put an "X" in the box if it applies to you.

Check any of these that apply to you:	
■ NRVTAP can be claimed as a dependent on someone else's return. ②	
NRVTAP was over age 18 and a full-time student at an eligible educational institution	
□ NRVTAP is blind.	
□ NRVTAP is deceased. in this box!	
NRVTAP wishes to contribute \$3 to the Presidential Election Campaign Fund.	Crypto2
☐ NRVTAP served in a combat zone during the current tax year.	Crypto? At any time during 2022, did you: (a) receive (as a reward, award or payment for property or services); or (b) sell,
□ NRVTAP was affected by a natural disaster during the current tax year.	exchange, gift or otherwise dispose of a digital asset (or a financial interest in a digital asset)?
NRVTAP received, sold, exchanged, gifted, or disposed of a digital asset (or financial current tax year.	interest in a digital asset) in the
NRVTAP prefers to receive written communications from the IRS in a language other English.	Check to see language options!
■ NRVTAP prefers to receive written communications from the IRS in an accessible for	mat.
BACK	Skip CONTINUE





Need help determining your filing status?



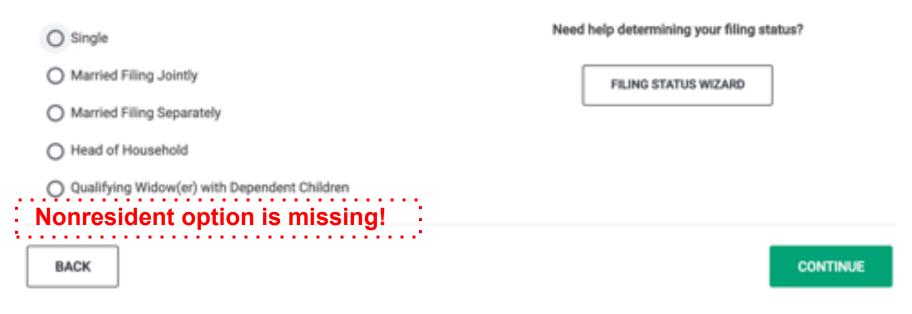


Do NOT click 'BACK"

CONTINUE

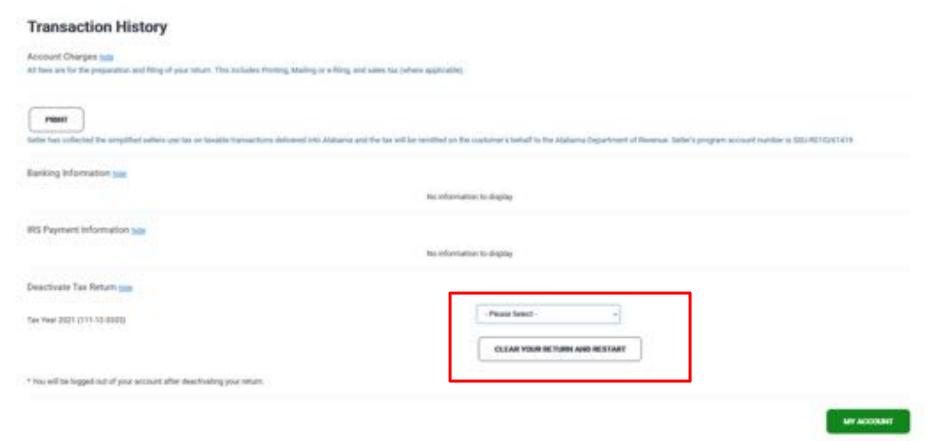
If you do not see "Nonresident Alien" in the Filing Status section, you have accidentally clicked on a wrong button and are in the wrong software package.

What's your filing status? Learn more



Don't see "Non-resident Alien" under Filing Status? Do the following to fix it:

- 1. Click on the "Save & Log Out" button in the left menu bar.
- 2. Then log back in using your username/password.
- 3. In the left menu bar, click on Settings > Transaction History.
- 4. Select "Chose wrong package" from the drop-down menu.
- 5. Then click on the "Clear Your Return and Restart" button.
- 6. Start over your return and read this guide from the beginning!





Remember – married is married – it doesn't matter who your spouse is or where they are living! If you are married to someone you must use the married status.

Dependents or Qualifying Person(s)

Do you have children or relatives who rely on you for support and live in your home? If so, you might be able to receive potential tax credits and tax exemptions that could save you money on your tax bill. But before you get too excited, there are some situations when a child's exemption status is a little more complicated. The IRS does have special rules for those situations.



Do you have any dependents or qualifying person(s) to claim on your return?



Notes:

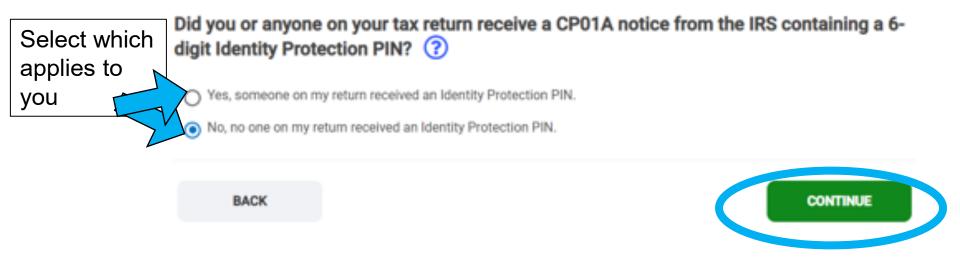
A spouse is never a dependent.

You must be from Canada, Mexico, India, or S. Korea to claim an exemption for your dependent. Your dependent must be a citizen or resident alien for 2022 and have a SSN or ITIN. This is quite unusual.

This scenario answer is NO

If you think your answer should be YES, go ahead and complete your return using this basic scenario, and then see special circumstances guide for dependents for further details and guidance.

IRS Identity Protection PIN



Note: most people will not have received an Identity Protection PIN

Let's do this! #slayit

Now that we know more about you, let's dig into your tax return.



Add your forms quickly with Quick File

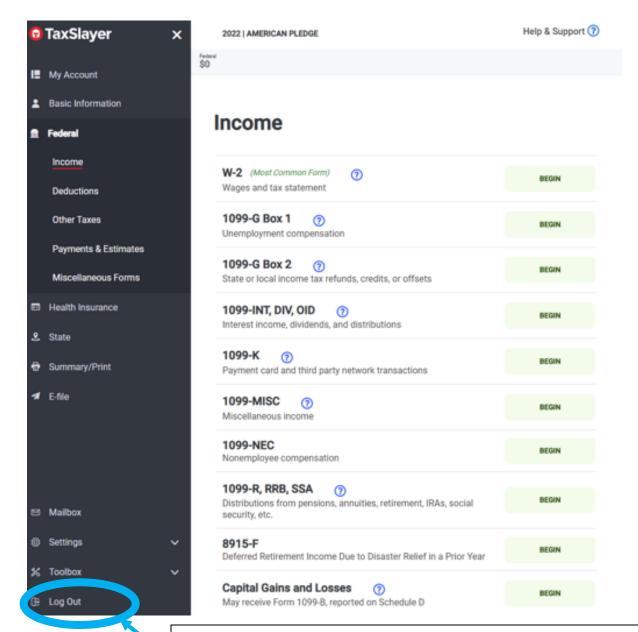
If you know which forms you need, easily search and add them to your tax return.



BACK







Note: You are now at the point where you can save and exit the return, and come back later if needed.

When you log back in to TaxSlayer:



If you skipped the code before, you'll need to do it when you log back in.



2023.02.03

Select which method you prefer

SEND CODE Cancel Language: en (US)

Enter your code





Check your device.

Your unique verification code has been sent to (***)***-**27.



Note: Codes can take several minutes to show up on your phone MY ACCOUNT 2022 Tax Return

Welcome back! Let's finish your 2022 tax return.

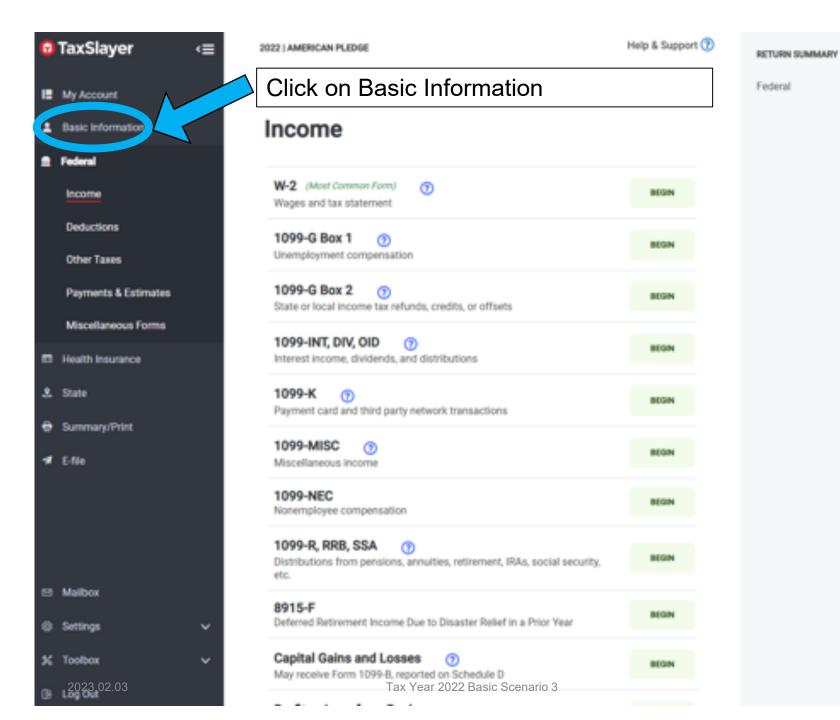




RETURN	STATUS	REFUND AMOUNT
Federa	Created (1)	\$0.00

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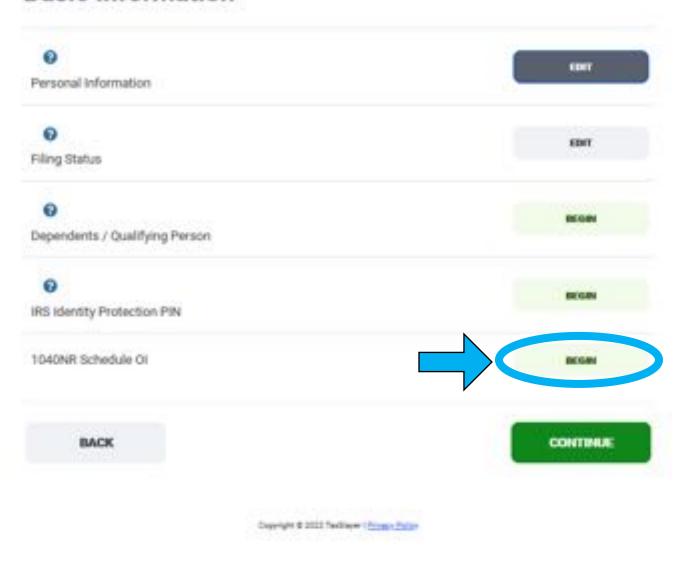
Entering Personal Information



\$0

37

Basic Information



Schedule OI

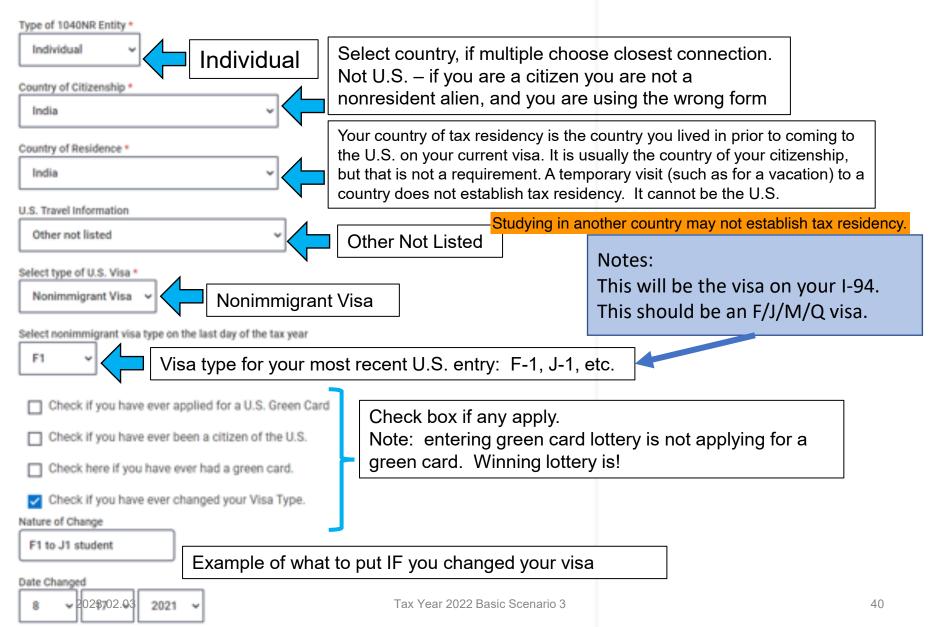




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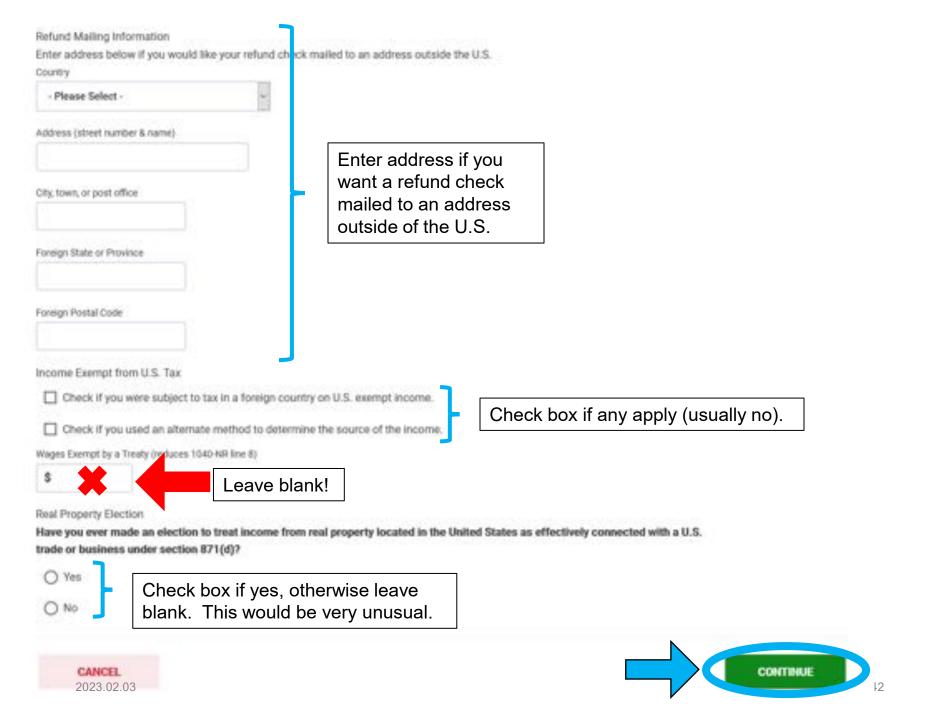
Schedule OI - General Information

General Information



Note: Use output from the "Am I A Nonresident 2022 Alien" tool for the Days Present boxes. **Enter Your Visits** Please enter the entry and exit dates, along with the visa you held for that visit, for all of your visits to the United States. If you do not enter all of your lifetime visits and your correct visa information, then the results provided in this tool may not be accurate. You can view your travel history at (https://i94.cbp.dhs.gov/194/#/home). Days Present in the U.S. Your most recent visit can have no exit date, if you are still present in the US on that same visit (the calculation will used today's date as the exit date). Number of days in the U.S. for 2022. Entry Date Exit Date F-1 Student × = 08/08/2020 05/31/2022 **=** F-1 Student × = 08/23/2022 MM/DD/YYYY Number of days in the U.S. for 2021. Add another visit Check Status You are a Nonresident Alien for Tax Year 2022. Number of days Present in 2022: 282 Number of days in the U.S. for 2020. Number of days Present in 2021: 365 Number of days Present in 2020: 146 Number of days Exempt in 2022: 282 Note: You are required to file Form 8843 to report your Exempt days for 2022. eturn Filing Information We strongly recommend that you print your results or take screenshots for reference. heck if you have filed a U.S. Income tax return fo Use the GLACIER Tax Summary report for assistance or GTP produced Last Year Filed Form 8843, Part I, Line 4a for the days present in the U.S. 2021 If you previously filed a tax return, check box and enter year and form. If you filed a Form Title 1040-NR-EZ, enter 1040NR. 1040NR Check if you are filing a return for a trust. Check if you received total compensation over \$250,000. Check box if any apply. Check if you used an alternate method to determine the source of the income.

Select Tax Year



Schedule OI





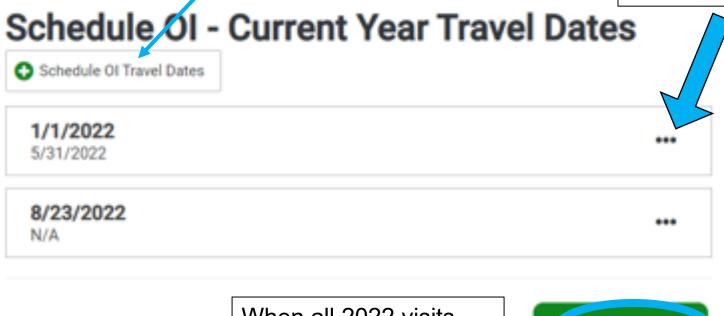
Enter the information for your first visit to the U.S. during 2022. You can enter additional visits after this step.

Schedule OI - Current Year Travel Dates



If you have more entry/exit dates during 2022 click here to enter them.

Click here to edit or delete this info.



When all 2022 visits entered, click continue



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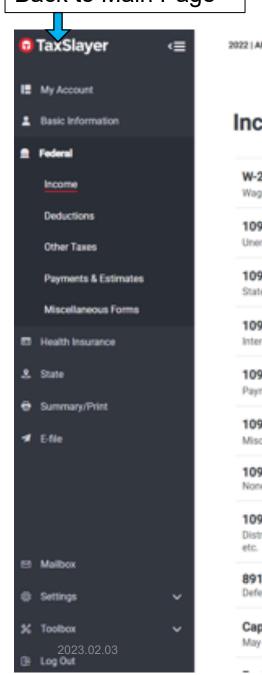
Schedule OI

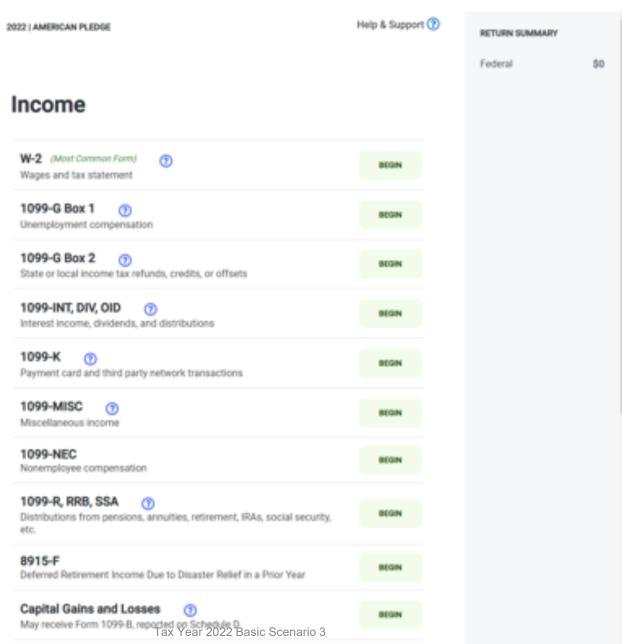




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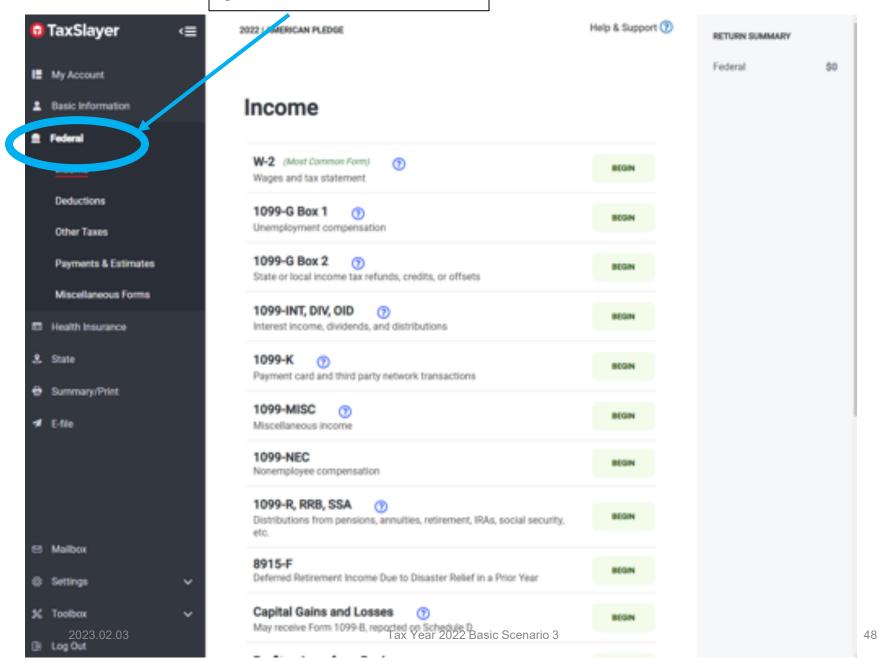
Back to Main Page



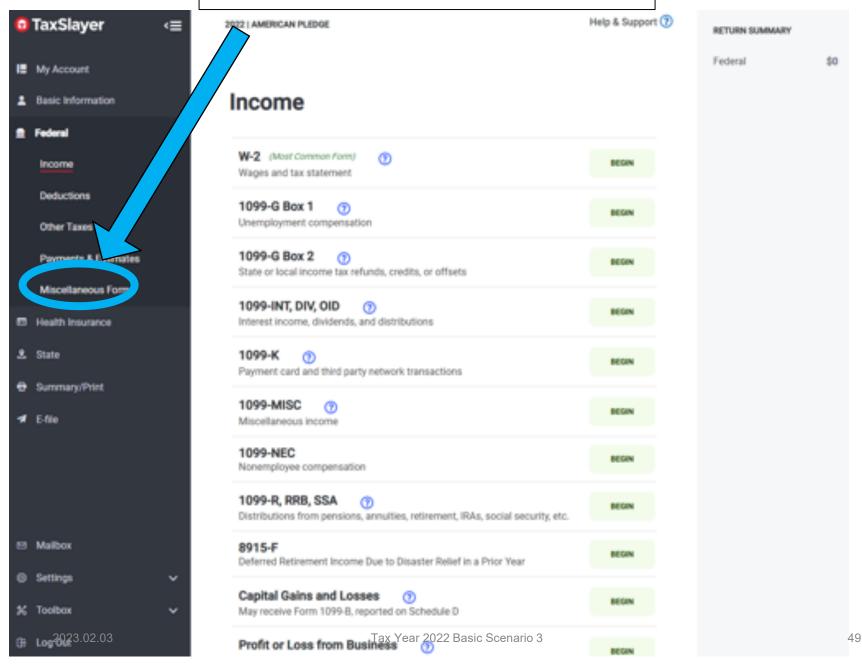


47

Click on Federal Section



Click on Miscellaneous Forms



Miscellaneous Forms

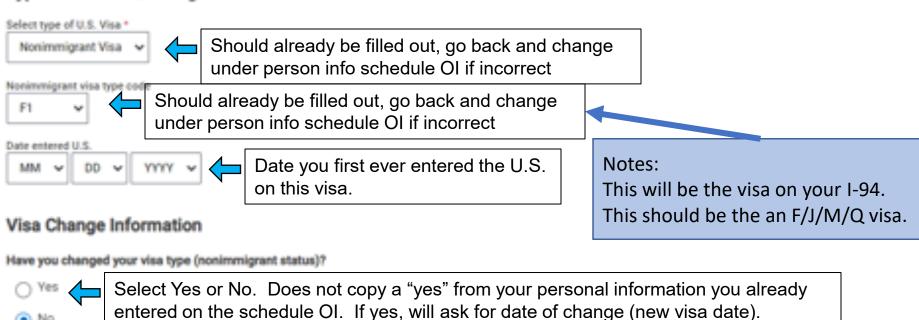
Aliens Exempt for Medical Conditions/Other Reasons Reported on Form 8843 Allocation of Tax Amounts for Individuals in Certain States (7) Reported on Form 8958 (Only for married filing separately and some domestic partnerships) Application for Automatic Extension of Time to File (*) Applied for on Form 4868 Closer Connection Exception Statement for Aliens Reported on Form 8840 Initial and Annual Expatriation Statement Reported on Form 8854 Injured Spouse Allocation (7) Reported on Form 8379 Installment Agreement Request (**) Requested on Form 9465 IRS Identification PIN (*) This is the PIN you need if you received a CP01A notice from the IRS Statement of Person Claiming Refund Due a Deceased Taxpayer 🕦 Claimed on Form 1310 Statement of Specified Foreign Financial Assets Form 8938





Form 8843 Part I - General Information

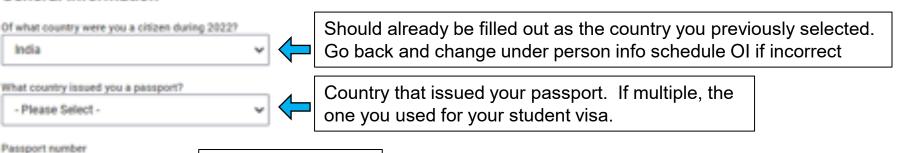
Type of U.S. Visa/Immigration Status



General Information

2023.02.03

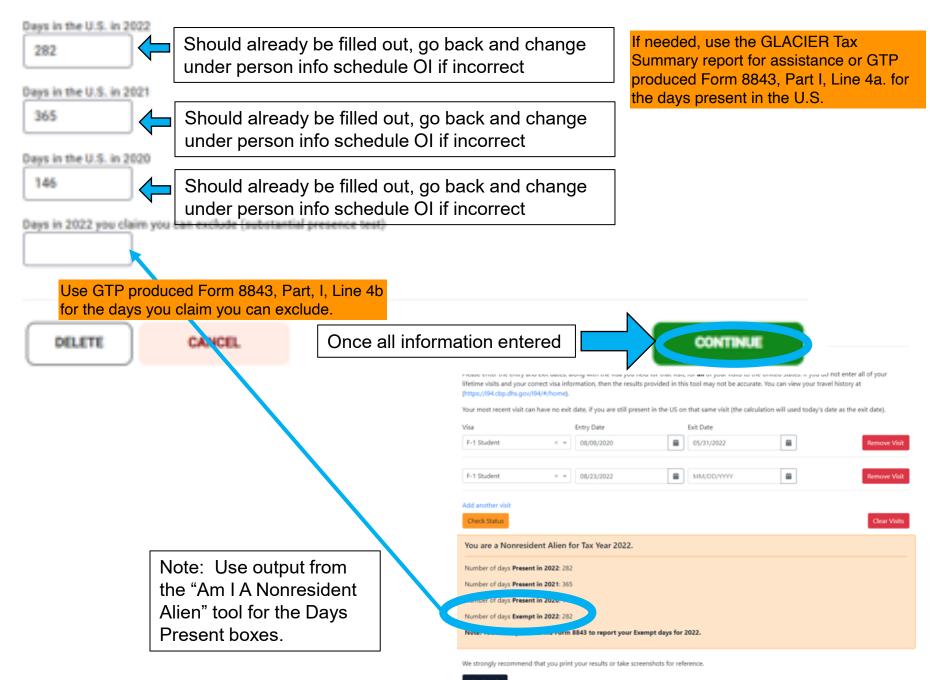
Current non-immigrant status



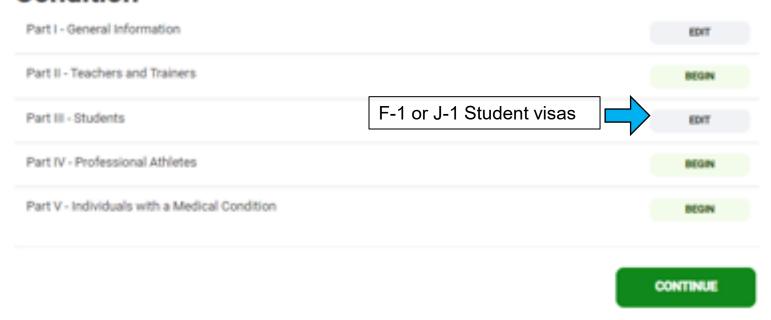
Tax Year 2022 Basic Scenario 3

Current visa type (F1, etc)

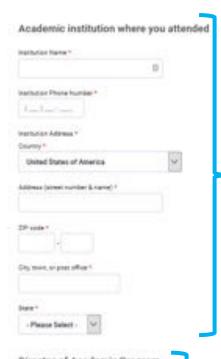
Current Passport #



Form 8843 - Exempt and Individuals With a Medical Condition



Form 8843 Part III - Students



Enter your school information

Tel 651 696 6992 Director: Aaron Colhapp 1600 Grand Ave St Paul, MN 55105



Enter the name and contact information from your I-120 OR of the director of your degree program.

Answer Yes or No

Visa held during 2016

Did you have a visa in this year?

O Yes

No

Visa held during 2017

Did you have a visa in this year?

○ Yes

No

Visa held during 2018

Did you have a visa in this year?

○ Yes

No

Visa held during 2019

Did you have a visa in this year?

○ Yes

No

Visa held during 2020

Did you have a visa in this year?

○ Yes

No

Visa held during 2021

Did you have a visa in this year?

O Yes

No

U.S. presence

Were you present in the U.S. as a teacher, trainee, or student for any part of more than 5 calendar years?

O Yes

No

During the tax year, did you apply for, or take affirmative steps to apply for, lawful permanent resident status or have an application pending to change your status to that of a lawful permanent resident?

O Yes

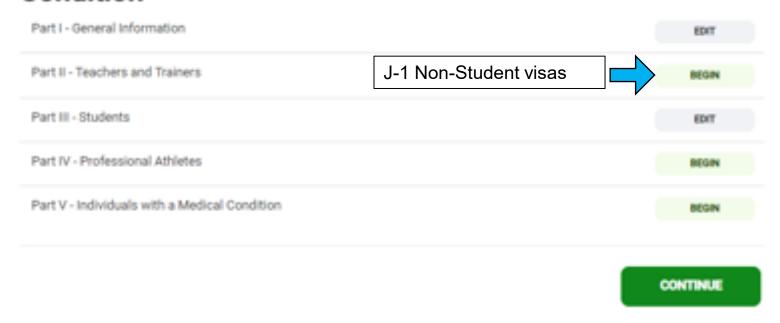
No

If you were present any other years with an F/J/M/Q visa, say "yes" and enter the visa you held. If you had a different type of visa say "no"

Once all information entered

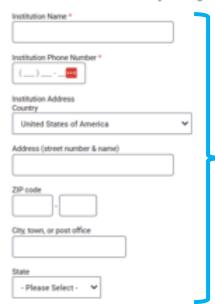
Form 8843 Part III - Students

Form 8843 - Exempt and Individuals With a Medical Condition



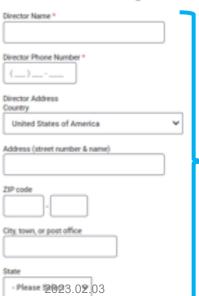
Form 8843 Part II - Teachers and Trainers

Academic institution where you taught



Enter your school information

Director of Academic Program



Enter the name and contact information from your DS-2019 OR of the director of your program.

U.S. presence Were you present in the U.S. for 2 of the 6 prior years? O THE Answer Yes or No Visa held during 2016 Did you have a visa in this year? No Visa held during 2017 Did you have a visa in this year? No Visa held during 2018 Old you have a visa in this year? If you were present any other No years with an J or Q visa, say "yes" and enter the visa you Visa held during 2019 held. If you had a different type Did you have a visa in this year? O 790 of visa say "no" No Visa held during 2020 Old you have a visa in this year? OTH No Visa held during 2021 Did you have a visa in this year? ○ 198 No

DELETE

Once all information entered



Form 8843 - Exempt and Individuals With a Medical Condition



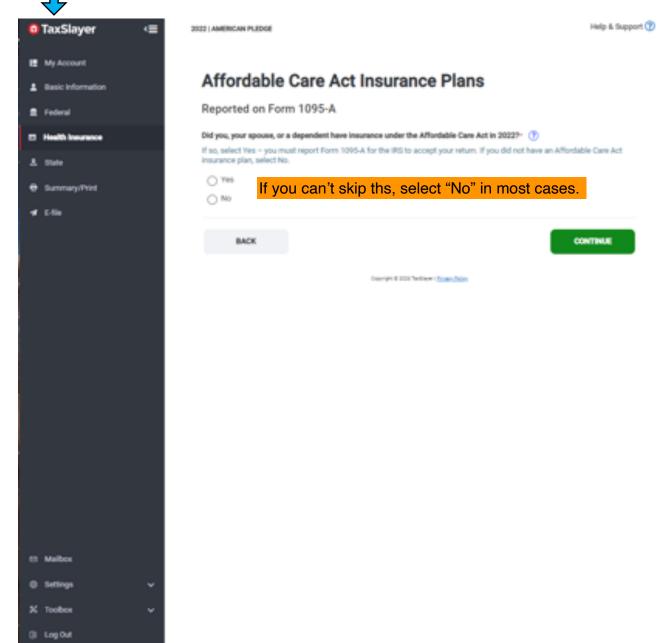
Miscellaneous Forms

Aliens Exempt for Medical Conditions/Other Reasons Reported on Form 8843	BEGIN
Allocation of Tax Amounts for Individuals in Certain States Reported on Form 8958 (Only for married filing separately and some domestic partnerships)	BEGIN
Application for Automatic Extension of Time to File Applied for on Form 4868	BEGIN
Closer Connection Exception Statement for Aliens Reported on Form 8840	BEGIN
Initial and Annual Expatriation Statement Reported on Form 8854	BEGIN
Injured Spouse Allocation ① Reported on Form 8379	BEGIN
Installment Agreement Request ① Requested on Form 9465	BEGIN
IRS Identification PIN ① This is the PIN you need if you received a CP01A notice from the IRS	BEGIN
Statement of Person Claiming Refund Due a Deceased Taxpayer 😷 Claimed on Form 1310	BEGIN
Statement of Specified Foreign Financial Assets Form 8938	BEGIN



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NOT married, skip this section and go to page 69.

Entering Spouse Information

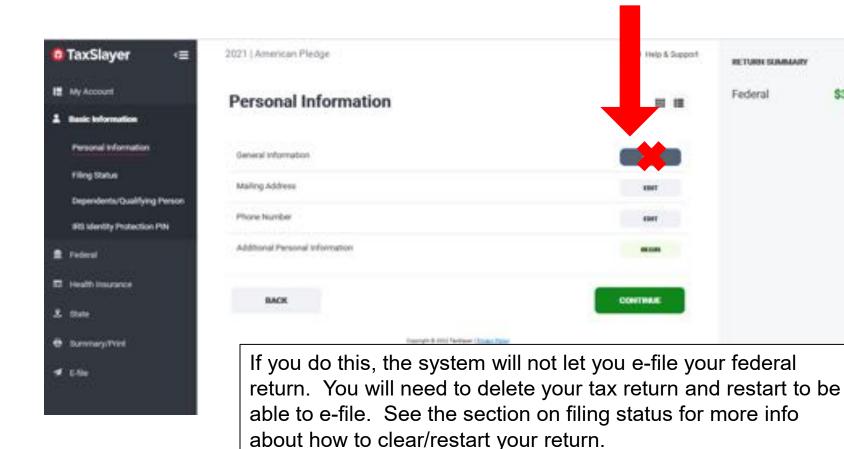
This is **ONLY** if you are married, AND your spouse has an ITIN/SSN.

If you are single, or your spouse does not have an ITIN/SSN, skip this section.

If your spouse does not have a SSN/ITIN and you enter spouse information, you will have to either file on paper or delete and re-enter all of your tax return information!

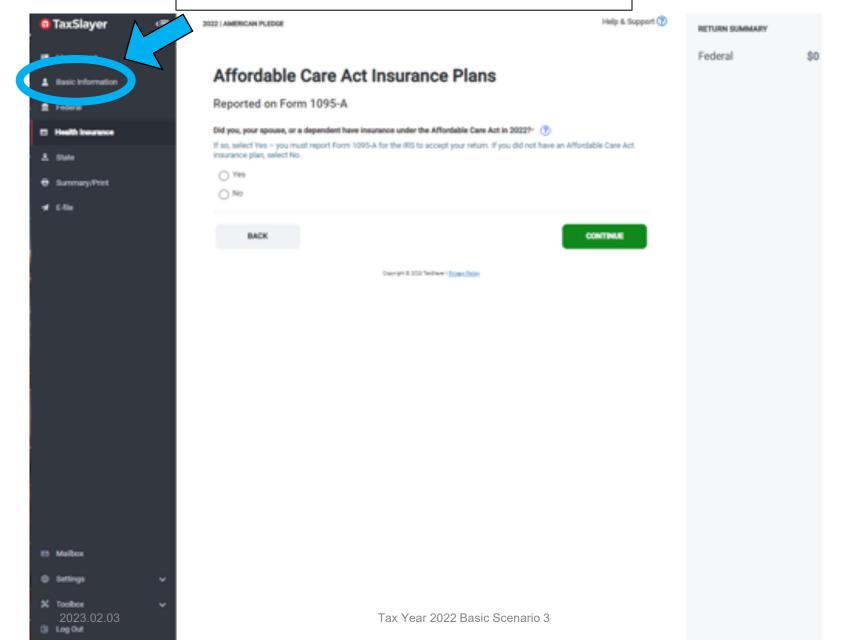
If your spouse does not have a SSN or ITIN, do NOT enter any information about them into your return.

Do NOT click on General Information

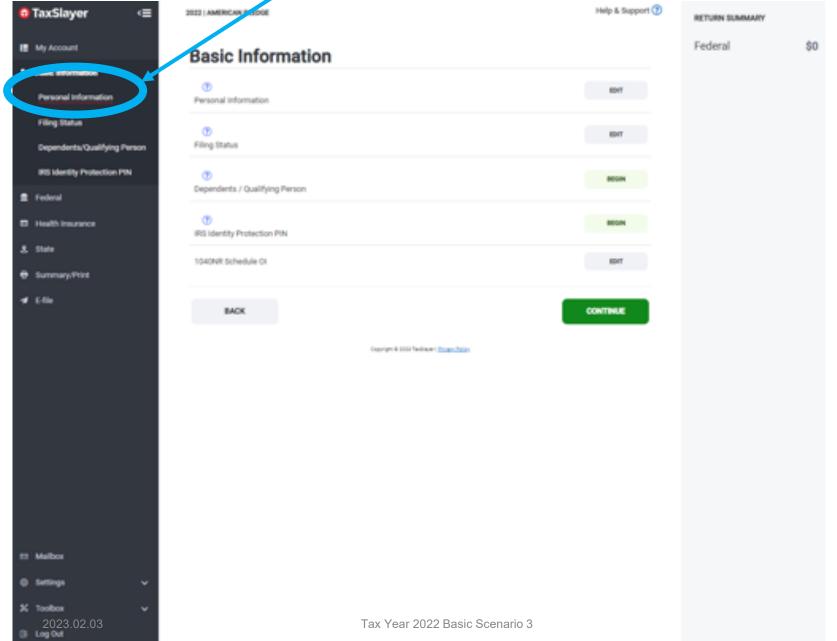


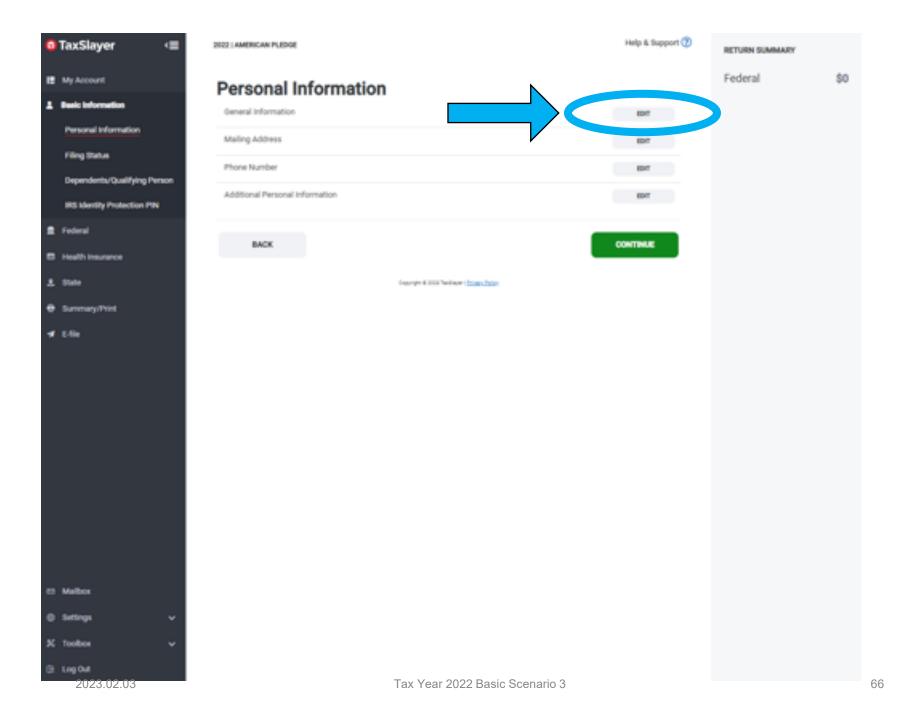
\$356

Click on Basic Information



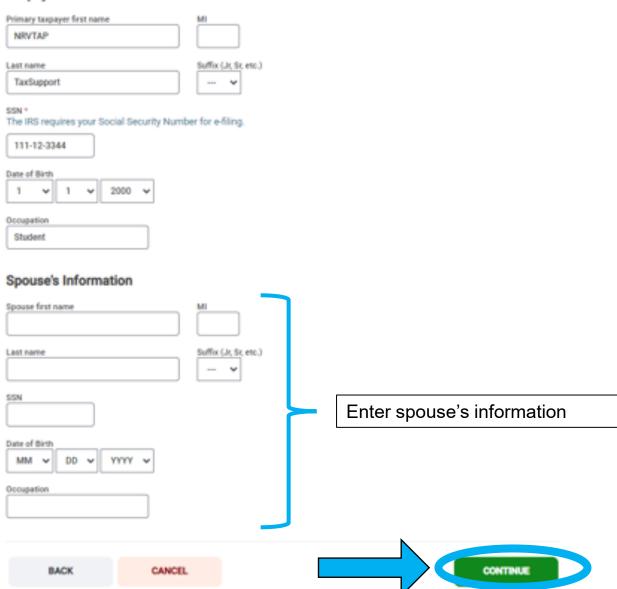
Click on Personal Information



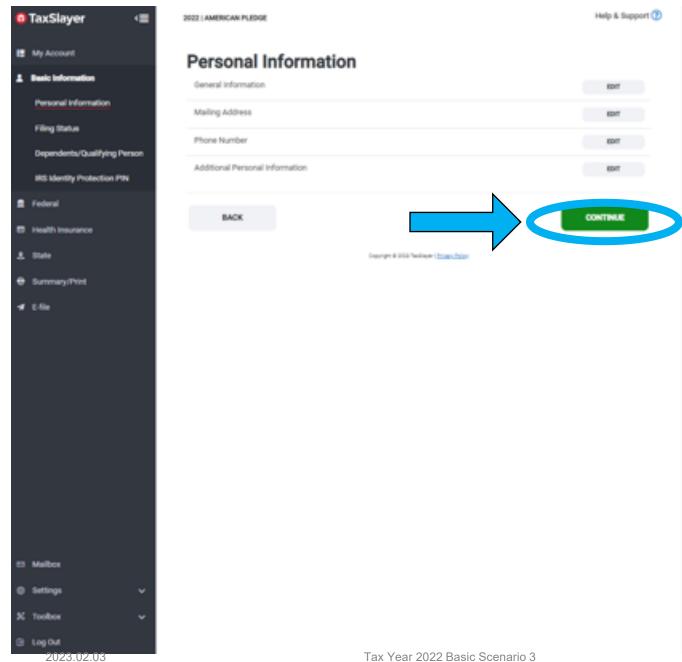


Personal Information

Taxpayer's Information



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RETURN SUMMARY

Federal

Basic Scenario #3 Details - Reminder

- This scenario is intended to assist in federal and Minnesota tax return preparation for nonresident aliens who do not have treaty benefits for wages or scholarships:
 - May have wage income
 - This would be reported on a W-2
 - May have scholarship or fellowship income
 - This would be reported on a form 1042-S form with income code 16
 - May have filed a federal and state income tax return last year
 - · May have received a state income tax refund
 - May have paid additional state income tax
- We're now going to enter the income information for each of these types of income / documents.

Entering wage income reported on a W-2

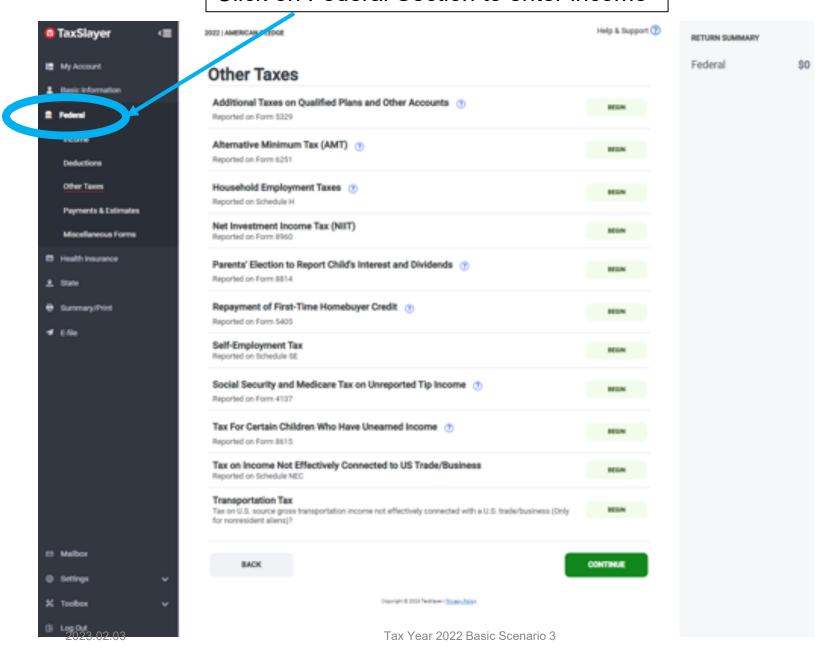
If you have this document, not everyone does.

If you do not have a treaty benefit, you should not be receiving wage income on a 1042-S. If you did get wage income on a 1042-S, please use basic scenario 2 to prepare your return.

If you have no wage income, you can skip directly to the section on scholarships go to pg 72.

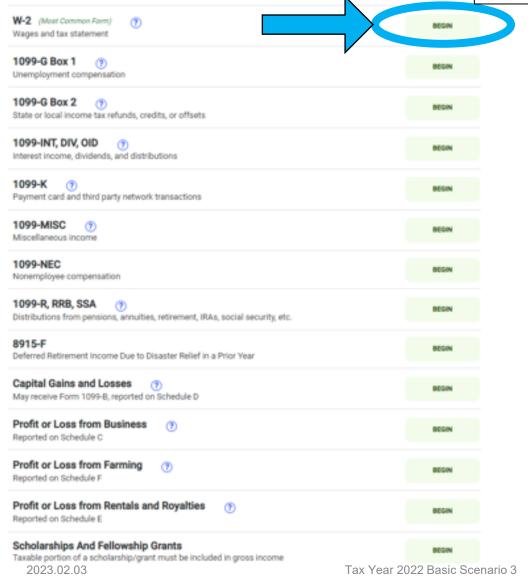
Your employer (whoever paid you) will send you this document. You do not create this document yourself.

Click on Federal Section to enter income



Income

The federal income section has a long list of potential income forms and types you might have received



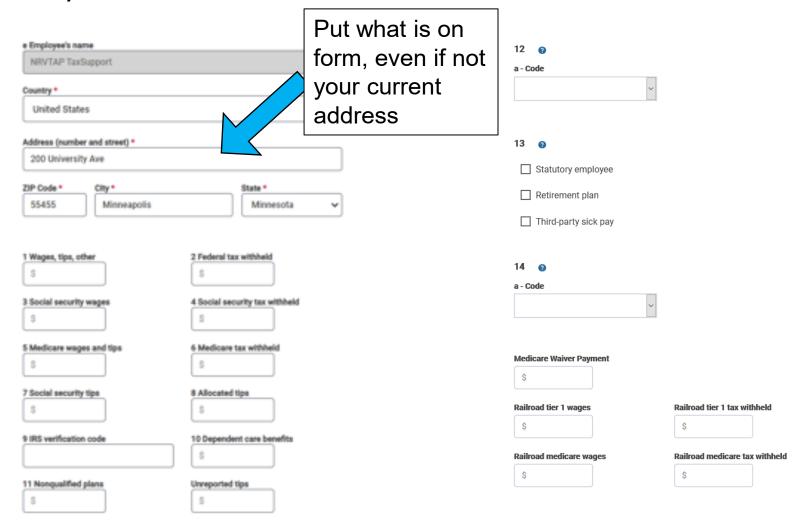
Enter W-2 information directly from form.

W-2 Check any of these that apply to you: Don't worry, most people won't need to check these boxes. ☐ This is a corrected W-2 ☐ This is a substitute W-2 ☐ This is a railroad W-2 b Employer identification number (EIN) * c Employer's name * Country * United States Address (number and street) * ZIP Code * State * City * -- Please Select -d Control number - Not required for filling taxes online.

READ THIS BEFORE TYPING:

- If any text is more than 35 characters, abbreviate it!
- Enter the W-2 information EXACTLY as you see it from your paper W-2. Key in what you see.
- Every box on this screen has a letter or number that matches a corresponding box on your paper W-2. (e.g. enter information in box b from your paper W-2 into box b here in the software).
- Scroll down to finish W2 entry
- If you miss any required entries you'll get an error message and the top, and the problem boxes will be outlined in red with the error message.

Continue entering information as it shows on your W-2 form.



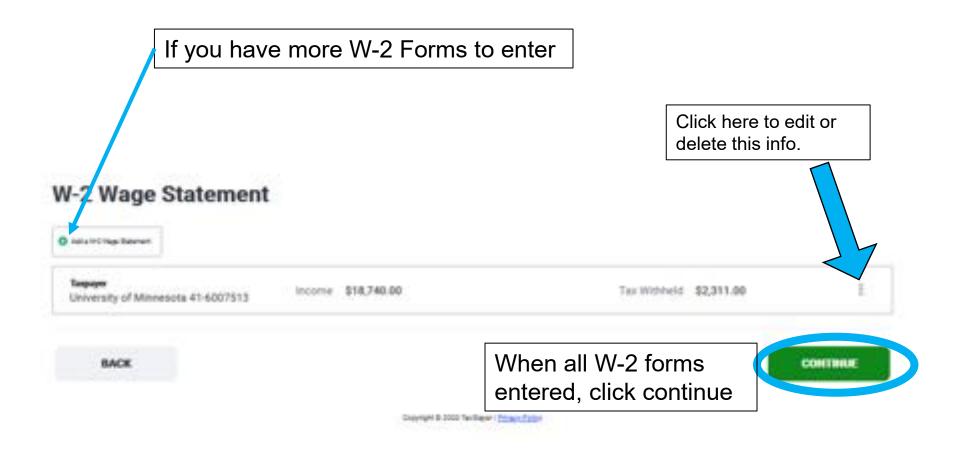
Make sure to enter the state portion of your W-2!



CANCEL

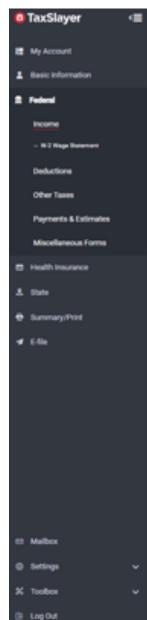
When all info entered, click continue

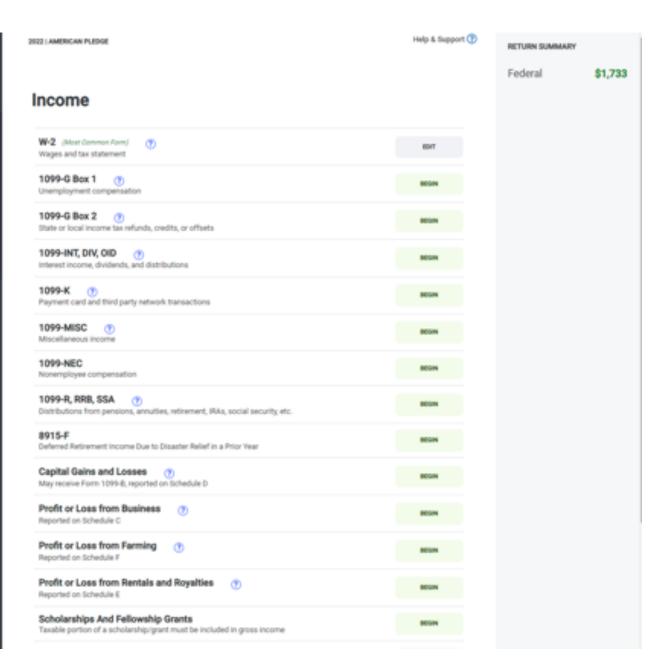




Back to Main Page







This completes entering wage income

Entering scholarship income reported on a 1042-S

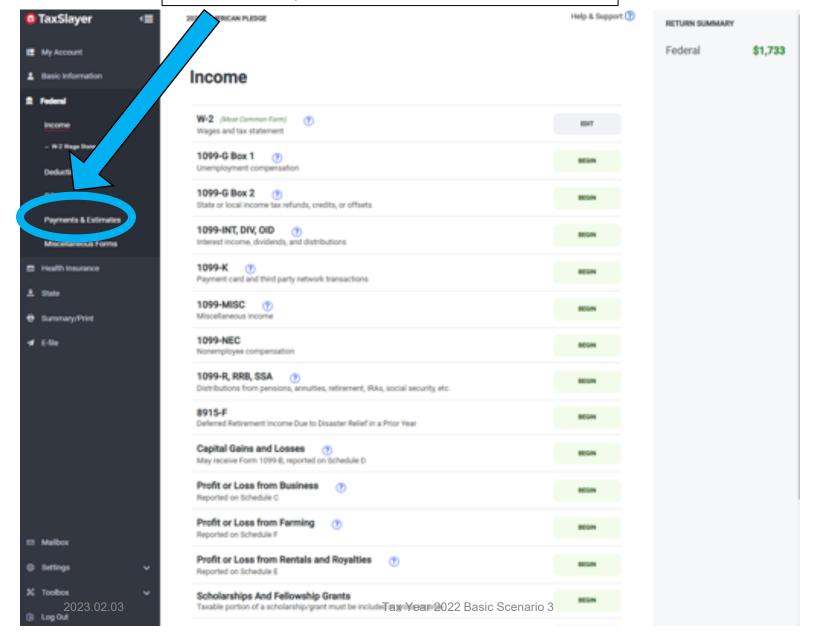
If you have this document, not everyone does.

If you don't have this document, then skip to State Income Tax Refund or Payment section go to pg 102.

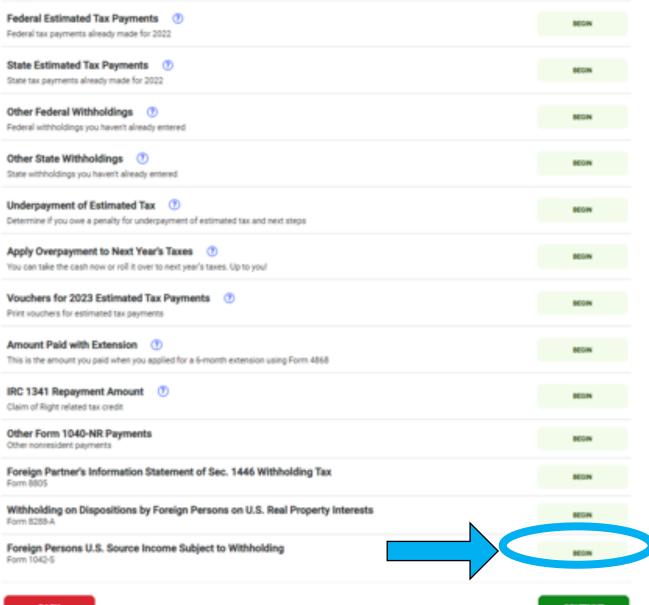
You do not create this document – whoever paid you will send it to you.

Remember this won't show up until ~March 15^{th.}

Click on Payments & Estimates



Payments and Estimates



Enter 1042-S information directly from form.

Form 1042-S Foreign Person's U.S. Income Subject to Withholding Box 3 Tex Bate Box 3b Unique Form Identifier * Is this an amended form O Yes (No Boxes along top of form Pro-rata basis reporting? O Yes (No Have you deposited tax with the IRS pursuant to escrow procedure? O Yes (No Select an income code Box 1 - Please Select -Gross Income Box 2 Withholding Allowance Note: This statement is Box 5 not true for scholarships, Net Income Box 6 ignore it in this situation Federal Tax Withheld Box 7a Box 8

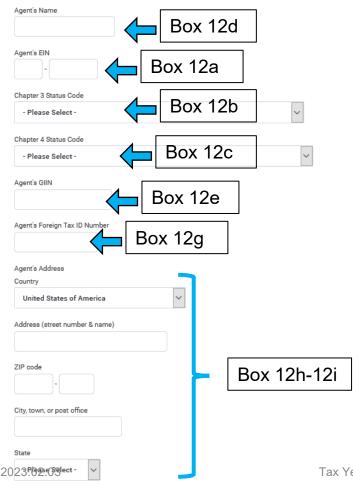
READ THIS BEFORE TYPING:

- If any text is more than 35 characters, abbreviate it!
- Enter the 1042-S information as you see it from your paper form.
 Not all boxes may be filled out just enter whatever is on the form.
- Scroll down to finish form entry
- If you miss any required entries you'll get an error message and the top, and the problem boxes will be outlined in red with the error message.

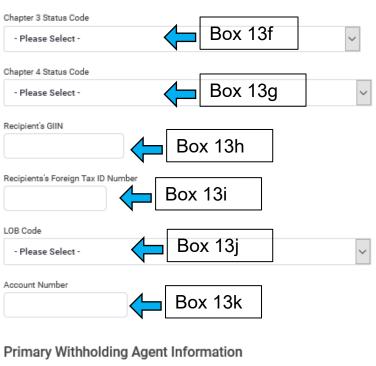
sic Scenario 3 82

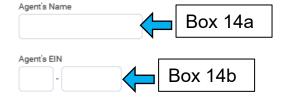


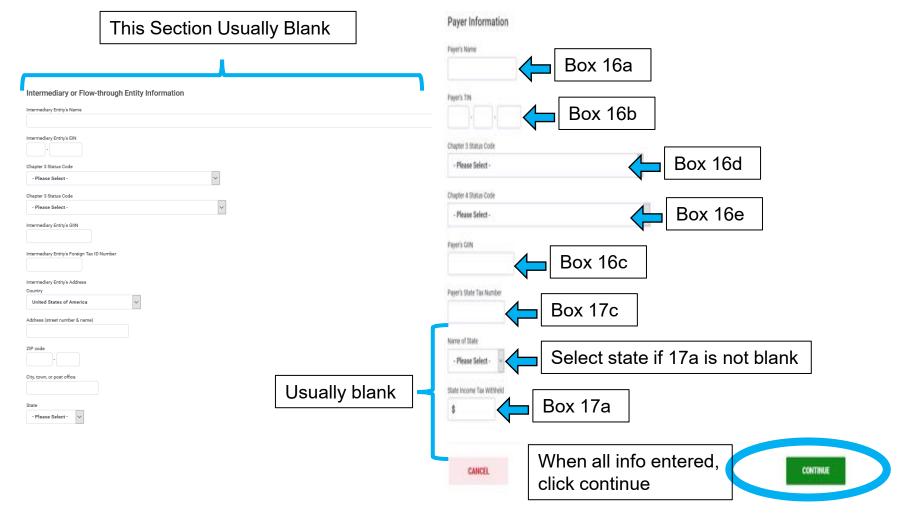
Withholding Agent Information

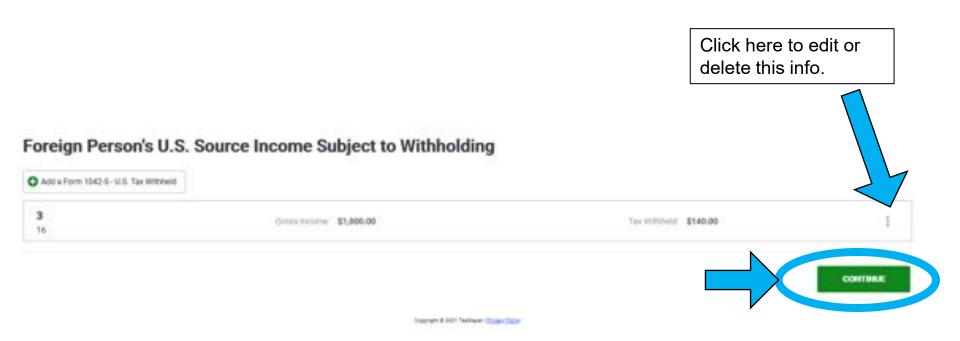


Recipient Information

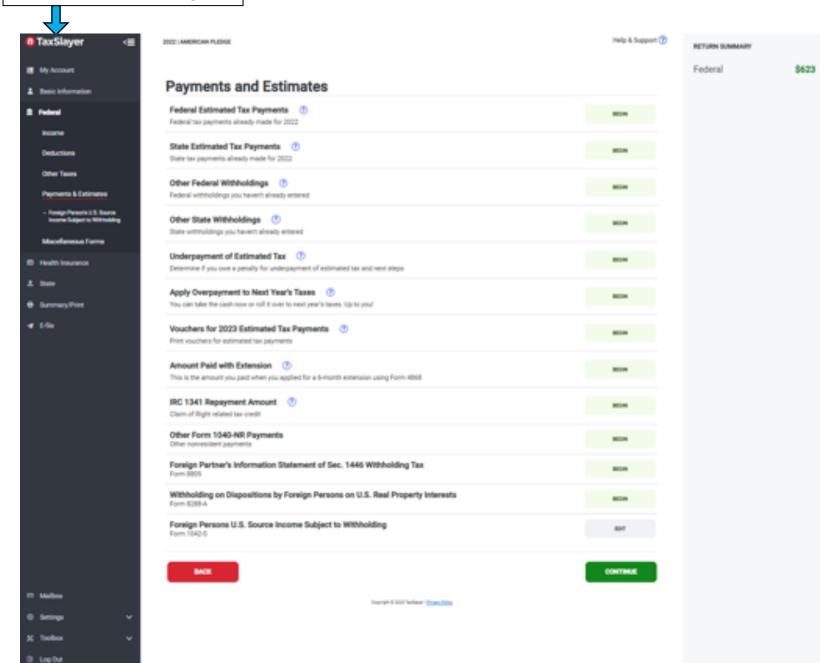








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Entering your taxable scholarship income into your tax return

Yes, you have to do this step!

Mac students check GLACIER to see if you have 1042-S (income Code 16 for scholarship in Box 1, top left-hand corner.

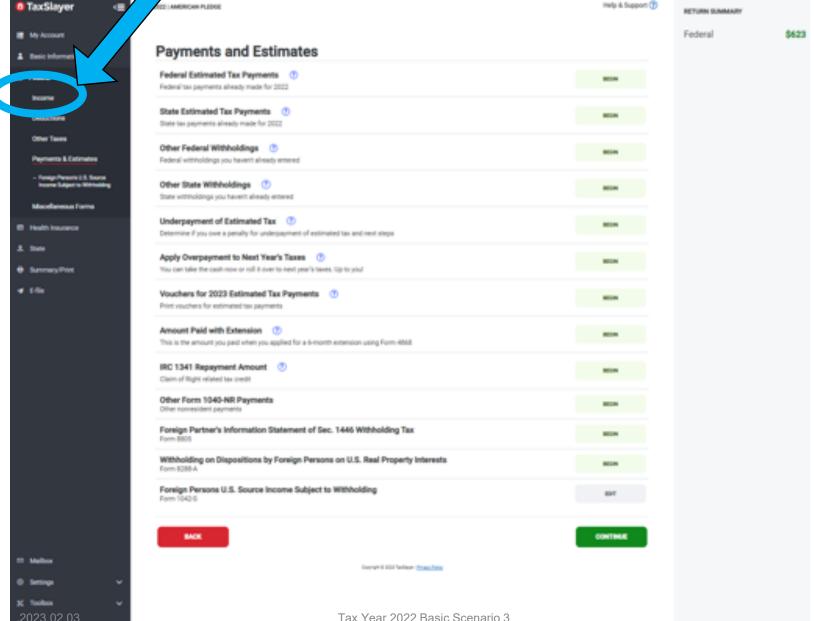
You enter the 1042-S document, and then enter the information again

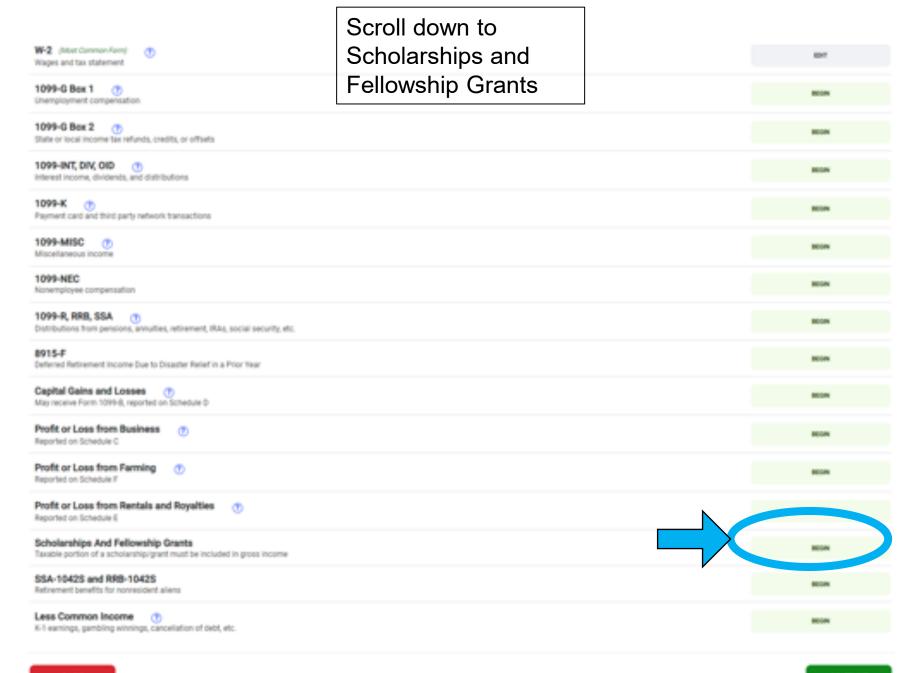
A note about how scholarships are taxed

- Scholarships that are used for tuition or required books and fees are not taxable income for everyone (called qualified scholarships)
 - Usually Macalester will not provide a 1042-S for this type of scholarship
 - · Shown in your student account statement
 - Sometimes called a tuition waiver or fee waiver.
- Scholarships that are used for all other things, such as room and board, or any other personal expenses
 - If you have a treaty benefit, the scholarship is not taxable
 - If you have no treaty benefit the scholarship IS taxable
- If you had a taxable scholarship, but spent some of the money on required tuition, books, or fees, you can not pay tax on that portion of the scholarship.

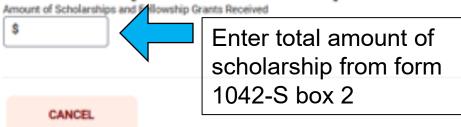
 Does not apply to most Macalester students since money goes directly to pay tuition, room and board, etc.
 - If this applies to you, go figure out that amount now.
 - You must be able to document this with receipts if the IRS asks.

Click on Income



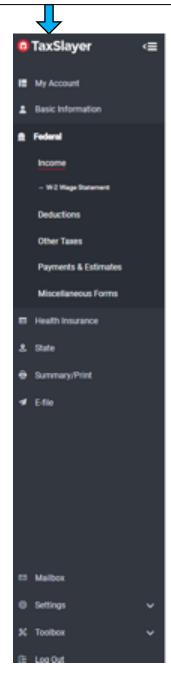


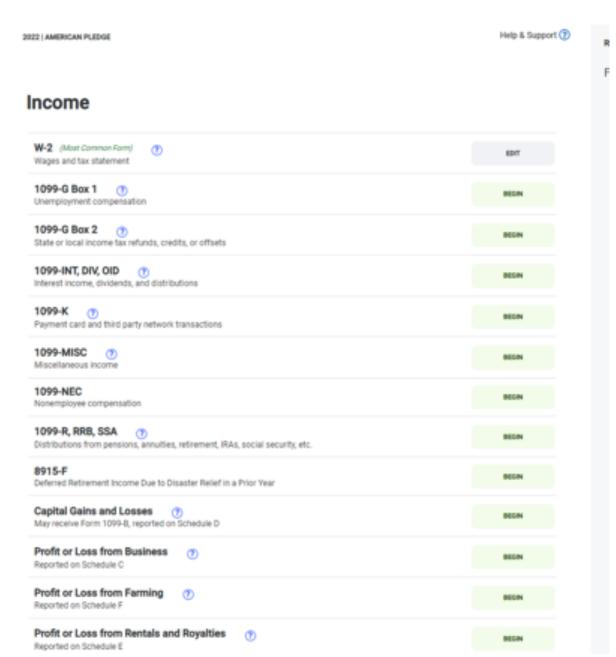
Scholarships and Fellowship Grants





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Not common situation with Macalester students since scholarship generally go to direct payments for tuition, room, or board. If did happen need to show receipt paid for books, etc.

Entering the part of your taxable scholarship that you spent on tuition, required books or fees

You've already entered your taxable scholarship income when you entered your 1042-S form.

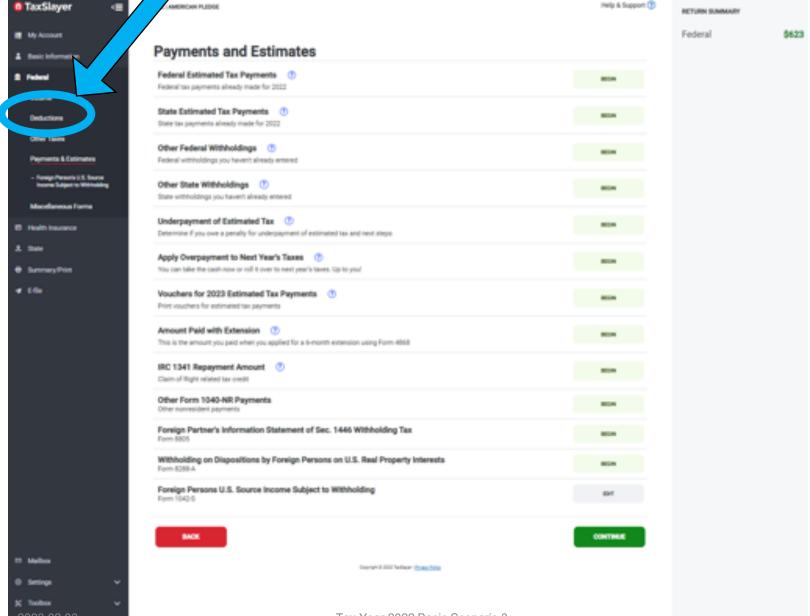
This step reduces your taxable scholarship by the amount spent on qualified education expenses.

Note: You can only enter expenses up to the total amount of your taxable scholarship. Although the software won't stop you, claiming more expenses than your scholarship is not permitted under IRS regulations.

If this does not apply to you, skip to State Income Tax Refund or Payment section

go to pg 102.

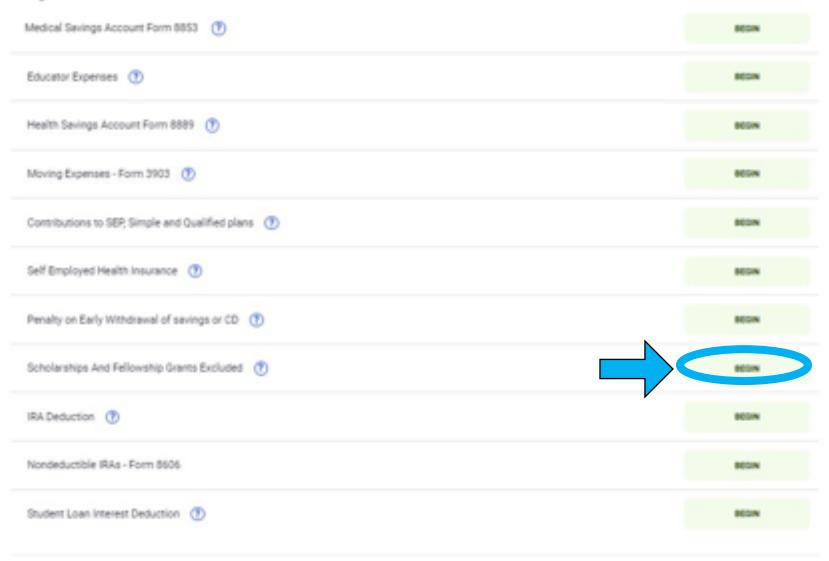
Click on Deductions



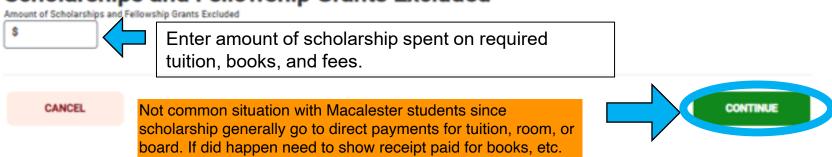
Deductions



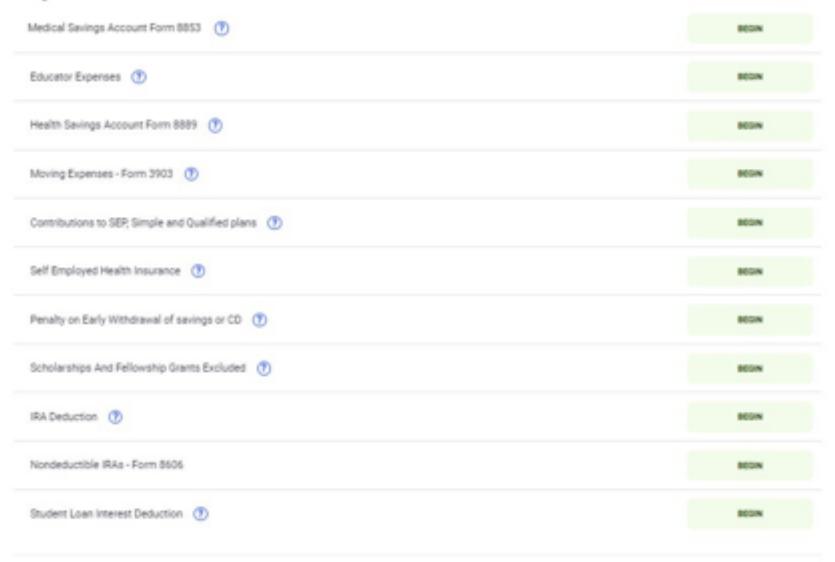
Adjustments



Scholarships and Fellowship Grants Excluded



Adjustments

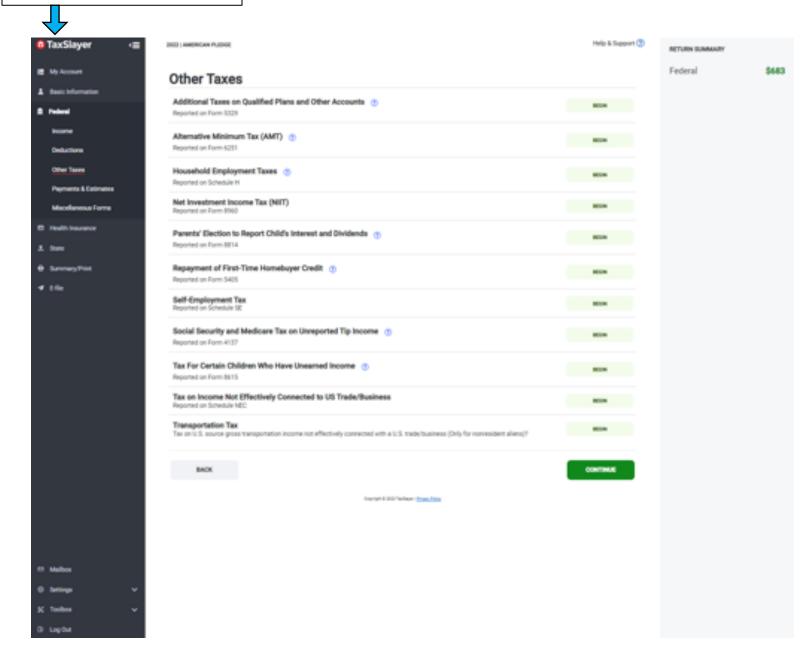




Deductions



Back to Main Page



This completes entering scholarship income

Entering state income tax payment made during 2022.

The best document for this information is a copy of your state tax return from last year, along with your bank / card statements for proof of payment. Only amounts you actually paid can be entered.

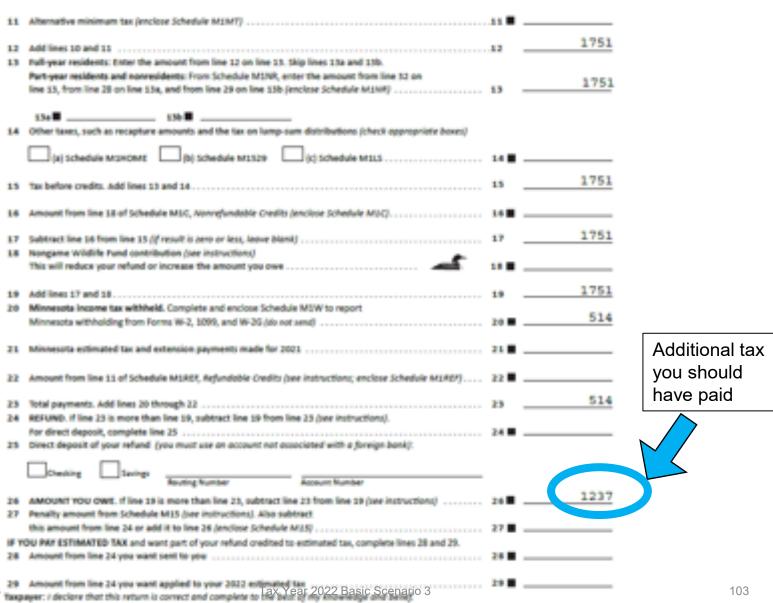
If you didn't pay additional state tax with your state tax return last year, you can skip to state refund section. Go to pg 112.

If you didn't get a refund, you can skip to the end section. Go to pg XXX.

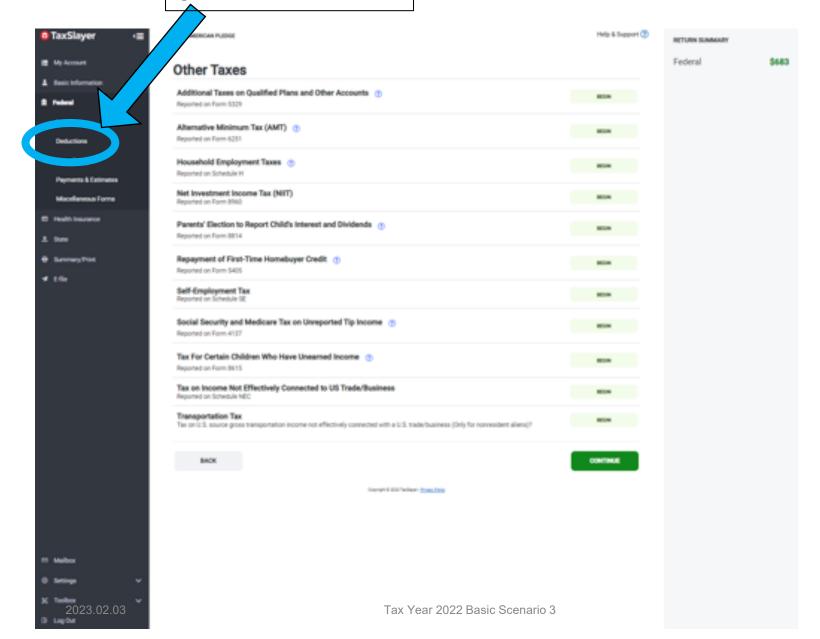
Example MN Return

2021 M1, page 2





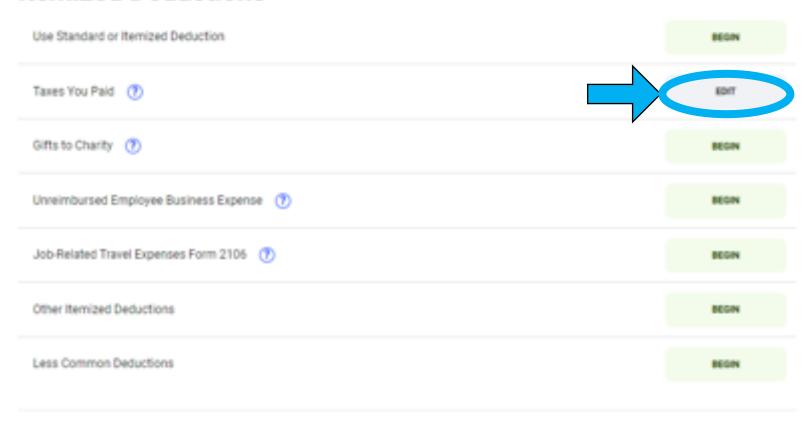
Click on Deductions



Deductions



Itemized Deductions



CONTINUE

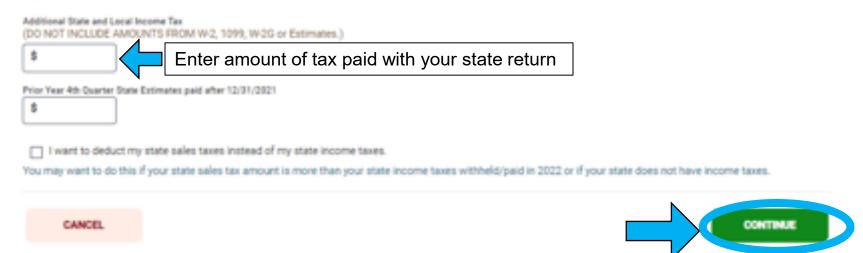
Schedule A - Taxes You Paid



State and Local Tax amounts are automatically pulled from W-2, 1099, W-2G, and Estimates.

PLEASE DO NOT include any of these amounts in any of the boxes below or your calculations will NOT be correct.

Taxes Paid



Schedule A - Taxes You Paid

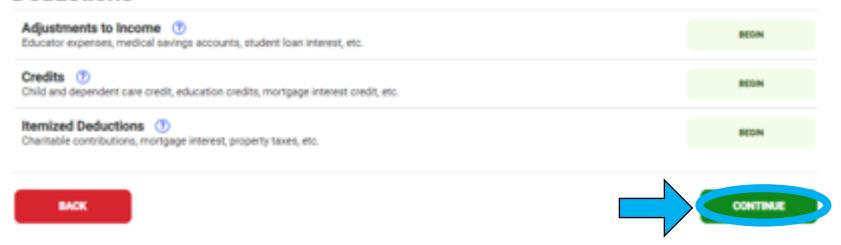


Itemized Deductions

Use Standard or Itemized Deduction	BEGIN
Taxes You Paid 🕐	EDIT
Gifts to Charity 🕚	BEGIN
Unreimbursed Employee Business Expense 🕐	BEGIN
Job-Related Travel Expenses Form 2106 🕐	BEGIN
Other Itemized Deductions	BEGIN
Less Common Deductions	BEGIN

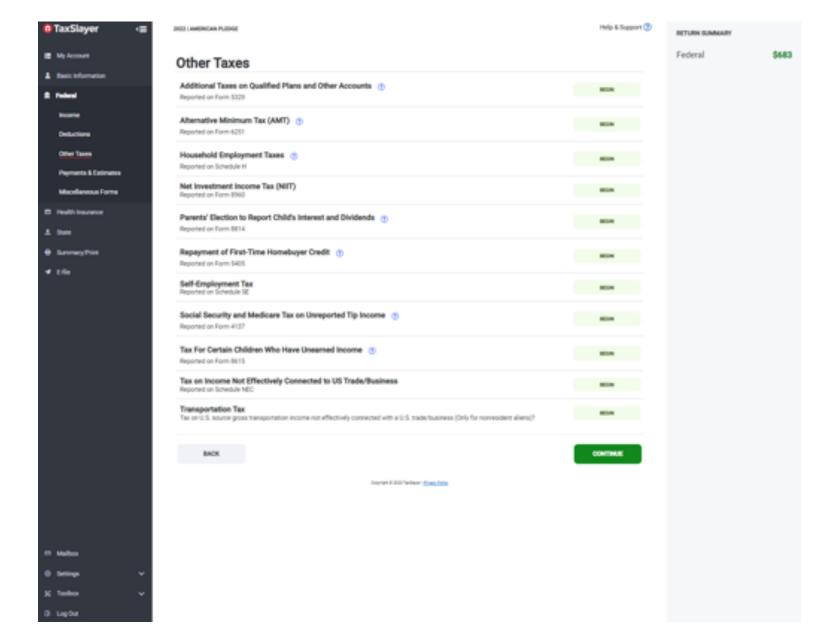


Deductions



Back to Main Page





Entering state income tax refund received during 2022.

The best document for this information is a copy of your state tax return from last year. If you can't find that you can try checking your bank statements, or use the state Dept. of Revenue website.

You will also need to use information from your 2021 federal return

If you didn't file a state tax return last year, you can skip to the end section.

Go to pg 120.

Example MN Return

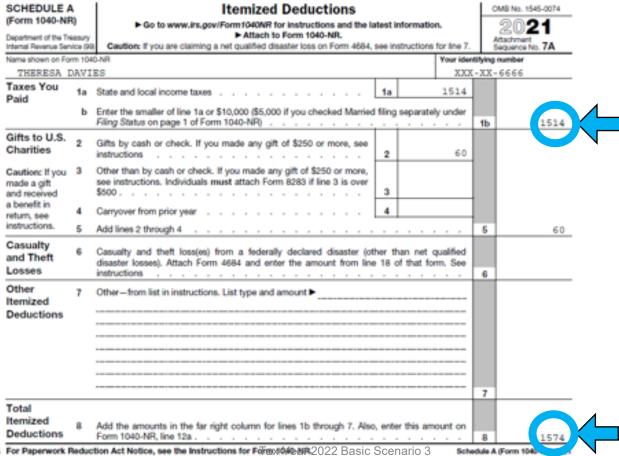




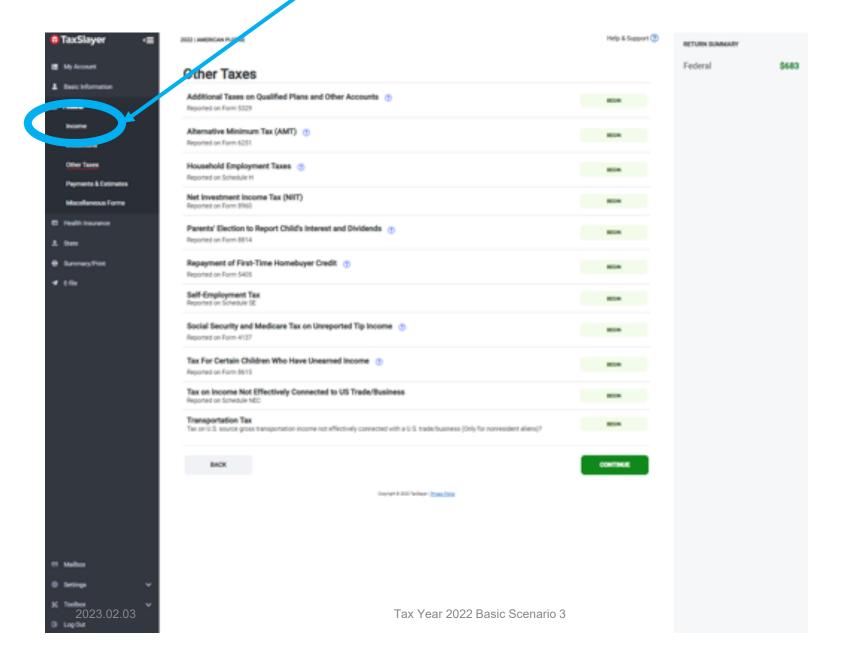
11	Alternative minimum tax (enclose Schedule M1MT)	.11			
12	Add lines 10 and 11	.12	1540		
13	Full-year residents: Enter the amount from line 12 on line 13. Skip lines 13a and 13b.				
	Part-year residents and nonresidents: From Schedule M1NR, enter the amount from line 32 on		1540		
	line 13, from line 28 on line 13a, and from line 29 on line 13b (enclose Schedule M1NR)	13			
	13a ■ 13b ■				
14	Other taxes, such as recapture amounts and the tax on lump-sum distributions (check appropriate boxes)				
	(a) Schedule M1HOME (b) Schedule M1529 (c) Schedule M1LS	14 ■			
15	Tax before credits. Add lines 13 and 14	15	1540		
13	lax before creates. Add filles 15 and 14	10			
16	Amount from line 18 of Schedule M1C, Nonrefundable Credits (enclose Schedule M1C)	16■			
4.7	Cubband line 4.C form line 4.E //E moult in more related by the line in the line is the line in the li	17	1540		
17 18	Subtract line 16 from line 15 (if result is zero or less, leave blank)	17			
	This will reduce your refund or increase the amount you owe	18 ■			
			1540		
19	Add lines 17 and 18	19	1540		
20	Minnesota income tax withheld. Complete and enclose Schedule M1W to report Minnesota withholding from Forms W-2, 1099, and W-2G (do not send)	20 =	2193		
	Minnesota withholding from Forms W-2, 1099, and W-2G (ao not sena)	20		Refund	
21	Minnesota estimated tax and extension payments made for 2021	21 ■			
			,		
22	Amount from line 11 of Schedule M1REF, Refundable Credits (see instructions; enclose Schedule M1REF)	22			
23	Total payments. Add lines 20 through 22	23	2193		
	REFUND. If line 23 is more than line 19, subtract line 19 from line 23 (see instructions).				
	For direct deposit, complete line 25	24 ■	653		
25	Direct deposit of your refund (you must use an account not associated with a foreign bank):				
	Checking Savings				

Where to find itemized deduction information on your 2021 federal return

 If you had a 2021 form 1040-NR federal tax return go to Schedule A on page 3:

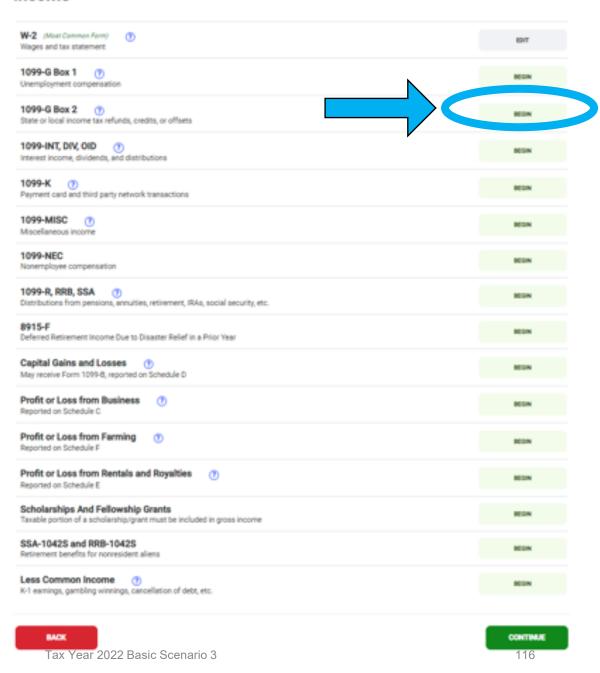


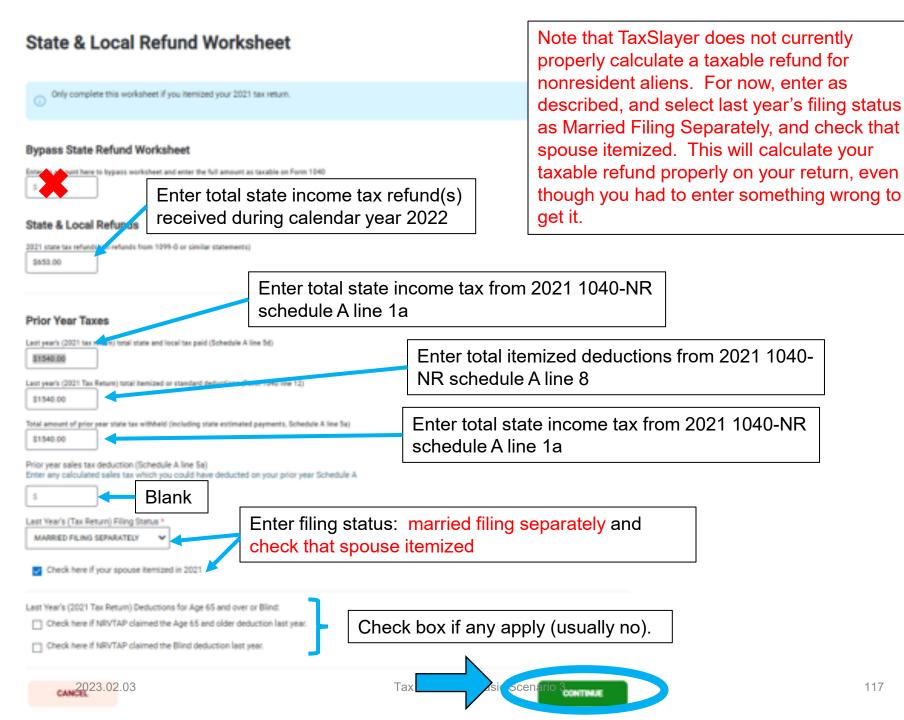
Click on Income



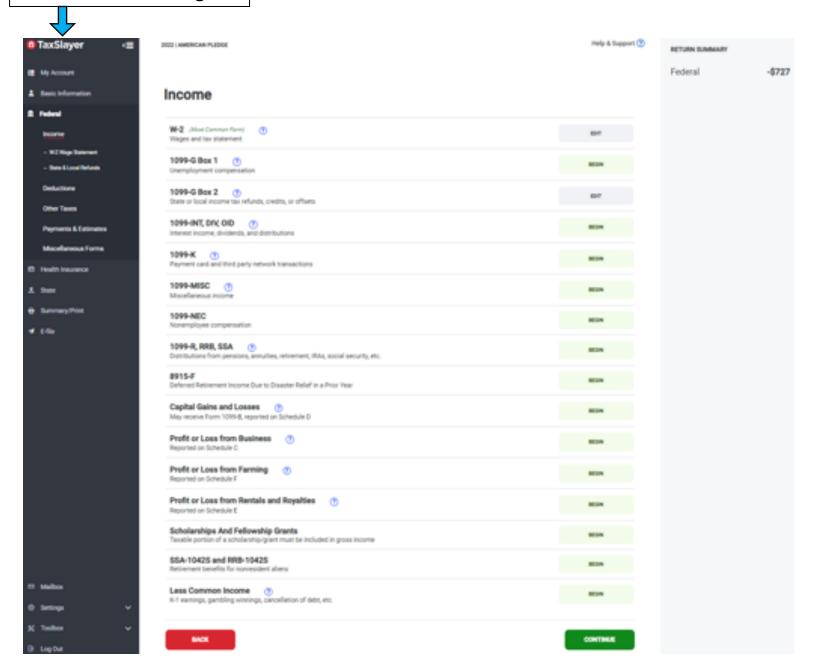
Not all states send out forms 1099-G for refunds, but this is where you enter that info.

Income





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This completes entering state income tax refunds and payments

Congratulations!

This completes preparing your federal return using the Basic Scenario 3 Guide

☐ TaxSlayer 4 My Account Basic Information Federal Income W-2 Wage Statement Deductions Other Taxes Payments & Estimates Miscellaneous Forms Health Insurance Summary/Print

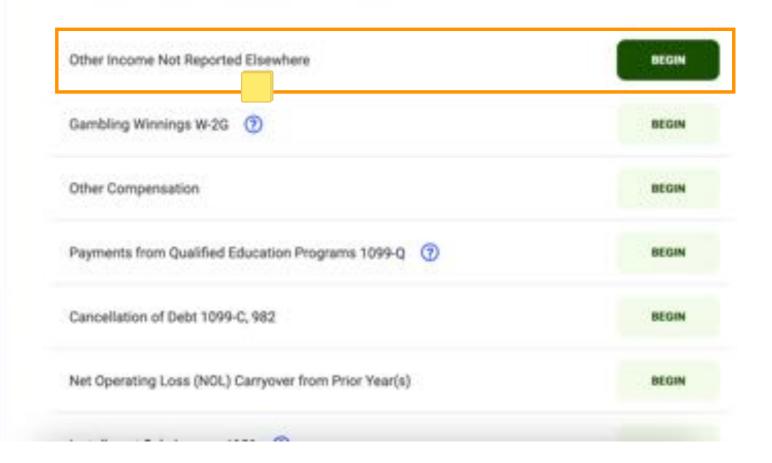
If you received gift card from Mac, 1042 (Income Code 23), or award from some other organization, like Hack the Gap, this taxable income has to be reported.

2022 | AMERICAN PLEDGE

Help & Support (?)

From TS menu>Federal>Income>Less Common Income>Other Income Not Reported Elsewhere

Less Common Income

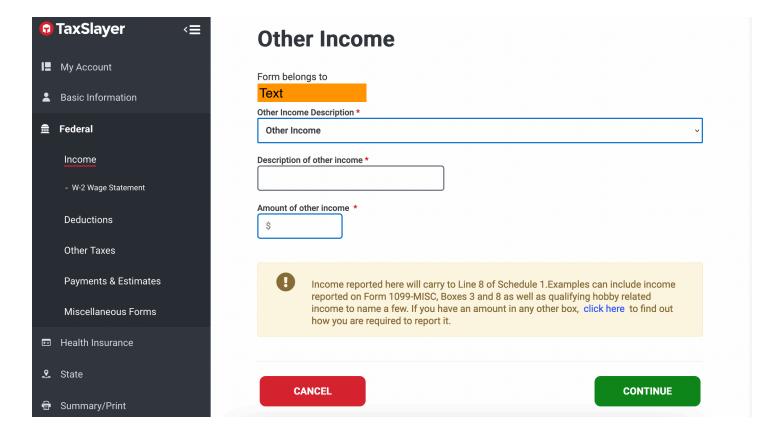


1. Enter INCOME

Whether or not you get 1042S (Income Code 23) or a letter/document stating how much you received as prize or award, you report each income amount here. If you got more tan one prize or award, add up the total income you received; so if gift card for \$71 (Income Code 23) and hack the Gap prize of \$600, then total is \$671 since TaxSlayer may not allow you to enter each amount separately. Enter description "Award" and (total) amount of other income.

2. Enter TAX withheld if any

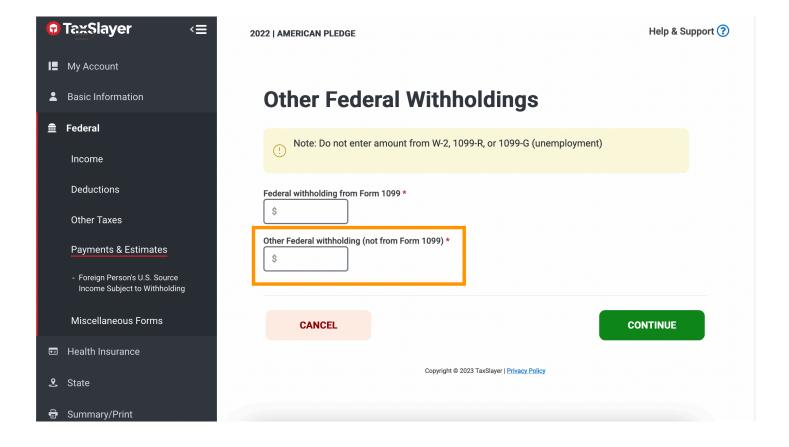
If you had federal tax withheld, report that tax withheld under TS menu>Payments & Estimates>Other Federal Withholdings> and enter amount on next slide.



2. Enter TAX withheld if any

If you had federal tax withheld, report that tax withheld under TS menu>Payments & Estimates>Other Federal Withholdings> and enter amount in this field.

If you got 1042S, Income Code 23, look at Box 7a and report federal tax withheld, e.g., \$21 or amount stated, or check any documents you got that reports tax withheld under "Other Federal withholding (not from From 1099)".



Next Steps

- Prepare your state return.
 - Our state guides are on the NRVTAP member site, under Step 2 in the special circumstances guides section
 - We have guides for
 - Minnesota
 - Pennsylvania
 - North Carolina
 - California
 - Maryland
- Update your return with any other special circumstances guides that apply
- File your tax return
 - Filing instructions guide is on the NRVTAP member site
 - Go to Step 3 to access the link to this guide to complete your returns and file them with the tax authorities

Minnesota State Income Tax Return

Accessing TaxSlayer – Make sure the link takes you here.

Welcome to the TaxSlayer VITA/TCE selfprep kiosk

- · No current year preparation or electronic filing Fees
- · Unlimited current year states
- · Access to prepare and e-file 1040-NR.
- Access to prepare and e-file 1040PR.

For assistance while completing your return, please contact the free tax assistance program where you received the referral link to this software. They have IRS-certified specialists available to assist you.

Click the Continue button to create a new account or login with an existing agrount.

CONTINUE

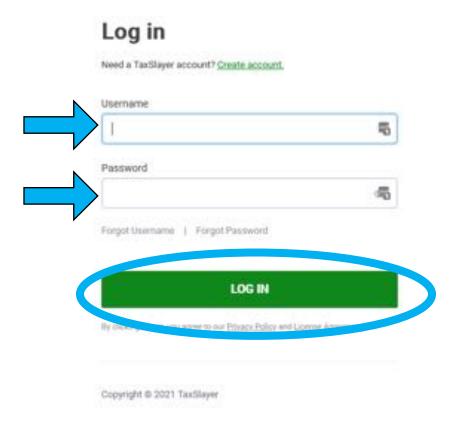
Do NOT go to the main TaxSlayer website.

Your only option on that site will be to pay for your return. You MUST you the link in the member section of the NRVTAP website.

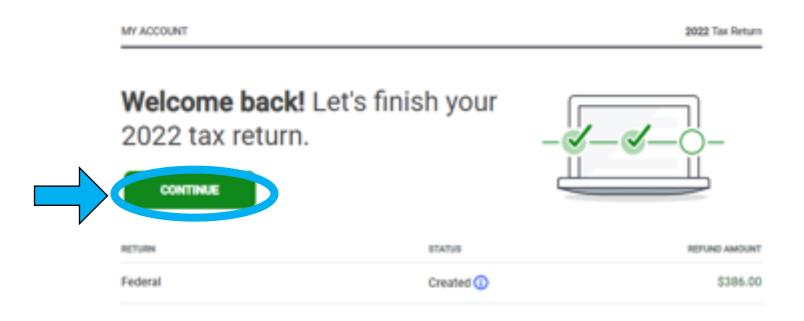
You will not be charged a fee if you are using the proper link.

Log into your TaxSlayer account

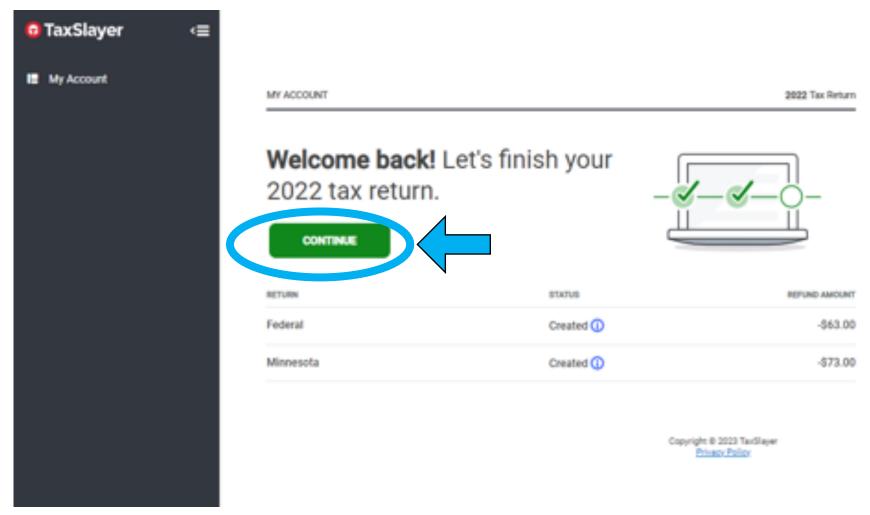




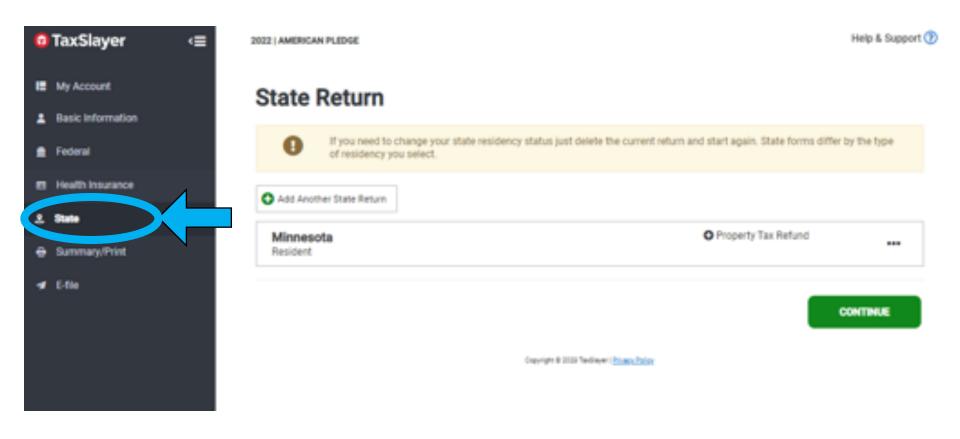
Note that this return does not have a state return, only a federal return.



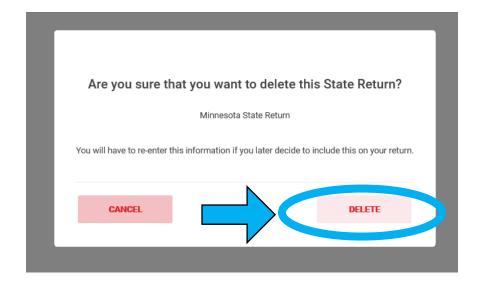
If you do have a state, you need to delete it.



If you aren't already there, click on the state section









Let's get started on your state return

We'll transfer your information from your federal to your state return automatically, so this should be quick! You'll enter some state-specific information, and we'll help you find all possible tax breaks.

If you qualify for a free federal return, you can file a free state return for the following states:

Arkansas, Arizona, Dist of Columbia, Georgia, Iowa, Idaho, Indiana, Kentucky, Massachusetts, Michigan, Minnesota,

Missouri, Mississippi, Montana, North Carolina, North Dakota, New York, Oregon, Rhode Island, South Carolina,

Virginia, Vermont, West Virginia

Returns for all other states are \$0.00



BACK

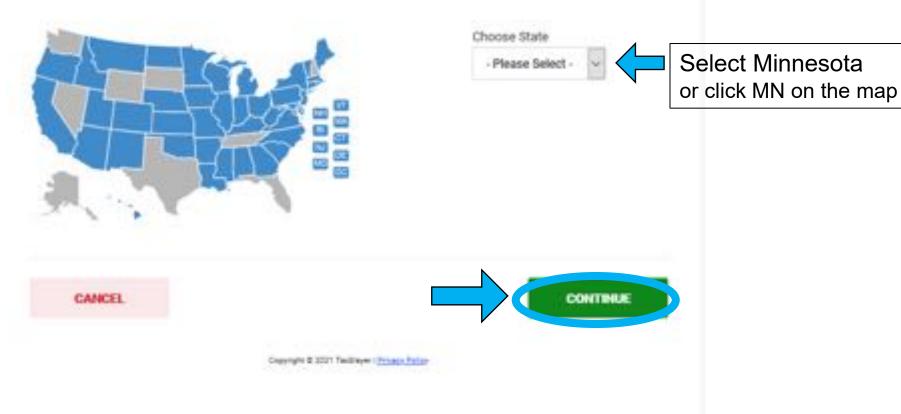
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Select your State Return

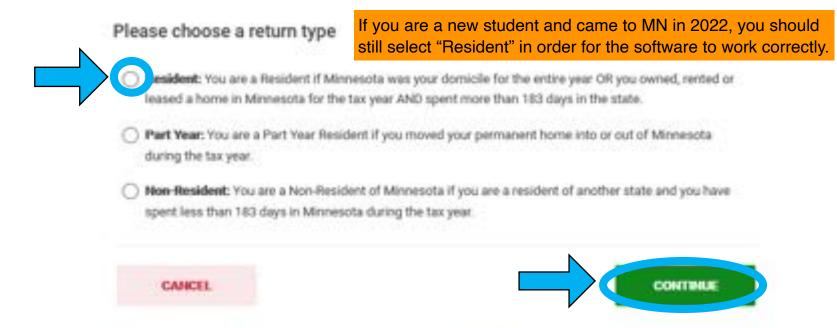
Please select the state that you would like to complete below.

Only states that accept tax returns for which you have not already created a state tax return are listed here. The following states do not have individual income tax returns:

Alaska, Florida, Nevada, New Hampshire, South Dakota, Tennessee, Texas, Washington and Wyoming.



Select your Minnesota Return Residency

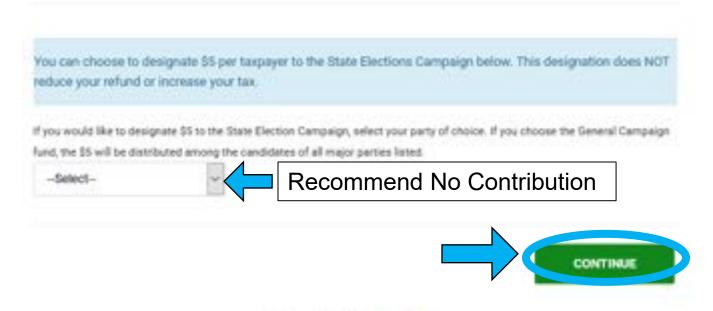


If you didn't work in another state, choose resident.

Ask ISP Tax Volunteer for these specific instructions if you worked in MN & another state.

If you did work in another state stop now! Go to the Working in MN and Another State special circumstances guide to complete your return.

Minnesota Return



Deputyte & 2021 Technol (Prospe Paris

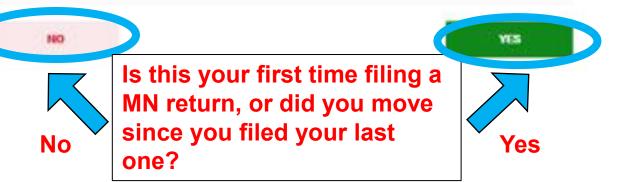
From the federal election commission (www.fec.gov):

Federal law prohibits contributions, donations, expenditures and disbursements solicited, directed, received or made directly or indirectly by or from foreign nationals in connection with any election — federal, state or local. This prohibition includes contributions or donations made to political committees and building funds and to make electioneering communications. Furthermore, it is a violation of federal law to knowingly provide substantial assistance in the making, acceptance or receipt of contributions or donations in connection with federal and nonfederal elections to a political committee, or for the purchase or construction of an office building. This prohibition includes, but is not limited to, acting as a conduit

Congratulations! You have completed your standard Minnesota state return!

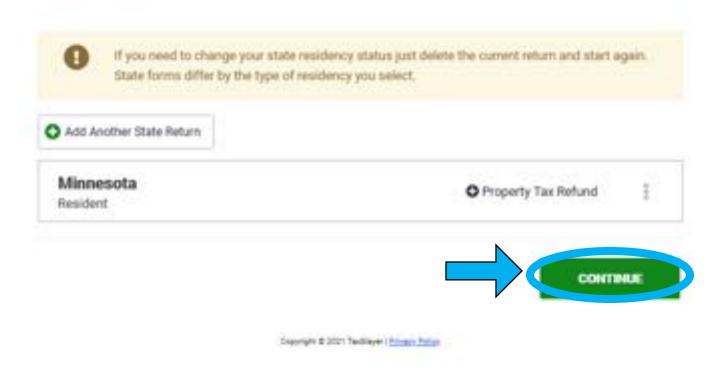
Would you like to add any of the following items or any additional items not listed below to your Minnesota state neturn?

File Form M1PR, MN Property Tax
 Rebate
 Age 65 or over
 Lived or worked in another state(s)
 Paid for long term care
 Charitable donations greater than \$500
 More than one dependent child
 Received government assistance
 Contributed to a 401-k with income under \$34k
 Had home schooling expenses
 Served 20+ years in the military
 Military deduction or National Guard or reserves



Is this your first time filing a MN return, or did you move since you filed your last one? If No:

State Return



Is this your first time filing a MN return, or did you move since you filed your last one? If Yes:



Minnesota Return

Basic Information

Your federal information has been successfully transferred to your State. There are just a few more items required to complete the state return.



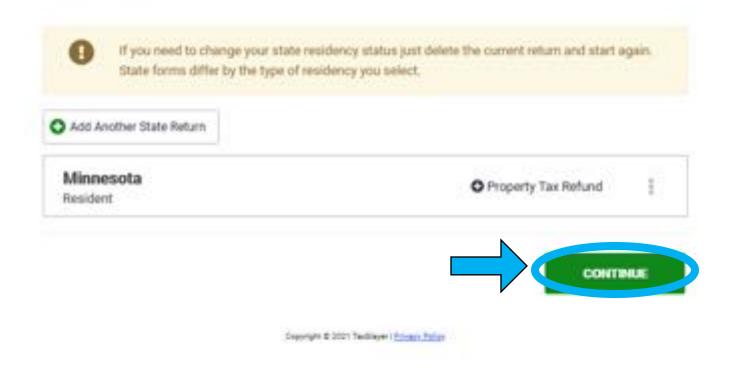
Exit Minnesota Return

Minnesota Return

Basic Information	aton
Minnesota Property Tax Rebate M1PR	BYCON
Additions to income	acom
Subtractions from income	acces
Credits	BECOM
Contributions	BEOM
Payments	acces
Miscellaneous Forms	accom
Additional Nortaxable Income (Forms M1CD or M1ED)	accom



State Return



If you didn't get MN Front Line Worker's Pay, skip to page 40.

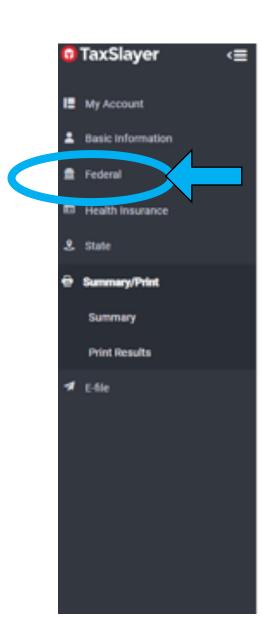
Minnesota Front Line Worker's Pay

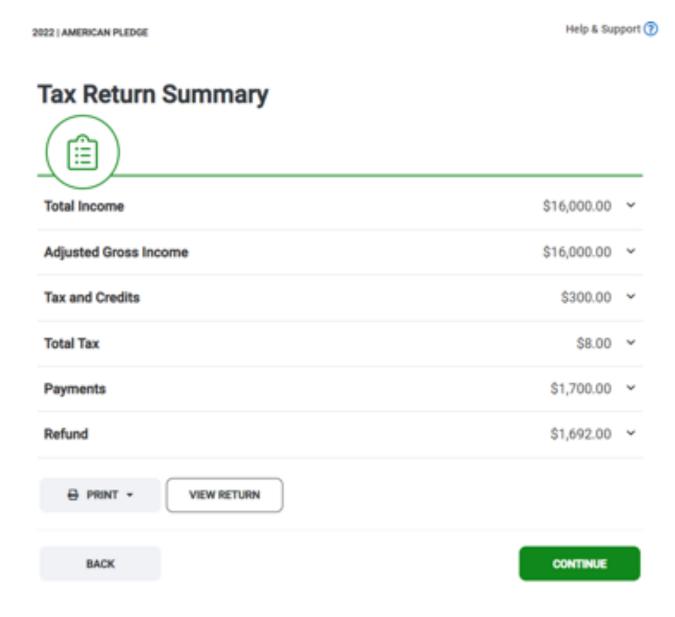
If you got it, the following section will help you report it properly.

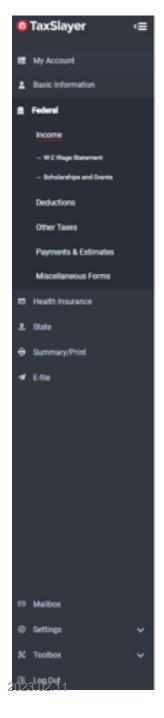
If you didn't get this payment, skip this section.

What is the Minnesota Front Line Worker's Pay?

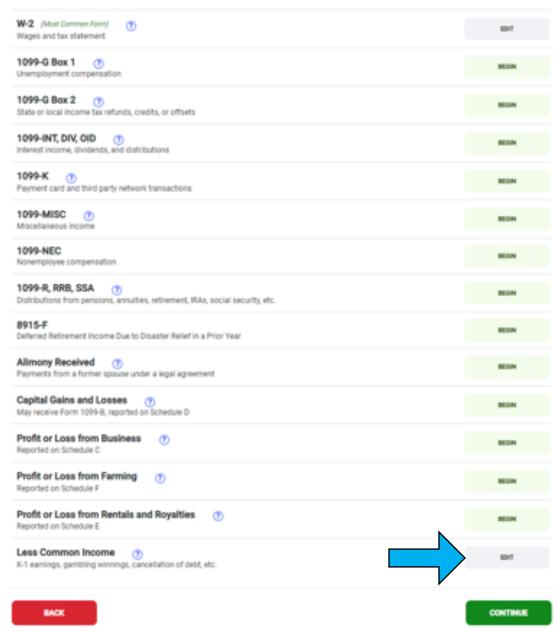
- Payment of \$487.45 to individuals who worked on the frontlines during the COVID-19 peacetime emergency
 - Must have applied for it
 - Visit the Minnesota Frontline Worker Pay website and select View your submissions. Log in to your Frontline Worker Pay application to see if you were approved for a payment.
 - You will not get an income document to report this income
- This payment is TAXABLE on your federal income tax return
 - Report it on line 8 of federal Schedule 1 (Form 1040).
- This payment is NOT TAXABLE for Minnesota income taxes, and is not included in household income.
 - If you report the payment on line 8 of Schedule 1 on your federal return, subtract it on these lines:
 - Line 29 of Schedule M1M, Income Additions and Subtractions.
 - Line 10 of Form M1PR, Homestead Credit Refund (for Homeowners) and Renter's Property Tax Refund.
 - Line 5b of Schedule M1ED, K-12 Education Credit.



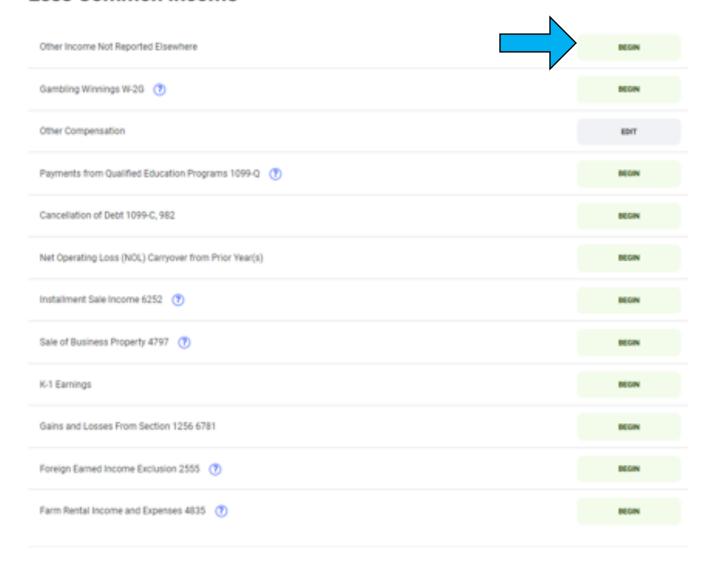




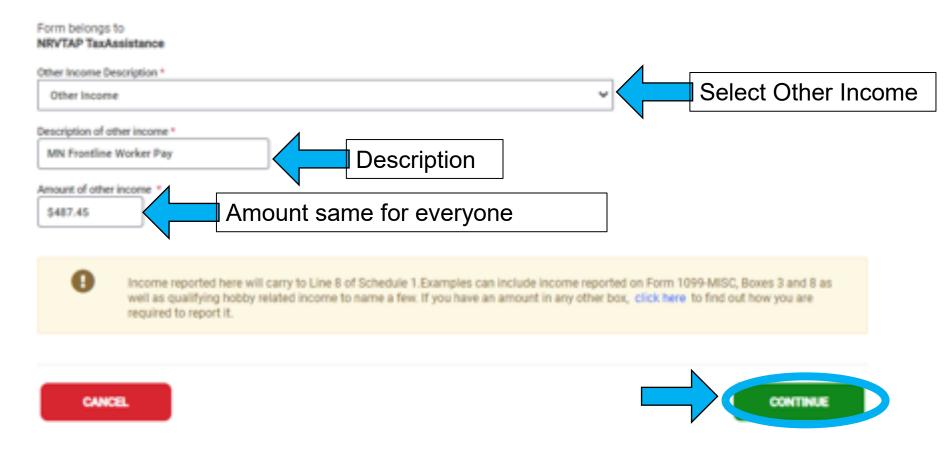
Income



Less Common Income



Other Income



Other Income Item



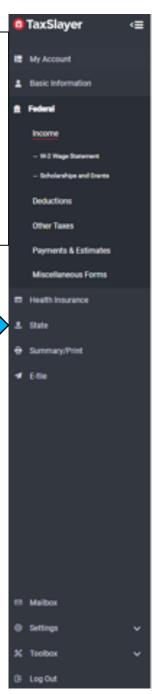
MN Frontline Worker Pay \$487.00



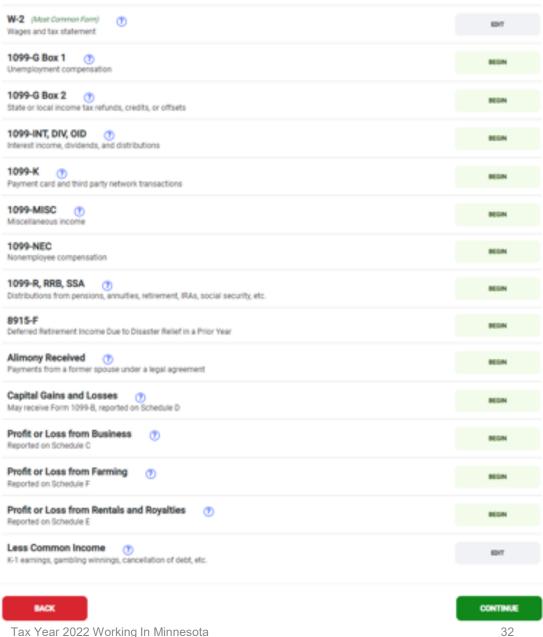
Less Common Income

Other Income Not Reported Elsewhere	BEGIN
Gambling Winnings W-20 ①	BEGIN
Other Compensation	EDIT
Payments from Qualified Education Programs 1099-Q 🕚	BEGIN
Cancellation of Debt 1099-C, 982	BEGIN
Net Operating Loss (NOL) Carryover from Prior Year(s)	BEGIN
Installment Sale Income 6252 ①	BEGIN
Sale of Business Property 4797 🕚	BEGIN
K-1 Earnings	BEGIN
Gains and Losses From Section 1256 6781	BEGIN
Foreign Earned Income Exclusion 2555 🕜	BEGIN
Farm Rental Income and Expenses 4835	BEGIN

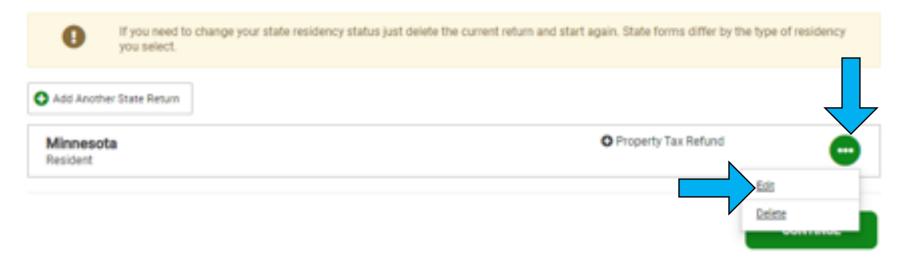
You've added the income on your federal return, but now we need to subtract it from your MN return



Income



State Return



You can choose to designate \$5 per taxpayer to the State Elections Campaign below. This designation does NOT reduce your refund or increase your tax.

If you would like to designate \$5 to the State Election Campaign, select your party of choice. If you choose the General Campaign fund, the \$5 will be distributed among the candidates of all major parties listed.





Congratulations! You have completed your standard Minnesota state return!

Would you like to add any of the following items or any additional items not listed below to your Minnesota state return?

- File Form M1PR, MN Property Tax Rebate
- Age 65 or over
- Paid for long term care
- More than one dependent child
- Contributed to a 401-k with income under \$34k
- Served 20+ years in the military

- O Child and Dependent Care Credit
- Lived or worked in another state(s)
- Charitable donations greater than \$500
- Received government assistance
- Had home schooling expenses
- Military deduction or National Guard or reserves

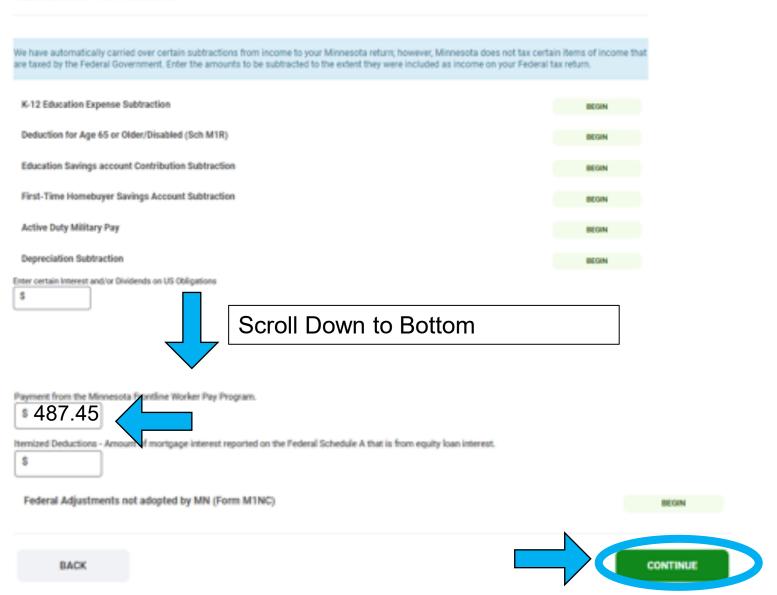
NO



lasic Information ersonal info needed for MN return	BEGIN
finnesota Property Tax Rebate M1PR nly accessible after exiting MN main menu	BEGIN
dditions to Income djustments for income taxed by MN but not the federal government.	BEGIN
djustments for income taxed by the federal government but not MN and other MN deductions	BEGIN
redits tate-specific tax credits	BEGIN
contributions ption to contribute various MN funds	BEGIN
Payments pply refund to next years taxes & other MN withholding info	BEGIN
fliscellaneous Forms stimated payment vouchers, underpayment of estimated tax, etc.	BEGIN
dditional Nontaxable Income (Forms M1ED or M1PR) djustments specific to M1ED and M1PR	BEGIN

EXIT MINNESOTA RETURN

Subtractions From Income



Basic Information Personal info needed for MN return	BEGIN
Minnesota Property Tax Rebate M1PR Only accessible after exiting MN main menu	BEGIN
Additions to Income Adjustments for income taxed by MIN but not the federal government.	BEGIN
Subtractions from Income Adjustments for income taxed by the federal government but not MN and other MN deductions	BEGIN
Credits State-specific tax credits	BEGIN
Contributions Option to contribute various MN funds	BEGIN
Payments Apply refund to next years taxes & other MN withholding info	BEGIN
Miscellaneous Forms Estimated payment vouchers, underpayment of estimated tax, etc.	BEGIN
Additional Nontaxable Income (Forms M1ED or M1PR) Adjustments specific to M1ED and M1PR	BEGIN



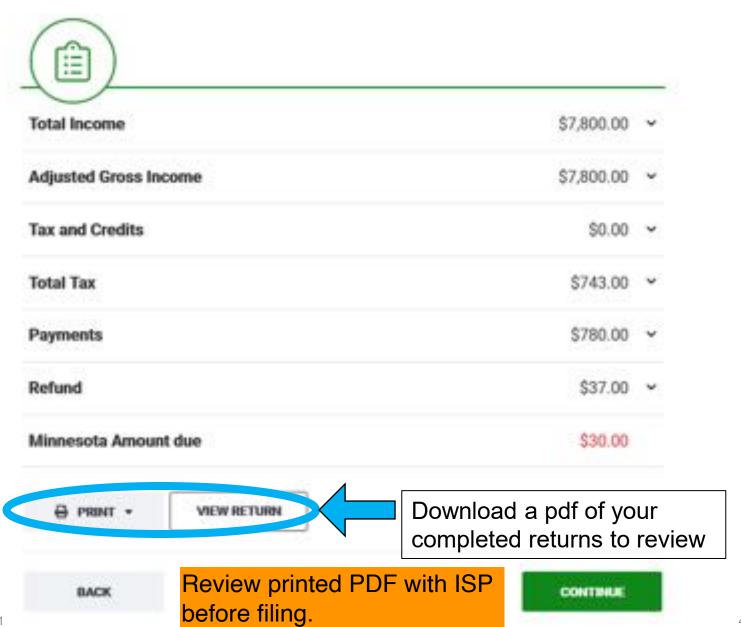
State Return



Congratulations!!!

You have prepared your state tax return!

Tax Return Summary

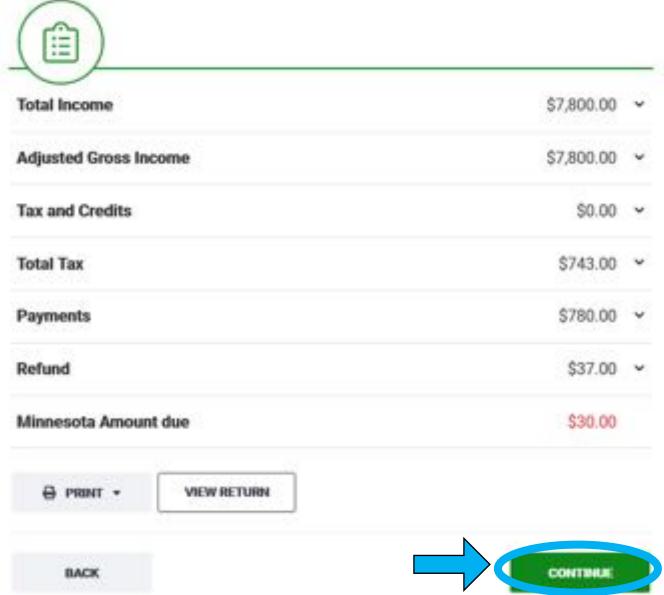


DO NOT e-file or mail your tax return(s) until you see an ISP tax tutor to review your NRA tax returns, which must include Forms 8843 or/and 1040NR. If your tax return doesn't include the 8843 or/and 1040NR, you selected the wrong TaxSlayer software - see ISP immediately to start over.

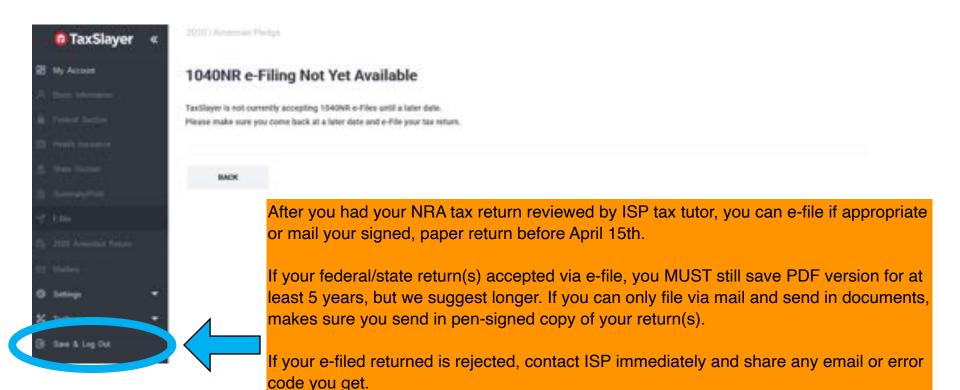
Filing instructions guide has been published on the NRVTAP member site

Go to Step 3 to access the link to this guide to complete your returns and file them with the tax authorities

Tax Return Summary



2023.02.11



Save and log out, start a special circumstances guide, or go get the filing guide to file your return.