

Library-Media Advisory Meeting Minutes
October 19, 2010
Library 206

Attending:

Paul Fischer, Jerry Sanders, Terry Krier, Terri Fishel, Jacki Betsworth, Janet Sietmann (guest), David Tomporowski, Brian Longley, Angi Faiks, Dave Collins, Nadia Stennes, Lynn Hudson.

Called to order @ 10:03 a.m.

2. Discussion Items

ETextbooks and textbooks on reserve - report on proposed meeting next week and update on print textbooks on reserve

EReserves - proposal to discontinue eReserves

Update on Spring Survey and actions taken

Self-Study - this will be the focus of most of the meeting

1. Announcements:

- The Committee welcomed Nadia Stennes-Spidahl, our new student committee representative, and guest Janet Sietmann.
- **Open Access Week.** (Terri Fishel)
The library will host a lunch discussion about open textbooks (textbooks freely available to anyone without purchase) and other items related to open access initiatives on Wednesday, October 20, in the Harmon Room. Pizza will be served. All welcome. This week is Open Access Week.
- **First Year Course Compliance.** (Terri Fishel)
2010-2011 is the library's 3rd year of implementing EPAG's requirement for first year courses. This year, library staff faced a challenge with a faculty member who will not comply with the requirement. Some faculty members feel they have missed communications concerning the requirement. Terri Fishel and Paul Fischer are researching a solution in conference with EPAG.
- **Report on incoming class and any effects.** (Dave Collins)
Mac's 95% retention rate of the previous class, the second highest rate in Mac history, speaks well for us. Gate count stats will be run at the end of October, and we will have hard numbers to share at that time. A visual assessment of first floor activity indicates that first floor traffic has increased, and queues are present at the printers. The lower level classroom computers are being used more often by students when the room is available. Session bookings have increased. Harmon Room use has increased. Library staff are working to thoughtfully increase appropriate night reservation of the Harmon Room, as staffing allows. The campus overall is more crowded, and we are doing what we can to help out.

- **Reminder of Faculty/Staff Happy Hour on Thursday.** The event is this Thursday at 3:45 p.m., in the Harmon Room. All faculty and staff are welcome.

2. Discussion Items

- **ETextbooks - report on proposed meeting next week.** (Janet Sietmann)
Math/Science has licensed a web textbook, and the campus bookstore has also begun to sell electronic textbooks. Students can search online in the textbook store to see and choose their electronic options. Library representatives will meet next week with Business Services, ITS, Dean of Students, and campus Textbooks to discuss issues and to form a cohesive service-oriented plan to support students and to keep faculty informed about issues and progress. We also shared information related to the Higher Education Reauthorization Act, which requires textbooks to be posted prior to course registration. Not all faculty are aware of this new federal requirement.

REQUEST to be taken to meeting concerning use of Kindles in literary courses: Terry Krier would like to know what control she has over which version of an ebook is selected and whether she can monitor students' annotation. She needs help thinking through her policy concerning classroom use, etc.

- **Textbooks on reserve.** (Janet Sietmann/David Tomporowski)
MPIRG, MCSG, and the library collaborate to make reserves textbooks in 5 fields available. The program currently makes 188 books available. Fall 2009 checkouts equaled 1766; spring checkouts were over 3,000, with indicates excellent usage. There has been very little abuse of the privilege to date. Materials may be checked out for 2, 4, or 48 hour periods. Users must renew in person and cannot renew 48 hour books. Demand is slightly less than the supply. MCSG's goal is to add one class each semester, researching the choice at the end of each academic period for the next consecutive period. MCSG has handled communication with faculty very successfully.

Some faculty concerns:

- The author is not being compensated.
- Students are not using the book as much as if they owned it.

MCSG is aware that there will be financial repercussions when editions get updated and textbooks purchased are no longer needed. Faculty commit to a selected edition for a reasonable period of time. Choices are entry level, so usage is higher, content changes less frequently.

- **EReserves.** (Janet Sietmann)
Janet presented a proposal that the library implement a plan to discontinue eReserves services beginning in January, 2011. The articles would instead be

housed within Moodle courses for each faculty member. Janet shared stats indicating that eReserves use is going down. EReserves contained 1200 articles at its usage peak and holds just 400 now, 200 of which are delivered to library reserves in pdf format and could thus be easily posted in Moodle. Eighty-eight percent of Mac faculty currently use Moodle, and departmental administrative staff polled said they would be comfortable posting pdf documents for class use. Moodle provides an extra layer of copyright protection because it is password protected.

The advisory group approved discontinuation of eReserves services.

The recommendation will go next to department chairs and, if approved, would be phased out between January and May 2011. Library reserves staff will continue to process administrative articles that are not tied to a course. They will also continue to coordinate copyright payment and regular dissemination of copyright information to the campus in fall and spring of each year.

- **Update on Spring Survey and actions taken.** (Terri Fishel)
Results of the spring survey were posted in Moodle. Responses to some of the stated issues of concern were posted in the Piper last spring. In response to survey data, Media Services added weekend hours, and the library added morning hours on a trial basis last spring and began opening earlier on weekends. We cannot offer more hours without an increase in staff.
- **Self-Study -**
 - This is our first outside review, to our knowledge.
 - The full sequence for the process is:
 1. Survey, spring 2010
 2. Self Study Report, summer 2010, based on EPAG requirements
 3. Comment from EPAG
 4. Self study sent to 3 member review team (committee selected by Kendrick Brown); this review team will be on campus next week to speak with the Provost, Library-Media Advisory, Library representatives, IT, Media Services, faculty staff, students.
 5. Review team's report due by January 2011
 6. L-M Services will respond to the report.
 7. Report and response will be shared with Provost and EPAG, and eventually put into Digital Commons.
 8. EPAG will ask additional questions, L-M will write a final report.
 - The chosen review team has not worked together as a team before. The procedure of choosing the team was consistent with other campus departmental reviews.
 - An electronic version of the self-study, with a few late corrections, is available on reserve in the library. (One Advisory member

commented that Library and Media Services has written a beautiful self-study document.)

The Advisory Group's next meeting is Tuesday, Oct. 26, from 10:15 to 11:30, in Campus Center 206. They will meet with the outside review team. This meeting will be only for committee members who are not library staff.

Meeting adjourned @ 11:36 p.m.

Minutes submitted by Jacki Betsworth, Library, Office Manager