

Talent Acquisition Intern

POSITION INFORMATION

Employer	VillageMD
Division	Talent Acquisition
Title	Talent Acquisition Intern
Description	<p>Our organization, VillageMD, is a managed services company that partners with primary care physicians to empower their practices with the tools, strategies and support to manage care for chronically ill patient populations. Our team is passionately committed to delivering health care to the right patients at the right time – always patient-centered and always physician- driven. We leverage a tested model of care that combines value-based contracting, data-driven decision-making, ancillary development, and the capital needed for success. Establishing strategic partnerships with provider organizations and payers across the nation, our goal is to innovate for the future while retaining the best aspects of the traditional practice of medicine. As VillageMD continues to grow, we are looking for bright, enthusiastic college students who enjoy working in a fast-paced, dynamic environment to join our team this summer. As an intern on our Talent Acquisition Team, you will work on a variety of relevant projects directly with our Chief Talent Officer, Talent Acquisition Managers, and Senior Analyst. The Talent Acquisition Intern will be afforded opportunities to exercise people and thought leadership in a high exposure role that will give insight into the daily operations of a cross-functional TA/HR team. You'll manage real business projects and have the chance to present your recommendations and results to leadership. In other words, the work you'll be doing will impact our business and be noticed!</p>

While this internship will be dynamic in nature, specific projects and responsibilities include:

- Supporting candidate identification, interest generation, and engagement through a variety of sourcing techniques
 - Coordinating complex interview schedules between candidates and company leadership
 - Providing administrative support for the extension of offers
 - Assisting in the development of the talent acquisition platform including the processes and systems to support a high-volume recruiting organization
 - Collaborating on the expansion of the company's campus recruiting and internship programs
 - Conducting research and outreach to advance the initiatives of our clinical hiring strategy
 - Assisting on corporate special projects as necessary
- What will you gain from this internship opportunity?
- Overall understanding of company and departmental objectives
 - Training in Microsoft Office, our talent acquisition

HOW TO APPLY

Please apply for this position on our careers page: <http://www.villagemd.com/careers?p=job%2FocYH4fwF>

Applications accepted via:
Email
Other

IMPORTANT DATES

Posted On:
Feb 17, 2017

Applications Accepted Until:
Jun 01, 2017

DEFAULT EMAIL FOR RESUMES

jprice@villagemd.com

CONTACT INFORMATION

Employer	VillageMD
Name	Mrs. Jane Price
Title	Senior Manager, Talent Acquisition
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- platform, and other valuable enterprise software
- Presentation, professional communication, and analytical skills
 - Refined ability to lead, make decisions, problem solve, and think creatively
 - Opportunity to work with professionals and leadership across various functions
 - Mentorship, real-time feedback, and ample opportunity for professional and career development
 - Interaction with executive leadership team through program events and final project presentation

You'll have some fun, too. There will be plenty of ping-pong tournaments, planned and impromptu social events throughout the summer. We work hard, but we also like to have fun as a team. You might even be asked to plan a social event during the summer!

Location

LOCATION

Nationwide
no

City
Chicago


State/Province
Illinois

Country
United States

Position Type Internship

Desired Class Level(s) Junior

Work Authorization US Citizen

Salary Level Unknown 

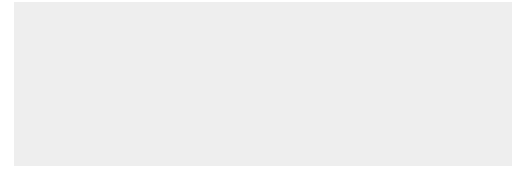
Job Function Business Operations, Services, Administration

Desired Start Date June 5, 2017

Qualifications Who are we looking for?

- Students currently pursuing a Bachelor's degree at an accredited college or university
- Students with a graduation date between December 2017 and June 2018
- Team-oriented approach to working with others
- High energy, intellectual curiosity, and a consultative approach to problem-solving
- Ability and interest in taking initiative and working independently
- Exceptional interpersonal skills, strong written and verbal communication skills
- Comfortable handling multiple projects with ability to prioritize, multi-task and manage time

- Demonstrate humility through low ego and ability to engender trust and respect with peers
- Experience with Excel, PowerPoint, and Word preferred



Help Desk: 703-373-7040 (Hours: Mon-Fri. 9am-8pm EST)

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