Present: Chad Topaz, Terri Fishel, Janet Sietmann, Sara Suelflow, Johan Oberg, Angi Faiks, Martin Gunderson, Jim Dawes
Absent: Eric Wiertelak

1. **Introductions**
2. **Review of the minutes from last year** (attached)—minutes approved
3. **Discussion of draft policy for starting a new journal in the DC**—suggestion made to encourage electronic submission, and use of DigitalCommons publishing platform. In addition it was suggested to encourage separate individuals as managing editors and editorial board members. **ACTION:** Terri and Janet will finalize policy.
4. **Plans for Open Access Week – Oct. 19-23**—Committee members are encouraged to attend as fits their schedules. Events are set for M,W,Th,F from noon-12:45. Suggestion made to advertise to ACTC/CLIC group, and at the MNIUG conference.
5. **Sears Eldredge publishing project demo**—project combines audio interviews, images, and text. This will be a future grant request once we are in a better position to know what to ask for.
6. **Acceptance and Withdrawal Policy**—Examples shared from students asking for removal of papers. We will need to continue to stress permanency of papers that are submitted. **ACTION:** We agreed that “article has been suppressed at request of the author” is OK in certain cases. We will further discuss this issue at the next meeting.
7. **Funds for Authors to publish in Open Access Journals**—library has a limited amount of funds available. Related—we need to continue to press the existence of the SPARC author addendum to the campus. Chad has had success using it, but many faculty are still unaware.
8. **Next meeting**—one more meeting will happen this fall. Terri will look at future Fridays.