Student Employment Advisory Committee
Tuesday 1/23/18
3:00pm - 4:00pm
Campus Center 205

Attending: Amanda-Rae Barboza Barela, Jacki Betsworth, Aaron Colhapp, Nachelle Kaughman, Amelia Nielsen, Amanda Walwood.
Not Attending: Jacob Dorer, Adam Johnson, Lisa Ray, Farhan Sadiq.

1. General check-in - all are happy the students are back.
   a. Minnesota College Professionals Association’s Inclusion Institute will be on campus in February, all Mac community members are welcome to attend. Connect with Amanda-Rae or watch the Mac Daily for more information.

2. Approval of Minutes from 12/12 meeting - approved.

3. Updates on SEAC composition
   a. Adam has reached out to SAC to learn whether we are able to fill our vacancy. SAC would prefer to wait until fall to fill the position.
   b. ACTION: please encourage reps, ideally from the academic areas, to nominate themselves or other likely candidates.
   c. Farhan is finalizing his spring schedule and will share it.

4. Updates from Nachelle
   a. Transition into spring semester - process went smoothly overall.
   b. Creating budgeting information right now - supervisors will receive them at the end of February, with a March 9 return deadline.

5. Updates / Feedback / Ideas from Student Representatives - n/a

6. January Thaw Debrief & Next Steps
   a. Both were well attended.
   b. CDC/student development - how to map student employment to future jobs - good handouts, table discussion.
   c. Supervisor characteristics session went well, people enjoyed conversation with one another. Survey feedback included some great suggestions for the committee to review.
   d. Feedback clearly indicates that people want more opportunities to get together, would like support in helping students with their career development.

7. Updates from Task Forces
   a. Student Learning & Professional Development:
i. Commitments from supervisors in IGC and ITS to help implement a version of the Iowa Grow questions on campus. GOAL: supervisors would have a conversation with each student employee in February and again in late April, then report to SEAC on observations of growth.

ii. Nachelle is working on a short survey to be sent to all students in early February. This is intended to be an annual survey, with results being assessed over a period of time.

iii. Nachelle met with DeMethra LaSha Bradley to tell her about our various task force initiatives, and she is happy to support our efforts.

b. Connecting Supervisors with Supervisors - we will take ideas from the Thaw session and move forward. Topics might include:
   i. Sharing supervisor characteristics
   ii. Being supervised and what does that mean for you?
   iii. What is the role for the supervisor? What does it mean to be a good supervisor?
   iv. Means of sharing and communicating - Jacob will have a major role in the online piece. We also need something more in-person than a Google group -- maybe a consistent gathering time/pattern during the academic year.
   v. Help supervisors model for student employees what employers want, e.g. [Link to NACE competencies](#)
   vi. Idea for future: “Ask a superstar supervisor” - attendees submit questions ahead of time, identify a couple of people on campus who could be models.
   vii. What should go on a resume? Ask CDC to offer session again, or reinforce the tips they gave some other way.

c. Recognition & Outreach
   i. First call for nominations for student awards went out last week - no responses yet. Please encourage supervisors to respond. Deadline is 2/15/18.
   ii. The group has not met since last large group meeting.

8. Outline of Student Employment Appreciation Week events *(time permitting)*

*Next meeting: Tuesday, February 13th  @ 3:00-4:00 pm in CC 205*