

## SEAC Meeting: April 6, 2016

### Present:

Stephanie Mulcahey  
Amelia Nielsen  
Christelle Cayton  
Denise Tyburski  
Jesse Sawyer  
Joseph Sengeh  
Lena Schaller  
Peggy Mereness  
Stephanie Alden  
Suzanne Burr  
Amanda Walwood

### Absent:

Jenae Schmidt <schmidtj@macalester.edu>,  
Karla Nagy <knagy@macalester.edu>,

### Student Employment Appreciation Week:

Peggy will be posting things in the Piper – SEOTY + Reliability and Customer Service this week  
Next week – will put in notices about Student Employee Appreciation Week, along with attachment of logo they can show to participating businesses for a discount.

Confirm participating businesses - Suzanne and Amanda

Business Lists:

Patagonia Raffle – give away duffel, can submit each day of the week to increase the chance of winning.

Wet Paint – 20% discount off of pads, journals and planners

Highlander: \$25 gift card raffle every day

Dunn Bros. – 15Cents off any beverage

Grill – free cookie with a sandwich

Meat Shop/Cheese Shop: Cheese platter raffle – can enter raffle if they buy something at the shop

Sencha – Tea Shop – 20% off for student employees (may become a permanent offer, not sure on this)

Update on social media for the week - Steph M. (checking in with Rachel Peterson)

--Students will post to class FB groups/pages

Next week is a national volunteer appreciation week too – so college will be recognizing both student employees as well as volunteers. Make sure to use #heymac as well as #imakemac work

Peggy sent Rachel photos of nominees and she will make a collage of them on the facebook pages

SEAC Student Reps will also help to post things to their class pages

Thank you template sent to supervisors – Peggy

Peggy's copy is fuzzy – she is hoping to get a cleaner copy from Brenda and will hope she can send that one

Table tents – Karla

She has that confirmed

Banner - Jesse confirming where banner will be hung

Jesse left a message for Andy – to track down the missing Banner for Campus Center

Meanwhile, he will be filing a work-order for hanging the one on the link

Piper announcement - Peggy

White boards

Stephanie M will print up the info to post on the White Board and will get the copies to each of us before the end of the week.

- CDC - Stephanie A - confirmed
- LC - Steph M. (and Suzanne?) - Amelia's going to help to make this happen – to find Ron
- OLRI - Suzanne
- Library - Jesse
- Lampert - Amelia
- IGC - Karla
- Art Commons - Stephanie A. checking with Kristi Fackel – she has confirmed she will help with this. I should confirm with her whether or not has a white board to use. If she needs one – let Stephanie M. know this so she can request one.

I have attached an updated sign/prompt that could be printed and attached to the white board--it is set-up for legal-sized paper.

### **Student Awards**

Check-in on Awards Luncheon, April 28

Robin wrote Peggy to ask for additional funds - \$250 – because Bon Appetit raised their fees. SEAC will contribute \$1750 going forward for the lunch.

Award notification process confirmed: Week of April 18 – Peggy will go to supervisors to let them know the winners to make sure that the winners are present at the Awards lunch

Recipient recognition - Gift cards--are we doing certificates as well? Peggy will pick up the gift cards that will go with the awards. Peggy will also make the certificates for the student winners – one comes from the Midwest organization, the rest from her office. Stephanie M. may have extra folders – will give them to Peggy if she still has them.

New this year: Peggy will ask the supervisor for each winner to help present the awards and read through their nomination essay.

### **SEAC Structure for 2016/2017**

#### Open Positions

There are four open positions for SEAC for the 2016/2017 Calendar year (3-yr. term). SAC recently sent an email seeking nominations, Stephanie M. will follow-up with them about the timeline for filling the positions. She also needs to remind them about the different categories we need to fill.

### **Leadership**

A chair and co-chair need to be determined for next year before the end of this academic year. Stephanie M and A will be leaving after this year, as will Jesse. Peggy will only be here through the end of April, so hopefully the new Peggy will be here for our May meeting.