

SEAC Meeting Minutes, 9/24/2014
Minutes submitted by Jesse Sawyer

Note: Stephanie Alden has once again graciously volunteered to be our minutes-taker, but for this week please excuse my somewhat disorganized notes!

- **Welcome Peggy and all new members** - Done
 - **Action item:** Peggy and Jesse will double-check that we have enough staff members on committee.
- **Set consistent meeting time for full semester**
 - 2:30 2nd Wednesday of each month
 - **Action item:** Jesse will do google calendar invites
- **Set Goals for year**
 - Plan Student Employment Appreciation Week
 - Notes: last year was good but can do better planning, better getting the word out, maybe collect responses for white board ahead of time. we will once again combine our award ceremony with Community Recognition Awards; one staff member felt like maybe student employment awards got lost in mix of general awards; student names did not get revealed ahead of time to make sure students are there. We will once again hone our focus on how departments can recognize/are recognizing student workers.
 - Assist Peggy in student employment issues
 - Assist in supervision training, best practices, etc.
 - Continue to recognize student employment via piper, etc.
 - Handle minimum wage changes, including how it relates to performance evals.
Peggy will share this information after talks with financial aid office yield some decisions, etc.
- **Action item:** Peggy will provide timeline for SEOTY award nominations.
 - Generate more ideas of departments celebrating their student workers. Maybe send out questionnaire for all departments/supervisors about what they did last year, what ideas they might have?
 - Notes: include what we did last year (so that new folks know what we did)
- **Action items:** Stephanie M. will talk to Sara Seulfow about updating website, Jesse will publish Piper list of committee members.
- **Action items:** Peggy will talk about possibility of crafting a message to students about minimum wage changes. Also, messaging to supervisors whose students are running out of hours early as a result of this transition year.